



12 February 2025



Ref: OIA-2024/25-0542

Tēnā koe [REDACTED],

Official Information Act request relating to Canterbury Earthquake Recovery Authority's approved demolition contract list

Thank you for your Official Information Act 1982 (the Act) request received on 16 December 2024. You requested:

"...some information regarding the Canterbury Earthquake Recovery Authority's approved demolition contractors. If available, can you please send me the following information's

- 1. Canterbury Earthquake Recovery Authority's approved demolition contractor's list;*
- 2. The application and required information from contractors to obtain the accreditation from CERA*
- 3. Expiry of the accreditation*
- 4. Any other information from CERA to contractor's wanting to join the approved contractor's list."*

On 8 January 2025, you were notified of the decision to extend the timeframes for responding to your request by 20 working days.

Subsequently, on 22 January 2025, we contacted you to seek a possible refinement of part four of your request. This was because, following searches of our information management systems, we were of the view that, as originally worded, we were unable to identify anything that is in scope of this part of your request. We noted that, in the absence of refinement from you, we might need to refuse this part of your request. We did not hear back from you by the deadline we gave of 7 February 2025, and so the response that follows addresses the original wording of this part of your request.

Information to be released

I have decided to release the documents listed below, which are in scope of part two of your request, subject to information being withheld as noted. The relevant ground under which information has been withheld is section 9(2)(a) of the Act, to protect the privacy of individuals.

Item	Date	Document description	Decision
1	13 April 2013	Demolition PMO Accreditation Application Form	Release in full
2	29 March 2011	Master Questions List	Release in part, some information withheld under s9(2)(a)

In making my decision, I have considered the public interest considerations in section 9(1) of the Act. No public interest has been identified that would be sufficient to outweigh the reasons for withholding that information.

Information publicly available

The following information, in scope of part one of your request, is publicly available on the archived CERA website. Accordingly, I have refused your request for the document listed in the table below under section 18(d) of the Act – the information requested is publicly available.

Item	Date	Document description	Website address
1	12/12/2011	List of accredited contractors	Archived Page: Accredited Contractors Canterbury Earthquake Recovery Authority

Information to be refused

A search of our information management systems has returned no results in scope of part three of your request, nor anything suggesting that accreditation was subject to an expiry date. On this basis, I am refusing part three of your request under section 18(e) of the Act as the document alleged to contain this information does not exist or, despite reasonable efforts, could not be located.

Part four of your request is refused under section 18(f) of the Act as, in the absence of refinement, identifying information in scope of this part of your request would require substantial collation and research. Before refusing this part of your request, I sought refinement from you but, as noted above, did not hear back from you.

Following CERA's disestablishment on 18 April 2016, the responsibility for completing demolitions and land clearances (mainly in the Port Hills), as well as interim land management in the residential red zones, was transferred to Land Information New Zealand (LINZ). You may wish to consider contacting LINZ for further information related to your request: <http://www.linz.govt.nz>.

You have the right to ask the Ombudsman to investigate and review my decision under section 28(3) of the Act.

This response will be published on the Department of the Prime Minister and Cabinet's website during our regular publication cycle. Typically, information is released monthly, or as otherwise determined. Your personal information including name and contact details will be removed for publication.

Nāku noa, nā;



Clare Ward
Executive Director
Strategy, Governance and Engagement

Demolition PMO Accreditation Application

Thank you for applying to become a CERA Accredited Contractor for the Christchurch CBD. In order for us to review your company for accreditation, please answer the following questions and provide the following information.

Company details

Please answer the following questions:

Main contact person			
First Name	Last Name	Phone	Email

Emergency contact person(s) (24 hours)			
First Name	Last Name	Phone	Email

Administration contact person			
First Name	Last Name	Phone	Email

Health and safety contact person			
First Name	Last Name	Phone	Email

Company's physical address	
Street	
Suburb	
City	
Country	
Postal code	

Company's postal address	
Street	
Suburb	
City	
Country	
Postal code	

Detail the type of service your company provides (ie: Project Management, Demolition, Carpentry/Construction etc)

GST number	Number of full time employees

Please provide the following Certificates/Documents:

Documents	Attached
Certificate of incorporation for your company	
Financial information to demonstrate your business' financial capacity and liquidity	

Insurances

Please provide the following Certificates/Documents:

*For these documents your insurer must provide them directly to CERA, not through yourself. Please ensure your insurer also states that your cover extends to the Red Zone of the Christchurch CBD and that they clearly state that your insurance covers you for the services your company provides that are stated above.

Documents	Attached
Public Liability	
Motor Vehicle Liability	
Plant and Machinery Cover	
Professional Indemnity (if applicable)	

Your accreditation is conditional that when your insurance expires you will send a copy of your renewal certificates to demolitionspmo@cera.govt.nz

Company Trading History

Please answer the following questions:

If the answer is YES please provide comments as to the situation and resolution

Question	Yes/ no	Comments
Has the company traded under any other names?		
Has your business ever had a contract terminated or cancelled in the last 3 years?		
Have you been involved in any major building dispute requiring mediation, arbitration or adjudication to resolve in the last five years?		
Have you ever been subject to a claim against you for unpaid monies under the Construction Contracts Act 2002?		
Have you been involved in a receivership and/or liquidation whilst operating a business within the building industry?		
Have you been subject to action through the Disputes Tribunal in respect of any contracts in the past three years?		

Waste Management

Please provide commentary on your companies approach to waste minimisation

Trade Associations

Please provide the following Certificates/Documents:

Documents	Attached
Certificates for any Trade Associations <i>(if applicable)</i>	
Certificates for any Trade Qualifications <i>(if applicable)</i>	

References

All Non-Demolition Contractors please provide the following references:

References must be written references from Clients/Main Contractors.

References	Attached
3 x References from clients/main contractors as to your companies operation ability to meet its obligations	

Demolition Contractors please provide the following references:

References must be written references from Clients/Main Contractors. Include in each reference details of the project, such as size and stories of the demolished building/project.

References	Attached
For D Category: Provide 3 x References for buildings you have demolished.	
For C Category: Provide 3 x References for buildings you have demolished, at least one reference must be for a two story commercial building.	
For B Category: Provide 4 x References for buildings you have demolished. One reference must be a commercial building three stories and above and another reference must be a commercial building four stories and above.	

Health and Safety

Please provide the following Certificates/Documents:

Documents	Attached
Provide a copy of your Health & Safety policy	
ACC Workplace Safety Management Accreditation (<i>if applicable</i>)	

Please answer the following questions:

If the answer is yes please provide comments as to why

Question	Yes/ No	Comments
Have you had any prosecutions under the Health & Safety in Employment Act 1992?		
Has remedial action been taken for any actions under the Health & Safety in Employment Act 1992?		

Released under the Official Information Act 1982

Company Resources: [DEMOLITION CONTRACTORS ONLY]

Provide information on your major Plant/Resources your company has for demolition.

Plant resource	Make	Model	Rated tonnage	Serial number

Released under the Official Information Act 1982

For information purposes only

Category		
CAT		Description
A		Demolition of any Structure Approved on a building-by-building basis
B		Demolition of a Structure to a maximum of either 4 stories or 20 metres in height. Demolition of a larger structure under the management and responsibility of an approved contractor to the required category.
C		Demolition of a Structure to a maximum of either 2 stories or 10 metres in height. Demolition of a larger structure under the management and responsibility of an approved contractor to the required category.
D		Demolition of a Residential Property to a maximum of either 2 stories or 9 metres in height that is not closer than 0.9 metres in any direction to another structure or dwelling. Demolition of a larger structure under the management and responsibility of an approved contractor to the required category.
E		Construction and Building work including demolition activities.
F		Project Management Activities of building and demolition works.
G		General Subcontractor – Not otherwise specified.

Released under the Official Information Act 1982

MASTER QUESTIONS

We are reviewing the Demolition Contractor Accreditation Form that you have submitted.

Can you please provide the following additional information

- Provide GST number and company registration number
- Has the company traded under any other names
- Number of permanent full time employees?
- Please provide financial information to demonstrate your business' financial capacity and liquidity situation.
- Please provide cover notes for all insurance cover including Public Liability, Motor Vehicle Liability, Plant and Machinery
- Confirm any Professional Indemnity Insurance Cover
- We have a list of your current plant. Can you please confirm any plant that you intend to purchase and/or any plant that you can source from other companies including that company name?
- Please provide name & contact details of any Engineers you currently work with?
- Please provide commentary on your companies approach to waste minimisation
- Does your company have access to any waste disposal sites? If yes please provide details of capacity, ownership and Resource Consent status of the site(s).
- Which Trade Associations are you a member of? If yes, please provide membership number.
- Do you have any Trade qualifications? If yes, provide details
- Please provide references of 3 projects undertaken for different clients in the past 3 years
- Has your business ever had a contract terminated or cancelled in the last 3 years? If yes, please provide details
- Have you been involved in any major building dispute requiring mediation, arbitration or adjudication to resolve in the last 5 years? If yes, please provide details
- Have you ever been subject to a claim against you for unpaid monies under the Construction Contracts Act 2002? If yes, please provide details
- Have you been involved in a receivership and/or liquidation whilst operating a business within the building industry? If yes, please provide details
- Have you been subject to action through the Disputes Tribunal in respect of any contracts in the past three years? If yes, please provide details
- Please provide a copy of your Health & Safety policy
- Is your company accredited under the ACC Workplace Safety Management Practices? If yes please confirm level of accreditation and provide certification.
- Have you had any prosecutions under the Health & Safety in Employment Act 1992?
- Has remedial action been taken for any actions under the Health & Safety in Employment Act 1992?

Further information may be required as the processes are evolving.

We would appreciate your earliest attention to this information

Regards

s 9(2)(a)