



CABINET OFFICE

17 October 2024



Ref: OIA-2024/25-0255

Tēnā koe [redacted]

Official Information Act request: Cabinet Committee ToRs and membership

Thank you for your Official Information Act (the Act) request received on 19 September 2024. You requested:

“Please send me a copy of all Cabinet Committee ToRs and Membership since 1990.”

Information being released

The Cabinet Office issues Cabinet Office circulars setting out the membership and terms of reference for Cabinet Committees. These circulars are updated as required to reflect changes in ministerial responsibilities, which means for any one circular there may be a significant number of updates. For instance, Circular CO (23) 2 had nine iterations. Updates are also issued when temporary ‘ad hoc’ Cabinet committees are established to respond to specific issues or events such as the Covid-19 pandemic.

When all circulars from 1990 to present day are considered, compiling all these circulars would require a significant level of collation. I have decided to release the initial Cabinet Office circulars issued at the start of each session of Parliament or where a new Prime Minister is appointed during a session. I believe this approach provides the information you are seeking. You have indicated you are researching how Prime Ministers in different jurisdictions have arranged the Cabinets they led. The initial circular issued at the start of each parliamentary session best demonstrates how the Prime Minister of the day chose to organise their executive before other factors, such as ministerial resignation, required a change. However, I invite you to request the updates to circulars on this topic, should you wish.

Please find attached copies of these circulars as at the start of each session of Parliament or where a new Prime Minister was appointed. The terms of reference were not included in the 1990 circular. We have not been able to locate them and, as such, I am refusing the request under section 18(e) of the Act on the basis that, despite reasonable efforts to locate it, the information cannot be found.

Item	Document title
1.	Cabinet Office Circular CO (90) 20 – Bolger led fourth National administration following the 1990 general election

4954045

CABINET OFFICE, PARLIAMENT BUILDINGS, WELLINGTON 6011, NEW ZEALAND

Telephone: +64 (4) 830 5010. Email: CabinetOffice@dpmc.govt.nz

www.dpmc.govt.nz

2.	Cabinet Office Circular CO (93) 30 – Bolger led fourth National administration following the 1993 general election
3.	Cabinet Office Circular CO (97) 2 – Bolger led fourth National administration in coalition following the 1996 general election
4.	Cabinet Office Circular CO (98) 2 – Shipley led fourth National administration in coalition following mid-term appointment as Prime Minister
5.	Cabinet Office Circular CO (00) 2 – Clark led fifth Labour administration in coalition following the 1999 general election
6.	Cabinet Office Circular CO (02) 13 – Clark led fifth Labour administration in coalition following the 2002 general election
7.	Cabinet Office Circular CO (06) 1 – Clark led fifth Labour administration in coalition following the 2005 general election
8.	Cabinet Office Circular CO (08) 13 – Key led fifth National administration following the 2008 general election
9.	Cabinet Office Circular CO (12) 1 – Key led fifth National administration following the 2011 general election
10.	Cabinet Office Circular CO (14) 8 – Key led fifth National administration following the 2014 general election
11.	Cabinet Office Circular CO (16) 6 – English led fourth National administration following mid-term appointment as Prime Minister
12.	Cabinet Office Circular CO (17) 12 – Ardern led sixth Labour administration in coalition following the 2017 general election
13.	Cabinet Office Circular CO (20) 9 – Ardern led sixth Labour administration following the 2020 general election
14.	Cabinet Office Circular CO (23) 2 – Hipkins led sixth Labour administration following mid-term appointment as Prime Minister
15.	Cabinet Office Circular CO (24) 1 – Luxon led fifth National administration in coalition following the 2023 general election

You have the right to ask the Ombudsman to investigate and review my decision under section 28(3) of the Act.

This response will be published on the Department of the Prime Minister and Cabinet's website during our regular publication cycle. Typically, information is released monthly, or as otherwise determined. Your personal information including name and contact details will be removed for publication.

Nāku noa, nā



Nicola Purvis
Acting Secretary of the Cabinet



CABINET

OFFICE CIRCULAR

CO (90) 20

Copy No

13 November 1990

This paper is the property of the New Zealand Government. As it includes material for Cabinet or Cabinet Committee purposes it must be handled with particular care, and in accordance with any security classification or other endorsement assigned to it. The information in it may be released only by persons having proper authority to do so, and strictly in terms of that authority.

CABINET COMMITTEE MEMBERSHIP AND MEETING TIMETABLE

The membership of Cabinet Committees announced recently by the Prime Minister is set out in the attached schedule. Terms of reference for all the Committees will be distributed as soon as possible.

The timetable for the meetings of Cabinet Committees will be as follows:

Tuesday	Enterprise, Growth and Employment	9.00am
	Social and Family Policy	10.00am
	Expenditure Control	11.00am
	Appointments and Honours	12.30pm
Wednesday	State Sector	8.30am
	Strategy	9.15am
	Education, Science and Technology	10.30am
	Environment	11.15am
	Reserved for other Committees*	12 noon
Thursday	Legislation	9.00am

**The Cabinet External Relations, Defence and Security Committee; Cabinet Committee on Treaty of Waitangi Issues; and Cabinet Subcommittee on State Wages will meet as and when required. This time is reserved for meetings of these Committees.*

Submissions for Committees must be lodged with Cabinet Office by 10.00am two working days before the day of meeting. A schedule listing the Committee meeting times and corresponding deadlines for submissions is also attached. (Note: the deadlines for submissions are under review at present.)



Secretary of the Cabinet

COPIES TO:

All Ministers
Chairman, Parliamentary Service Commission
General Manager, Parliamentary Service
All Private Secretaries
All Chief Executives
Cabinet Liaison Officers
Chief Parliamentary Counsel
Official Secretary to the Governor-General
Chief Security Officer

Released under the Official Information Act 1982

CABINET COMMITTEES

CABINET STRATEGY COMMITTEE

Identifier: CSC

Hon J B Bolger (Chair)
Hon D C McKinnon
Hon W F Birch
Hon Ruth Richardson
Hon Paul East
Hon Philip Burdon
Hon Simon Upton
Hon Dr Lockwood Smith

CABINET APPOINTMENTS AND HONOURS COMMITTEE

Identifier: APH

Hon J B Bolger (Chair)
Hon D C McKinnon
Hon W F Birch
Hon Paul East
Hon Doug Kidd
Hon Jenny Shipley
+ the Minister with Departmental responsibility in the case of Chief Executives and other appointments

CABINET EDUCATION, SCIENCE AND TECHNOLOGY COMMITTEE

Identifier: EST

Hon Dr Lockwood Smith (Chair)
Hon John Falloon
Hon Philip Burdon
Hon Simon Upton
Hon Maurice McTigue
Hon Winston Peters
Hon Denis Marshall
Hon Roger McClay
Hon Maurice Williamson

CABINET COMMITTEE ON ENTERPRISE, GROWTH AND EMPLOYMENT

Identifier: CEG

Hon J B Bolger (Chair)
Hon W F Birch
Hon John Falloon
Hon Doug Kidd
Hon Philip Burdon
Hon John Banks
Hon Maurice McTigue
Hon Rob Storey
Hon Wyatt Creech
Hon Roger Maxwell

CABINET ENVIRONMENT COMMITTEE

Identifier: ENV

Hon Simon Upton (Chair)
Hon Ruth Richardson
Hon John Falloon
Hon Warren Cooper
Hon Rob Storey
Hon Denis Marshall

CABINET EXPENDITURE CONTROL COMMITTEE

Identifier: ECC

Hon Doug Kidd (Chair)
Hon J B Bolger
Hon W F Birch
Hon Ruth Richardson
Hon Jenny Shipley
Hon Warren Cooper
Hon John Luxton

CABINET EXTERNAL RELATIONS, DEFENCE AND SECURITY COMMITTEE

Identifier: ERD

Hon J B Bolger (Chair)
Hon D C McKinnon
Hon Paul East
Hon Philip Burdon
Hon John Banks
Hon Warren Cooper
Hon Doug Graham
Hon Graeme Lee

CABINET LEGISLATION COMMITTEE

Identifier: LEG

Hon Paul East (Chair)
Hon Doug Graham
Hon Denis Marshall
Hon Wyatt Creech
Hon Maurice Williamson
Mr Jeff Grant MP

CABINET SOCIAL AND FAMILY POLICY COMMITTEE

Identifier: SOC

Hon D C McKinnon (Chair)
Hon Simon Upton
Hon John Banks
Hon Jenny Shipley
Hon Doug Graham
Hon Maurice McTigue
Hon Winston Peters
Hon John Luxton
Hon Katherine O'Regan
Hon Roger McClay
Hon Graeme Lee

CABINET STATE SECTOR COMMITTEE

Identifier: STA

Hon W F Birch (Chair)
Hon Doug Kidd
Hon John Banks
Hon Warren Cooper
Hon Doug Graham
Hon Dr Lockwood Smith
Hon Rob Storey
Hon Wyatt Creech
Hon Graeme Lee

SUBCOMMITTEE ON STATE WAGES

Identifier: WAG

Hon W F Birch (Chair)
Hon Dr Lockwood Smith
Hon Maurice McTigue

CABINET COMMITTEE ON TREATY OF WAITANGI ISSUES

Identifier: TOW

Hon Winston Peters (Chair)
Hon Paul East
Hon John Falloon
Hon Doug Kidd
Hon Doug Graham
Hon John Luxton
Hon Katherine O'Regan
Hon Roger Maxwell

CABINET AND CABINET COMMITTEES

Deadlines for Lodging of Papers and Meeting Times

		Deadline for Receipt of Papers in Cabinet Office	Meeting Time
Cabinet	[CAB]	10.30am on the Thursday preceding the meeting	10.30am Monday
Cabinet Committee on Enterprise, Growth and Employment	[CEG]	10.00am on the Friday preceding the meeting	9.00am Tuesday
Cabinet Social and Family Policy Committee	[SOC]	10.00am on the Friday preceding the meeting	10.00am Tuesday
Cabinet Expenditure Control Committee	[ECC]	10.00am on the Friday preceding the meeting	11.00am Tuesday
Cabinet Appointments and Honours Committee	[APH]	10.00am on the Friday preceding the meeting	12.30pm Tuesday
Cabinet State Sector Committee	[STA]	10.00am on the Monday preceding the meeting	8.30am Wednesday
Cabinet Strategy Committee	[CSC]	10.00am on the Monday preceding the meeting	9.15am Wednesday
Cabinet Education, Science and Technology Committee	[EST]	10.00 on the Monday preceding the meeting	10.30am Wednesday
Cabinet Environment Committee	[ENV]	10.00am on the Monday preceding the meeting	11.15am Wednesday
Cabinet Legislation Committee	[LEG]	10.00am on the Tuesday preceding the meeting (Bills are exempted)	9.00am Thursday

Note: *The Cabinet External Relations, Defence and Security Committee; Cabinet Committee on Treaty of Waitangi Issues; and Cabinet Subcommittee on State Wages will meet as required: noon on Wednesdays has been reserved for meetings of these Committees. Papers for them should be lodged two working days before the meeting date.*



CABINET

OFFICE CIRCULAR

CO (93) 30

Copy No 126

5 January 1994

15/3
11/1/1

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*Officer for Enquiries
Diane Wilderspin, ext 8744*

All Ministers
All Parliamentary Under-Secretaries

Copies to:

All Senior Private Secretaries
Chief of Staff, Prime Minister's Office
Chief Policy Adviser, Prime Minister's Office
All Chief Executives
Chief Parliamentary Counsel

CABINET COMMITTEES : TERMS OF REFERENCE

Attached for your information are Terms of Reference for Cabinet Committees approved by the Prime Minister.

A handwritten signature in black ink, appearing to read 'Marie Shroff'.

Marie Shroff
Secretary of the Cabinet

CABINET STRATEGY COMMITTEE

TERMS OF REFERENCE

- 1 To consider, determine and bring together into a coherent framework, strategic policy directions and initiatives across the entire range of Government activity and to monitor progress.
- 2 To consider major issues confronting the Government including policy proposals which span or are outside the particular responsibilities of the sectoral Cabinet Committees, and to develop the general approach to such issues for subsequent work by sector committees.
- 3 To monitor and, where appropriate, revise the Government's longer term goals.
- 4 To consider macro economic policy issues and to establish the Government's main goals and priorities for the Budget.
- 5 To determine the broad framework of tax policy, details of which will be referred to the Cabinet Committee on Expenditure Control and Revenue for subsequent elaboration.
- 6 To set as guidance for the Cabinet Committee on Expenditure Control and Revenue the limits of Government expenditure overall.

IDENTIFIER:

CSC

MEMBERSHIP:

Rt Hon J B Bolger (Chair)
Rt Hon Don McKinnon
Rt Hon W F Birch
Hon Paul East
Hon Jenny Shipley
Hon Doug Kidd
Hon Philip Burdon
Hon Simon Upton
Hon Dr Lockwood Smith
Hon John Falloon
Hon Wyatt Creech
Hon Douglas Graham

CABINET COMMITTEE ON ENTERPRISE, INDUSTRY AND ENVIRONMENT

TERMS OF REFERENCE

- 1 To develop and coordinate growth and investment policies designed to improve economic performance and enhance employment including:
 - a the development of internationally competitive industries both primary and secondary;
 - b overseas trade and marketing policies designed to increase overseas earnings including invisibles;
 - c employment and enterprise enhancement policies facilitating the full use of New Zealand's resources;
 - d investment policy;
 - e the Australia New Zealand Closer Economic Relations Trade Agreement, and other international trade agreements;
 - f investment in research, science and technology and the setting of priorities for public science funding, policy and research;
 - g energy policy;
 - h the development of policies designed to enhance both the environment and economic growth;
 - i transport, communications policy.
- 2 To develop policies designed to protect and enhance the environment, to conserve natural resources and safeguard the population.
- 3 To work within the fiscal limits and priorities for action established for this Committee by the Cabinet Strategy Committee to reflect the Government's overall priorities.
- 4 To consider proposals in the sector requiring financial approvals in excess of financial authorities held by Ministers and Chief Executives, to consider policy relating to proposals for new expenditure, and to report on these to Cabinet through the Cabinet Committee on Expenditure Control and Revenue.

RELEVANT PORTFOLIOS

Agriculture; Business Development; Commerce; Conservation; Consumer Affairs; Customs; Environment; Foreign Affairs and Trade; Energy; Fisheries; Forestry; Health; Immigration; Information Technology; Inland Revenue; Lands; Labour; Local Government; Maori Affairs; Research, Science and Technology; Statistics; Survey and Land Information; Tourism; Transport; Valuation.

IDENTIFIER: CIE

MEMBERSHIP:

Rt Hon J B Bolger (Chair)
Rt Hon W F Birch
Hon Doug Kidd
Hon Philip Burdon
Hon Simon Upton
Hon John Falloon
Hon John Banks
Hon Denis Marshall
Hon Maurice Williamson
Hon Roger Maxwell
Hon Katherine O'Regan
Mr Warren Kyd, MP
Mr Ross Meurant, MP

Released under the Official Information Act 1982

CABINET COMMITTEE ON THE IMPLEMENTATION OF SOCIAL ASSISTANCE REFORMS

TERMS OF REFERENCE

- 1 To oversee the implementation of the Government's social policy reforms including in the following areas: the targeting of social assistance; health, including structural reforms, mental health policy and the integration of disability support services; ACC; housing issues; support for the vulnerable; benefit reform;
- 2 To determine the broad strategic approach to the implementation of social assistance and health reforms, including the timing of the implementation of various aspects of the reforms, and the links between them.
- 3 To consider and determine the key aspects of the implementation process for the various reform areas, and to monitor the progress of implementation in each area.
- 4 To ensure that the reforms are implemented efficiently and in a cost effective manner.
- 5 To give direction as necessary to officials leading the implementation.
- 6 To determine policy on public consultation and relationship with the media.
- 7 To monitor and evaluate the impact of the reforms.
- 8 To consider proposals in the sector requiring financial approvals in excess of financial authorities held by Ministers and Chief Executives, to consider policy relating to proposals for new expenditure, and to report on these to Cabinet through the Cabinet Committee on Expenditure Control and Revenue.

RELEVANT PORTFOLIOS

ARCI, State Services, Crown Health Enterprises, Health, Social Welfare, Housing, Justice, Maori Affairs, Women's Affairs, Youth Affairs, Pacific Island Affairs, Inland Revenue, Employment, Senior Citizens

IDENTIFIER: SAR

MEMBERSHIP:

Rt Hon J B Bolger
Rt Hon W F Birch
Hon Paul East
Hon Jenny Shipley (Chair)
Hon Wyatt Creech
Hon Denis Marshall
Hon John Luxton
Hon Maurice Williamson
Hon Murray McCully
Hon Peter Gresham
Hon Bruce Cliffe
Hon Roger McClay
Hon Katherine O'Regan

CABINET COMMITTEE ON EDUCATION, TRAINING AND EMPLOYMENT

TERMS OF REFERENCE

- 1 To develop, coordinate and evaluate education and training policies, including their integration with employment and social welfare policies;
- 2 To develop and monitor education and training policies, especially to ensure that the upgrading of the skills of the workforce is linked with the requirements of the national economy;
- 3 To consider resourcing strategies for education and training, including targeting, funding and delivery issues;
- 4 To develop and coordinate a programme to implement a seamless education system;
- 5 To evaluate the development of national curricula, qualifications and industry training frameworks;
- 6 To promote the involvement of the private sector in skill development;
- 7 To consider proposals from the Task Force on Employment and to make recommendations on them to Cabinet;
- 8 To develop and coordinate strategies on employment in conjunction with the Task Force on Employment;
- 9 To work within the fiscal limits and priorities for action established for this committee by the Cabinet Strategy Committee to reflect the Government's overall priorities;
- 10 To consider proposals in the sector requiring financial approvals in excess of financial authorities held by Ministers and Chief Executives, to consider policy relating to proposals for new expenditure, and to report on these to Cabinet through the Cabinet Committee on Expenditure Control and Revenue.

RELEVANT PORTFOLIOS

Business Development; Commerce; Conservation; Education; Education Review Office; Employment; Immigration; Labour; Local Government; Maori Affairs; Pacific Island Affairs; Social Welfare; State Services; Women's Affairs; Youth Affairs

IDENTIFIER: ETE

MEMBERSHIP: Rt Hon J B Bolger (Chair)
Rt Hon W F Birch
Hon Doug Kidd
Hon Philip Burdon
Hon Simon Upton
Hon Dr Lockwood Smith
Hon Wyatt Creech
Hon John Banks
Hon Denis Marshall
Hon John Luxton
Hon Peter Gresham
Hon Roger Maxwell
Hon Roger McClay
Hon Katherine O'Regan

CABINET COMMITTEE ON EXPENDITURE CONTROL AND REVENUE

TERMS OF REFERENCE

- 1 To consider and recommend to Cabinet changes in existing outputs purchased, transfers and resources owned, and the organisational structures and policies of Departments in order to achieve reductions in the level of Government expenditure.
- 2 To review the proposed levels of individual Vote resource use in consultation with the portfolio Ministers.
- 3 To scrutinise the proposed outputs of departments with a view to ensuring that the Government is purchasing high quality goods and services and is getting value for money through Departmental expenditure.
- 4 To report on all expenditure proposals going to Cabinet for conformity with the fiscal limits and overall priorities established by the Cabinet Strategy Committee.
- 5 To report to Cabinet via the Cabinet Strategy Committee at appropriate intervals on both the progress of Budget processes and the overall fiscal outlook.
- 6 To consider proposals from sector committees for new expenditure and funding and make recommendations to Cabinet in the light of the Government's overall fiscal policy and priorities for action.
- 7 To consider detailed tax issues within a policy framework established by the Cabinet Strategy Committee.

The work of this Committee is to be guided by directions set by the Cabinet Strategy Committee, and exercised in accordance with the goals and priorities for the Budget, and the limits of Government expenditure within each sector.

IDENTIFIER: ECR

MEMBERSHIP:

- Rt Hon J B Bolger
- Rt Hon W F Birch
- Hon Doug Kidd (Chair)
- Hon Philip Burdon
- Hon Wyatt Creech
- Hon Denis Marshall
- Hon Warren Cooper
- Hon Maurice Williamson
- Hon Bruce Cliffe

CABINET STATE SECTOR COMMITTEE

TERMS OF REFERENCE

- 1 To keep under review and receive reports on the machinery of government and organisational structures of departments; and on the performance of Government departments and agencies.
- 2 To keep under review service-wide policies on the responsibilities and authorities of Chief Executives and the Senior Executive Service, and the monitoring, reporting and control of systems by which they are held accountable.
- 3 To consider questions of employment and wages policy in the State Services.
- 4 To consider Government administration and other issues not covered by the Terms of Reference of other Cabinet Committees.
- 5 To consider issues relating to the structure and management of Crown owned entities.
- 6 To review the operation of Government Departments and State agencies in order to identify activities which could be better undertaken by Crown owned entities or the private sector and to oversee the divestment of services or the formation of new agencies.
- 7 To consider quarterly reports on the operations of State Owned Enterprises before they are submitted to Cabinet.
- 8 To work within the fiscal limits and priorities for action established for this Committee by the Cabinet Strategy Committee to reflect the Government's overall priorities.
- 9 To consider proposals in the sector requiring financial approvals in excess of financial authorities held by Ministers and Chief Executives, to consider policy relating to proposals for new expenditure, and to report on these to Cabinet through the Cabinet Committee on Expenditure Control and Revenue.

IDENTIFIER: STA

MEMBERSHIP:

Hon Paul East (Chair)
Hon Doug Kidd
Hon Philip Burdon
Hon Dr Lockwood Smith
Hon Wyatt Creech
Hon Douglas Graham
Hon John Banks
Hon Warren Cooper
Hon Maurice Williamson
Hon Bruce Cliffe
Hon Sir Robin Gray
Hon Roger Maxwell
Mr Warren Kyd, MP

CABINET COMMITTEE ON LEGISLATION AND HOUSE BUSINESS

TERMS OF REFERENCE

- 1 To make recommendations to Cabinet on the Government's legislation programme.
- 2 To determine the drafting priority to be accorded to individual proposals for legislation.
- 3 To examine draft Bills, in particular to ensure that their policy content has been approved by the appropriate Cabinet Committee or by Cabinet, and that the relevant requirements of the Cabinet Office Manual have been satisfied.
- 4 To authorise for reference to Cabinet the introduction of draft Bills and amendments to Bills, to the House of Representatives.
- 5 To coordinate the passage of Government legislation through the House of Representatives.
- 6 To consider and approve Government responses to the recommendations of the House of Representatives on Parliamentary petitions referred to the Government and recommendations contained in Select Committee reports, subject to the policy content of responses having been approved by the appropriate Cabinet Committee or Cabinet.

IDENTIFIER: LEG

MEMBERSHIP:

Rt Hon Don McKinnon (Chair)
Hon Paul East
Hon Simon Upton
Hon Douglas Graham
Hon Murray McCully
Hon Peter Gresham
Hon Bruce Cliffe
Hon Sir Robin Gray
Mr Bill English, MP
Mr John Carter, MP
Mr R Sowry, MP

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CABINET APPOINTMENTS AND HONOURS COMMITTEE

TERMS OF REFERENCE

- 1 To consider Government appointments to statutory and allied organisations and State Owned Enterprise Boards.
- 2 To consider the job descriptions/person specifications for all Public Service Chief Executive positions, and other matters to be taken into account in filling these positions.
- 3 To consider for recommendation to Cabinet the recommendations of the State Services Commissioner on the appointment of Chief Executives.
- 4 To consider, as required, policies relating to the conditions of employment for Public Service Chief Executives.
- 5 To determine the recommendations to be forwarded in respect of Civil List Honours to be conferred by The Queen.

IDENTIFIER: APH

MEMBERSHIP:

Rt Hon J B Bolger (Chair)
Rt Hon Don McKinnon
Rt Hon W F Birch
Hon Paul East
Hon Jenny Shipley
Hon Doug Kidd
Hon John Luxton
Hon Warren Cooper
Hon Sir Robin Gray

CABINET SOCIAL AND FAMILY POLICY COMMITTEE

TERMS OF REFERENCE

- 1 To review social and family issues, including health, welfare and child support issues, and to develop policies to enhance the wellbeing of New Zealanders.
- 2 To ensure the integration of social, family, health and welfare policies with employment and labour policies.
- 3 To coordinate plans and policies in these areas and to take into account the social impact of environmental and economic policies.
- 4 To consider - within the broad policy framework established by Cabinet Strategy Committee - strategies to reduce crime including enforcement, prosecution and sentencing issues.
- 5 To work within the fiscal limits and priorities for action established for this Committee by the Cabinet Strategy Committee to reflect the Government's overall priorities.
- 6 To consider proposals in the sector requiring financial approvals in excess of financial authorities held by Ministers and Chief Executives, to consider policy relating to proposals for new expenditure, and to report on these to Cabinet through the Cabinet Committee on Expenditure Control and Revenue.

RELEVANT PORTFOLIOS

Consumer Affairs; Cultural Affairs; Employment; Health; Housing; Immigration; Internal Affairs; Justice; Labour; Maori Affairs; Pacific Island Affairs; Police; Senior Citizens; Social Welfare; Sport, Fitness and Leisure; Revenue; War Pensions; Women's Affairs; Youth Affairs.

IDENTIFIER: SOC

MEMBERSHIP:

Rt Hon Don McKinnon (Chair)
Hon Jenny Shipley
Hon Dr Lockwood Smith
Hon Douglas Graham
Hon John Banks
Hon Denis Marshall
Hon John Luxton
Hon Warren Cooper
Hon Maurice Williamson
Hon Murray McCully
Hon Peter Gresham
Hon Bruce Cliffe
Hon Roger McClay
Hon Katherine O'Regan
Mr Bill English, MP

CABINET COMMITTEE ON TREATY OF WAITANGI ISSUES

TERMS OF REFERENCE

- 1 To work within the broad policy framework established by the Cabinet Strategy Committee to develop and communicate clear procedures for the handling of Maori claims when they are received by the Crown.
- 2 To monitor the negotiations register so that Maori claims can be prioritised and handled in an orderly sequence.
- 3 To develop for approval by Cabinet the Crown's position in respect of specific negotiations, Waitangi Tribunal hearings or Court proceedings, to monitor progress on specific negotiations and to report to Cabinet on the outcome of specific negotiations.
- 4 To ensure prompt implementation of negotiated agreements, Waitangi Tribunal recommendations accepted by the Government, and Court judgements.
- 5 To monitor public awareness, of and attitudes to, Maori claims and to identify appropriate material to remedy misinformation.
- 6 To consider proposals in the sector requiring financial approvals in excess of financial authorities held by Ministers and Chief Executives, to consider policy relating to proposals for new expenditure and to report on these to Cabinet through the Cabinet Committee on Expenditure Control and Revenue.

RELEVANT PORTFOLIOS

Conservation; Environment; Justice; Lands; Maori Affairs; Survey and Land Information; Treaty of Waitangi Negotiations; Valuation

IDENTIFIER: TOW

MEMBERSHIP:

Rt Hon Don McKinnon
Hon Paul East
Hon Doug Kidd
Hon Simon Upton
Hon John Falloon
Hon Wyatt Creech
Hon Douglas Graham (Chair)
Hon Denis Marshall
Hon John Luxton
Hon Warren Cooper
Mr Ross Meurant, MP

Cabinet Strategy Subcommittee on Defence and External Relations

- 1 To consider foreign affairs and disarmament policy issues, except economic/trade matters.
- 2 To consider issues relating to defence policy and commitments.
- 3 To work within the fiscal limits and priorities for action established for this Committee by the Cabinet Strategy Committee to reflect the Government's overall priorities.
- 4 To consider proposals in the sector requiring financial approvals in excess of financial authorities held by Ministers and Chief Executives, to consider policy relating to proposals for new expenditure, and to report on these to Cabinet through the Cabinet Committee on Expenditure Control and Revenue.
- 5 To report periodically to Cabinet through the Cabinet Strategy Committee.

RELEVANT PORTFOLIOS

Defence; Disarmament and Arms Control; Foreign Affairs and Trade; Prime Minister

IDENTIFIER: SDE

NOTE: *This Committee will normally work as a subcommittee of the Cabinet Strategy Committee but will if necessary report direct to Cabinet.*

MEMBERSHIP: Rt Hon J B Bolger (Chair)
Rt Hon Don McKinnon
Rt Hon W F Birch
Hon Douglas Graham
Hon Warren Cooper

Cabinet Strategy Subcommittee on Intelligence and Security

- 1 To consider issues of oversight, organisation and priorities for the New Zealand intelligence community.
- 2 To consider any issues which, because of their security or intelligence implications, the Prime Minister directs be considered by the subcommittee.
- 3 To work within the fiscal limits and priorities for action established for this Committee by the Cabinet Strategy Committee to reflect the Government's overall priorities.
- 4 To consider proposals in the sector requiring financial approvals in excess of financial authorities held by Ministers and Chief Executives, to consider policy relating to proposals for new expenditure, and to report on these to Cabinet through the Cabinet Committee on Expenditure Control and Revenue.
- 5 To report periodically to Cabinet through the Cabinet Strategy Committee.

RELEVANT PORTFOLIOS

Defence; Disarmament and Arms Control; Foreign Affairs and Trade; Prime Minister, and intelligence agencies; State Services

IDENTIFIER: CIS

NOTE: *This Committee will normally work as a subcommittee of the Cabinet Strategy Committee but will if necessary report direct to Cabinet. It will have power to act where security considerations so require, subject to any decisions requiring the consideration of the allocation of additional resources being referred to the Cabinet Committee on Expenditure Control and Revenue and Cabinet.*

MEMBERSHIP: Rt Hon J B Bolger (Chair)
Rt Hon Don McKinnon
Hon Paul East
Hon Warren Cooper

Cabinet Strategy Subcommittee on Civil Defence and Terrorist Emergencies

- 1 To review national civil defence policies and procedures, including policies for community-wide emergency management.
- 2 To review policies and procedures relating to central government assistance in the recovery from major disasters.
- 3 To consider and coordinate emergency support in the response to and recovery from a disaster.
- 4 To review counter-terrorist policies and planning.
- 5 To work within the fiscal limits and priorities for action established for this Committee by the Cabinet Strategy Committee to reflect the Government's overall priorities.
- 6 To consider proposals in the sector requiring financial approvals in excess of financial authorities held by Ministers and Chief Executives, to consider policy relating to proposals for new expenditure, and to report on these to Cabinet through the Cabinet Committee on Expenditure Control and Revenue.
- 7 To report periodically to Cabinet through the Cabinet Strategy Committee.

RELEVANT PORTFOLIOS

Agriculture; Civil Defence; Defence; Local Government; Police; Prime Minister; State Services

IDENTIFIER: CIV

NOTE: *This committee will normally work as a subcommittee of the Cabinet Strategy Committee, but will if necessary report directly to Cabinet.*

MEMBERSHIP:

- Rt Hon J B Bolger (Chair)
- Rt Hon Don McKinnon
- Hon Paul East
- Hon John Falloon
- Hon John Banks
- Hon John Luxton
- Hon Warren Cooper
- Hon Maurice Williamson

Released under the Official Information Act 1982

State Sector Subcommittee on State Wages

TERMS OF REFERENCE

- 1 To maintain oversight of the progress of state wage negotiations and industrial relations in the public sector (including public service, Defence services, education service and health service).
- 2 To inform Cabinet of any developments in the progress of such negotiations which may affect the process of government as a whole.

IDENTIFIER: WAG

NOTE: *This Committee will normally work as a subcommittee of the State Sector Committee, but will if necessary report directly to Cabinet.*

MEMBERSHIP: Hon Paul East (Chair)
Hon Doug Kidd
Hon Dr Lockwood Smith
Hon Wyatt Creech



CABINET OFFICE CIRCULAR

CO (97) 2

3 February 1997

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Officer for Enquiries:
Sue Sharp, Ph: 471 9798

All Ministers

Copies to: All Chief Executives
All Senior Private Secretaries
Chief Parliamentary Counsel
Chief of Staff, Prime Minister's Office
Chief of Staff, Deputy Prime Minister's Office
Private Secretary (Appointments), Prime Minister's Office

NEW CABINET COMMITTEES: TERMS OF REFERENCE

- 1 Attached for your information is a list showing membership of the new Cabinet Committees and their terms of reference.
- 2 The new committees are:

Cabinet Committee on Strategy and Priorities	CSP
Cabinet Committee on Industry and Environment	CIE
Cabinet Committee on Health and Social Policy	HSP
Cabinet Committee on Education and Employment Policy	EEP
Cabinet Committee on Treaty of Waitangi Issues	TOW
Cabinet Committee on Expenditure Control and Revenue	ECR
Cabinet Committee on Government Administration	CGA
Cabinet Committee on Legislation and House Business	LEG
Cabinet Committee on Appointments and Honours	APH
Cabinet Strategy Subcommittee on External Relations and Defence	ERD
Cabinet Government Administration Subcommittee on State Wages	WAG
Cabinet Strategy Subcommittee on Intelligence and Security	CIS
- 3 CSP, CIE, HSP and LEG will meet weekly. All other committees will be scheduled to meet fortnightly, apart from CIS which will meet as required.

4 Details of the timetable and other administrative arrangements will be issued separately.



Sue Sharp
for Secretary of the Cabinet

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CABINET COMMITTEES
as at 3 February 1997

CABINET COMMITTEE ON STRATEGY AND PRIORITIES

Identifier: CSP

Rt Hon James Bolger (Chair)
Hon Winston Peters
Rt Hon Don McKinnon
Rt Hon Bill Birch
Hon Jenny Shipley
Hon Douglas Graham
Hon Tau Henare
Hon Paul East
Dr Hon Lockwood Smith
Hon Peter McCardle
Hon Wyatt Creech
Hon Simon Upton
Hon Bill English
Hon John Delamere

CABINET COMMITTEE ON INDUSTRY AND ENVIRONMENT

Identifier: CIE

Rt Hon James Bolger
Hon Winston Peters (Chair)
Rt Hon Don McKinnon
Rt Hon Bill Birch
Hon Jenny Shipley
Dr Hon Lockwood Smith
Hon Peter McCardle
Hon Simon Upton
Hon Jack Elder
Hon John Luxton
Hon Maurice Williamson
Hon Murray McCully
Hon Max Bradford
Hon Dr Nick Smith
Hon Neil Kirton
Hon Robyn McDonald

CABINET COMMITTEE ON HEALTH AND SOCIAL POLICY

Identifier: HSP

Hon Winston Peters
Rt Hon Don McKinnon
Rt Hon Bill Birch
Hon Jenny Shipley (Chair)
Hon Douglas Graham
Hon Tau Henare
Hon Paul East
Hon Jack Elder
Hon Bill English
Hon Murray McCully
Hon Max Bradford
Hon Roger Sowry
Hon Chris Fletcher
Hon Dr Nick Smith
Hon Deborah Morris
Hon Neil Kirton
Hon Robyn McDonald

CABINET COMMITTEE ON EDUCATION AND EMPLOYMENT POLICY

Identifier: EEP

Rt Hon James Bolger
Rt Hon Bill Birch
Hon Tau Henare
Dr Hon Lockwood Smith
Hon Peter McCardle
Hon Wyatt Creech (Chair)
Hon Maurice Williamson
Hon John Delamere
Hon Max Bradford
Hon Roger Sowry
Hon Brian Donnelly
Hon Chris Fletcher
Hon Dr Nick Smith
Hon Deborah Morris

CABINET COMMITTEE ON TREATY OF WAITANGI ISSUES

Identifier: TOW

Hon Douglas Graham (Chair)
Hon Tau Henare
Hon Simon Upton
Hon Jack Elder
Hon John Luxton
Hon Maurice Williamson
Hon John Delamere
Hon Brian Donnelly
Hon Dr Nick Smith
Hon Neil Kirton

CABINET COMMITTEE ON EXPENDITURE CONTROL AND REVENUE

Identifier: ECR

Rt Hon James Bolger
Hon Winston Peters
Rt Hon Bill Birch
Hon Jenny Shipley
Hon Paul East
Dr Hon Lockwood Smith
Hon Peter McCardle
Hon Simon Upton
Hon Bill English
Hon John Luxton
Hon Maurice Williamson
Hon John Delamere (Chair)
Hon Max Bradford
Hon Robyn McDonald

CABINET COMMITTEE ON GOVERNMENT ADMINISTRATION

Identifier: CGA

Hon Jenny Shipley
Hon Douglas Graham
Hon Paul East
Dr Hon Lockwood Smith
Hon Peter McCardle
Hon Wyatt Creech
Hon Jack Elder (Chair)
Hon Bill English
Hon John Luxton
Hon Maurice Williamson
Hon John Delamere
Hon Murray McCully
Hon Roger Sowry
Hon Brian Donnelly
Hon Chris Fletcher

CABINET COMMITTEE ON LEGISLATION AND HOUSE BUSINESS

Identifier: LEG

Rt Hon Don McKinnon
Hon Douglas Graham
Hon Paul East
Hon Wyatt Creech (Chair)
Hon Jack Elder
Hon John Delamere
Hon Max Bradford
Hon Chris Fletcher
Hon Deborah Morris
National Party Whip
New Zealand First Party Whip

CABINET COMMITTEE ON APPOINTMENTS AND HONOURS

Identifier: APH

Rt Hon James Bolger (Chair)
Hon Winston Peters
Rt Hon Don McKinnon
Rt Hon Bill Birch
Hon Jenny Shipley
Hon Tau Henare
Hon Paul East
Hon Neil Kirton
Hon Robyn McDonald

CABINET STRATEGY SUBCOMMITTEE ON EXTERNAL RELATIONS AND DEFENCE

Identifier: ERD

Rt Hon James Bolger
Hon Winston Peters
Rt Hon Don McKinnon (Chair)
Rt Hon Bill Birch
Hon Tau Henare
Hon Paul East
Dr Hon Lockwood Smith
Hon Simon Upton
Hon Jack Elder

CABINET GOVERNMENT ADMINISTRATION SUBCOMMITTEE ON STATE WAGES

Identifier: WAG

Rt Hon Bill Birch
Hon Jenny Shipley (Chair)
Hon Wyatt Creech
Hon John Delamere
Hon Max Bradford

CABINET STRATEGY SUBCOMMITTEE ON INTELLIGENCE AND SECURITY

Identifier: CIS

Rt Hon James Bolger (Chair)
Hon Winston Peters
Rt Hon Don McKinnon
Hon Paul East

TERMS OF REFERENCE FOR CABINET COMMITTEES

CABINET COMMITTEE ON STRATEGY AND PRIORITIES

TERMS OF REFERENCE

Addressing the issues identified in the Coalition Agreement and other priorities set by the Government the Committee will:

- 1 Consider, and bring together into a coherent framework, strategic policy directions and initiatives across the entire range of Government activity, and monitor progress.
- 2 Consider major issues including policy proposals which span or are outside the particular responsibilities of the sectoral Cabinet Committees, and develop the general approach to such issues for subsequent work by sector committees. Where appropriate the Committee will provide a forum for the resolution of major, complex issues.
- 3 Consider the development of a compulsory savings/superannuation scheme and the associated referendum.
- 4 Consider, on the basis of recommendations from Gatekeeping Ministers, the Government's priorities for the budget, and provide guidance for the Cabinet Committee on Expenditure Control and Revenue on the limits of Government expenditure overall.
- 5 Consider macro economic policy issues, including the broad framework of tax policy, details of which will be referred to the Cabinet Committee on Expenditure Control and Revenue for subsequent elaboration.
- 6 Consider the elaboration of a comprehensive strategy for Maori social, cultural and economic wellbeing and development, the detailed discussion and implementation of which will be considered by the appropriate sector committees.
- 7 As appropriate decide, or make recommendations to Cabinet, on the issues identified in paragraphs 1 to 6 above.

IDENTIFIER: CSP

MEMBERSHIP: Rt Hon James Bolger (Chair)
Hon Winston Peters
Rt Hon Don McKinnon
Rt Hon Bill Birch
Hon Jenny Shipley
Hon Douglas Graham
Hon Tau Henare
Hon Paul East
Dr Hon Lockwood Smith
Hon Peter McCardle
Hon Wyatt Creech
Hon Simon Upton
Hon Bill English
Hon John Delamere

CABINET COMMITTEE ON INDUSTRY AND ENVIRONMENT

TERMS OF REFERENCE

The Committee will address the issues identified in the Coalition Agreement as well as other priorities set by the Government. It will work within the framework of any directives and fiscal limits set for it by the Cabinet Committee on Strategy and Priorities.

- 1 Consider and, as appropriate, decide or make recommendations to Cabinet on major aspects of the development and implementation of Government policy in areas relating to enterprise, industry, and the environment. In particular the Committee will consider issues relating to:
 - agriculture, biosecurity and the access of rural communities to services;
 - commerce, industry, foreign investment and international trade, including all aspects of facilitating export growth;
 - conservation, environmental, energy, forestry and fisheries issues;
 - investment in research, science and technology, and the setting of priorities for public science funding;
 - transport, communications and tourism issues.
- 2 Consider proposals in the areas of enterprise, industry and the environment requiring financial approvals in excess of financial authorities held by Ministers and Chief Executives, consider policy relating to proposals for new expenditure, and make recommendations on these to Cabinet through the Cabinet Committee on Expenditure Control and Revenue.

RELEVANT PORTFOLIOS

Agriculture; Biosecurity; Business Development; Civil Defence; Commerce; Communications; Conservation; Consumer Affairs; Crown Research Institutes; Customs; Defence; Employment; Environment; Foreign Affairs and Trade; Energy; Fisheries; Forestry; Health; Immigration; Industry; Information Technology; International Trade; Revenue; Lands; Labour; Local Government; Maori Affairs; Racing; Research, Science and Technology; Statistics; Tourism; Transport; Valuation.

IDENTIFIER:	CIE	MEMBERSHIP:	Rt Hon James Bolger Hon Winston Peters (Chair) Rt Hon Don McKinnon Rt Hon Bill Birch Hon Jenny Shipley Dr Hon Lockwood Smith Hon Peter McCardle Hon Simon Upton Hon Jack Elder Hon John Luxton Hon Maurice Williamson Hon Murray McCully Hon Max Bradford Hon Dr Nick Smith Hon Neil Kirton Hon Robyn McDonald
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CABINET COMMITTEE ON HEALTH AND SOCIAL POLICY

TERMS OF REFERENCE

The Committee will address the issues identified in the Coalition Agreement as well as other priorities set by the Government. It will work within the framework of any directives and fiscal limits set for it by the Cabinet Committee on Strategy and Priorities.

- 1 Consider and, as appropriate, decide or make recommendations to Cabinet on major aspects of the development and implementation of Government policy in the areas of health and social policy. In particular the Committee will consider issues relating to:
 - health issues, notably the refocussing, restructuring and revision of funding arrangements for the public health service, including initiatives to foster better outcomes for Maori;
 - ACC policy;
 - child support, child health issues and the development of a Family Service within the Department of Social Welfare;
 - crime prevention, law and order, Police, Corrections and Justice issues, including proposals relating to victim support;
 - social welfare, income support and housing issues;
 - issues relating to families, women, youth, and senior citizens.
- 2 Consider proposals in the health and social policy sector requiring financial approvals in excess of financial authorities held by Ministers and Chief Executives, consider policy relating to proposals for new expenditure, and report on these to Cabinet through the Cabinet Committee on Expenditure Control and Revenue.

NOTE: *Matters relating to income support and the benefit system will usually be dealt with by this Committee. Income support issues which are closely linked to transition to work, education, training and employment matters will be considered by the Cabinet Committee on Education and Employment Policy.*

RELEVANT PORTFOLIOS

ARCI; Consumer Affairs; Corrections; Courts; Employment; Health; Housing; Immigration; Internal Affairs; Justice; Labour; Maori Affairs; Pacific Island Affairs; Police; Racing; Research, Science & Technology; Revenue; Senior Citizens; Social Welfare; Sport, Fitness and Leisure; State Services; War Pensions; Women's Affairs; Youth Affairs.

IDENTIFIER:

HSP

MEMBERSHIP:

Hon Winston Peters
Rt Hon Don McKinnon
Rt Hon Bill Birch
Hon Jenny Shipley (Chair)
Hon Douglas Graham
Hon Tau Henare
Hon Paul East
Hon Jack Elder
Hon Bill English
Hon Murray McCully
Hon Max Bradford
Hon Roger Sowry
Hon Chris Fletcher
Hon Dr Nick Smith
Hon Deborah Morris
Hon Neil Kirton
Hon Robyn McDonald

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CABINET COMMITTEE ON EDUCATION AND EMPLOYMENT POLICY

TERMS OF REFERENCE

The Committee will address the issues identified in the Coalition Agreement as well as other priorities set by the Government. It will work within the framework of any directives and fiscal limits set for it by the Cabinet Committee on Strategy and Priorities.

- 1 Consider and, as appropriate, decide or make recommendations to Cabinet on major aspects of Government policy and implementation in the areas of education and employment policy. In particular the Committee will consider issues relating to:
 - the development, coordination and evaluation of education and training policies and their integration both with social welfare policies, and with the requirements of the economy;
 - the development of policy implementation and resourcing strategies for all aspects of education, notably the early childhood and compulsory sectors, including initiatives to foster better outcomes for Maori;
 - a review of the tertiary sector and the development of a system of living allowances for tertiary students;
 - employment issues, including the development of initiatives to reduce the percentage of jobseekers who are long term unemployed, and the development of a more regional approach to achieving employment policy objectives;
 - immigration, population and labour market issues, including industrial relations legislation matters.
- 2 Consider proposals in the sector requiring financial approvals in excess of financial authorities held by Ministers and Chief Executives, consider policy relating to proposals for new expenditure, and report on these to Cabinet through the Cabinet Committee on Expenditure Control and Revenue.

RELEVANT PORTFOLIOS

Business Development; Commerce; Conservation; Corrections; Education; Education Review Office; Employment; Immigration; Information Technology; Labour; Local Government; Maori Affairs; Pacific Island Affairs; Research, Science & Technology; Social Welfare; State Services; Women's Affairs; Youth Affairs

IDENTIFIER:

EEP

MEMBERSHIP:

Rt Hon James Bolger
Rt Hon Bill Birch
Hon Tau Henare
Dr Hon Lockwood Smith
Hon Peter McCardle
Hon Wyatt Creech (Chair)
Hon Maurice Williamson
Hon John Delamere
Hon Max Bradford
Hon Roger Sowry
Hon Brian Donnelly
Hon Chris Fletcher
Hon Dr Nick Smith
Hon Deborah Morris

CABINET COMMITTEE ON TREATY OF WAITANGI ISSUES

TERMS OF REFERENCE

The Committee will address the issues identified in the Coalition Agreement as well as other priorities set by the Government. It will work within the framework of any directives and fiscal limits set for it by the Cabinet Committee on Strategy and Priorities.

- 1 Consider and, as appropriate, decide or make recommendations to Cabinet on major aspects of the development and implementation of Government policy in the area of Maori claims. In particular the Committee will:
 - develop and communicate clear procedures for the handling of Maori claims when they are received by the Crown;
 - monitor the negotiations register so that Maori claims can be prioritised and handled in an orderly sequence;
 - develop the Crown's position in respect of specific negotiations, Waitangi Tribunal hearings or Court proceedings, monitor progress on specific negotiations and report to Cabinet on the outcome of specific negotiations;
 - ensure prompt implementation of negotiated agreements, Waitangi Tribunal recommendations accepted by the Government, and Court judgments;
 - monitor public awareness, of and attitudes to, Maori claims and identify appropriate information material.
- 2 Consider proposals in the sector requiring financial approvals in excess of financial authorities held by Ministers and Chief Executives, consider policy relating to proposals for new expenditure and report on these to Cabinet through the Cabinet Committee on Expenditure Control and Revenue.

RELEVANT PORTFOLIOS

Attorney-General; Agriculture; Conservation; Environment; Fisheries; Forestry; Justice; Lands; Maori Affairs; Treaty of Waitangi Negotiations; Valuation

IDENTIFIER:	TOW	MEMBERSHIP:	Hon Douglas Graham (Chair) Hon Tau Henare Hon Simon Upton Hon Jack Elder Hon John Luxton Hon Maurice Williamson Hon John Delamere Hon Brian Donnelly Hon Dr Nick Smith Hon Neil Kirton
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CABINET COMMITTEE ON EXPENDITURE CONTROL AND REVENUE

TERMS OF REFERENCE

Addressing the framework established by the Coalition Agreement, and any directives and fiscal limits set for the Committee by the Cabinet Committee on Strategy and Priorities the Committee will consider and, as appropriate, decide or make recommendations to Cabinet on issues relating to expenditure and revenue. In particular the Committee will:

- 1 Report on all expenditure proposals going to Cabinet for conformity with the fiscal limits and overall priorities established by the Coalition Agreement and the Cabinet Committee on Strategy and Priorities.
- 2 Report to Cabinet via the Cabinet Committee on Strategy and Priorities at appropriate intervals on both the progress of Budget processes and the overall fiscal outlook.
- 3 Consider proposals from sector committees for new expenditure and funding and make recommendations to Cabinet in the light of the Government's overall fiscal policy and priorities for action.
- 4 Review the proposed levels of individual Vote resource use in consultation with the portfolio Ministers.
- 5 Scrutinise the proposed outputs of departments with a view to ensuring that the Government is purchasing high quality goods and services and is getting value for money through Departmental expenditure.
- 6 Consider and recommend to Cabinet changes in existing outputs purchased, transfers and resources owned, and the organisational structures and policies of Departments in order to achieve reductions in the level of Government expenditure.
- 7 Consider detailed tax issues within a policy framework established by the Cabinet Committee on Strategic Priorities.

IDENTIFIER: ECR

MEMBERSHIP:

Rt Hon James Bolger
Hon Winston Peters
Rt Hon Bill Birch
Hon Jenny Shipley
Hon Paul East
Dr Hon Lockwood Smith
Hon Peter McCardle
Hon Simon Upton
Hon Bill English
Hon John Luxton
Hon Maurice Williamson
Hon John Delamere (Chair)
Hon Max Bradford
Hon Robyn McDonald

CABINET COMMITTEE ON GOVERNMENT ADMINISTRATION

TERMS OF REFERENCE

The Committee will address the issues identified in the Coalition Agreement as well as other priorities set by the Government. It will work within the framework of any directives and fiscal limits set for it by the Cabinet Committee on Strategy and Priorities.

- 1 Consider, and, as appropriate, decide or make recommendations to Cabinet on the development and implementation of major aspects of Government policy in the areas of the structure, operations and performance of Government departments and state agencies. In particular the Committee will consider:
 - issues related to the organisational structures and management of government departments, including proposals for any new government agencies and major restructuring of existing bodies;
 - service-wide policies on the responsibilities and authorities of Chief Executives, and the monitoring, reporting and control of systems by which they are held accountable;
 - quarterly reports on the operations of State Owned Enterprises before they are submitted to Cabinet;
 - issues related to Government involvement in cultural and sporting activities and proposals related to the celebration of the year 2000;
 - issues relating to public access to official information and public services;
 - review the work undertaken and procedures adopted to prepare for the implementation of proportional representation and the formation of coalition government and, as appropriate, propose changes to those procedures;
 - consider any other issues arising from the implementation of proportional representation and the formation of coalition government and the administrative systems required to support it;
 - other issues not covered by Terms of Reference of other committees.
- 2 Consider proposals in the sector requiring financial approvals in excess of financial authorities held by Ministers and Chief Executives, consider policy relating to proposals for new expenditure, and report on these to Cabinet through the Cabinet Committee on Expenditure Control and Revenue.

IDENTIFIER:

CGA

MEMBERSHIP:

Hon Jenny Shipley
Hon Douglas Graham
Hon Paul East
Dr Hon Lockwood Smith
Hon Peter McCardle
Hon Wyatt Creech
Hon Jack Elder (Chair)
Hon Bill English
Hon John Luxton
Hon Maurice Williamson
Hon John Delamere
Hon Murray McCully
Hon Roger Sowry
Hon Brian Donnelly
Hon Chris Fletcher

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CABINET COMMITTEE ON LEGISLATION AND HOUSE BUSINESS

TERMS OF REFERENCE

The Committee will address the issues identified in the Coalition Agreement as well as other priorities set by the Government. It will work within the framework of any directives and fiscal limits set for it by the Cabinet Committee on Strategy and Priorities.

- 1 Make recommendations to Cabinet on the Government's legislation programme, working within the framework of the Coalition Agreement and the priorities set by the Cabinet Committee on Strategy and Priorities.
- 2 Determine the drafting priority to be accorded to individual proposals for legislation.
- 3 Examine draft Bills, in particular to ensure that their policy content has been approved by the appropriate Cabinet Committee or by Cabinet, and that the relevant requirements of the Cabinet Office Manual have been satisfied.
- 4 Authorise for reference to Cabinet the introduction of draft Bills and amendments to Bills, to the House of Representatives.
- 5 Coordinate the passage of Government legislation through the House of Representatives.
- 6 Consider and approve Government responses to the recommendations of the House of Representatives on Parliamentary petitions referred to the Government and recommendations contained in Select Committee reports, subject to the policy content of responses having been approved by the appropriate Cabinet Committee or Cabinet.

IDENTIFIER:	LEG	MEMBERSHIP:
		Rt Hon Don McKinnon
		Hon Douglas Graham
		Hon Paul East
		Hon Wyatt Creech (Chair)
		Hon Jack Elder
		Hon John Delamere
		Hon Max Bradford
		Hon Chris Fletcher
		Hon Deborah Morris
		National Party Whip
		New Zealand First Party Whip

CABINET COMMITTEE ON APPOINTMENTS AND HONOURS

TERMS OF REFERENCE

The Committee will address the issues identified in the Coalition Agreement as well as other priorities set by the Government. It will work within the framework of any directives and fiscal limits set for it by the Cabinet Committee on Strategy and Priorities. The Committee will consider appointments to statutory and other government agencies, and nominations for New Zealand Royal Honours. In particular the Committee will:

- 1 Consider Government appointments to statutory and allied organisations and State Owned Enterprise Boards and the setting of fees for such appointees.
- 2 Consider policy proposals relating to the way in which appointments are made to statutory and allied organisations and State Owned Enterprise Boards.
- 3 Consider the job descriptions/person specifications for all Public Service Chief Executive positions, and other matters to be taken into account in filling these positions.
- 4 Consider for recommendation to Cabinet the recommendations of the State Services Commissioner on the appointment of Chief Executives.
- 5 Consider, as required, policies relating to the conditions of employment for Public Service Chief Executives.
- 6 Consider policy issues relating to the new New Zealand honours system; and consider nominations for the bi-annual awards made under the new system.

IDENTIFIER:

APH

MEMBERSHIP:

Rt Hon James Bolger (Chair)
Hon Winston Peters
Rt Hon Don McKinnon
Rt Hon Bill Birch
Hon Jenny Shipley
Hon Tau Henare
Hon Paul East
Hon Neil Kirton
Hon Robyn McDonald

CABINET STRATEGY SUBCOMMITTEE ON EXTERNAL RELATIONS AND DEFENCE

TERMS OF REFERENCE

The Committee will address the issues identified in the Coalition Agreement as well as other priorities set by the Government. It will work within the framework of any directives and fiscal limits set for it by the Cabinet Committee on Strategy and Priorities.

- 1 Consider, and, as appropriate, decide or make recommendations to the Cabinet Committee on Strategy and Priorities, or to Cabinet, on major aspects of the development and implementation of Government policy in areas relating to external relations, disarmament, arms control and defence.
- 2 Consider proposals in the areas of external relations, disarmament, arms control in excess of financial authorities held by Ministers and Chief Executives, consider policy relating to proposals for new expenditure and make recommendations on these to Cabinet through the Cabinet Committee on Expenditure Control and Revenue.

RELEVANT PORTFOLIOS

Biosecurity; Defence; Disarmament and Arms Control; Foreign Affairs and Trade; International Trade.

IDENTIFIER:	ERD	MEMBERSHIP:	Rt Hon James Bolger Hon Winston Peters Rt Hon Don McKinnon (Chair) Rt Hon Bill Birch Hon Tau Henare Hon Paul East Dr Hon Lockwood Smith Hon Simon Upton Hon Jack Elder
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CABINET GOVERNMENT ADMINISTRATION SUBCOMMITTEE ON STATE WAGES

TERMS OF REFERENCE

The Committee will address the issues identified in the Coalition Agreement as well as other priorities set by the Government. It will work within the framework of any directives and fiscal limits set for it by the Cabinet Committee on Strategy and Priorities. In particular the Committee will consider and, as appropriate, decide or make recommendations to the Cabinet Committee on Government Administration, or to Cabinet, on:

- 1 Progress on State Wages negotiations and industrial relations in the public service (including the core public service, Defence forces, education service and health service).
- 2 Broad developments in the area of state wages which may affect the process of government in a whole.

IDENTIFIER:	WAG	MEMBERSHIP:	Rt Hon Bill Birch Hon Jenny Shipley (Chair) Hon Wyatt Creech Hon John Delamere Hon Max Bradford
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Released under the Official Information Act 1982

CABINET STRATEGY SUBCOMMITTEE ON INTELLIGENCE AND SECURITY

TERMS OF REFERENCE

The Committee will address the issues identified in the Coalition Agreement as well as other priorities set by the Government. It will work within the framework of any directives and fiscal limits set for it by the Cabinet Committee on Strategy and Priorities.

- 1 Consider issues of oversight, organisation and priorities for the New Zealand intelligence community.
- 2 Consider any issues which, because of their security or intelligence implications, the Prime Minister directs be considered by the committee.
- 3 Consider proposals in the sector requiring financial approvals in excess of financial authorities held by Ministers and Chief Executives, consider policy relating to proposals for new expenditure, and report on these to Cabinet through the Cabinet Committee on Expenditure Control and Revenue.
- 4 Report periodically to Cabinet through the Committee on Strategy and Priorities.

RELEVANT PORTFOLIOS

Defence; Disarmament and Arms Control; Foreign Affairs and Trade; Prime Minister, and intelligence agencies; State Services

IDENTIFIER: CIS

NOTE: *This Committee will normally work as a subcommittee of the Cabinet Committee on Strategy and Priorities but will if necessary report direct to Cabinet. It will have power to act where security considerations so require, subject to any decisions requiring the consideration of the allocation of additional resources being referred to the Cabinet Committee on Expenditure Control and Revenue and Cabinet.*

MEMBERSHIP: Rt Hon James Bolger (Chair)
Hon Winston Peters
Rt Hon Don McKinnon
Hon Paul East



CABINET OFFICE CIRCULAR

CO (98) 2

11 February 1998

This paper is the property of the New Zealand Government. As it includes material for Cabinet or Cabinet Committee purposes it must be handled with particular care, and in accordance with any security classification or other endorsement assigned to it. The information in it may be released only by persons having proper authority to do so, and strictly in terms of that authority.

Officers for Enquiries:
Martin Bell, Ph: 4719-740
Sue Sharp, Ph: 4719-798

All Ministers

- Copies to:
- All Chief Executives
 - All Senior Private Secretaries
 - Chief Parliamentary Counsel
 - Principal Private Secretary,
 - Prime Minister's Office
 - Chief of Staff, Deputy Prime Minister's Office

NEW CABINET COMMITTEES: TERMS OF REFERENCE AND MEETING TIMETABLE

- 1 Attached for your information is a list showing membership of the new Cabinet committees and their terms of reference.
- 2 The new committees are:

Cabinet Strategy Committee	STR
Cabinet Economic Committee	ECO
Cabinet Social Policy Committee	SOC
Cabinet Legislation Committee	LEG
Cabinet Strategy Subcommittee on Expenditure Control and Government Administration	EXG
Cabinet Strategy Subcommittee on Appointments and Honours	APH
Cabinet Strategy Subcommittee on Intelligence and Security	CIS

- 3 Cabinet committees will meet on Tuesdays and Wednesdays. STR, ECO, SOC and LEG will be scheduled to meet weekly. EXG and APH will be scheduled to meet fortnightly as required. Meetings of CIS will be arranged as required. The meeting timetable is set out below:

Tuesdays

8.30am - 10am Social Policy Committee

Wednesdays

8.30am - 10am Strategy Committee
10am - 10.45am Legislation Committee
10.45am - 12.15pm Economic Committee
12.15pm - 1pm .. Expenditure Control and Government Administration or
Appointments and Honours (fortnightly as required).

- 4 The new committees will be scheduled to commence meeting in the week beginning 16 February 1998, if required. If there is insufficient business for the committees to meet, the Cabinet Business Committee will meet for a further week.
- 5 The deadline for the submission of all papers for committees in the week beginning 16 February will be **10.00 am, Friday, 13 February**.
- 6 The usual deadline for the lodgement of submissions in the Cabinet Office for all committees will be **10.00 am three working days before the meeting**. This means that in future the deadline for SOC will be 10.00 am on Thursdays, and for all other committees the deadline will be 10.00 am on Fridays. This includes LEG.
- 7 Draft bills submitted for LEG should in future be received in the Cabinet Office by the deadline on Fridays. **This requirement will come into effect from Friday, 13 March 1998** (for the meeting of LEG the following week).
- 8 Further details of the meeting timetable and other administrative arrangements will be issued separately.



Marie Shroff
Secretary of the Cabinet

TERMS OF REFERENCE FOR CABINET COMMITTEES

CABINET STRATEGY COMMITTEE

To consider strategic and major policy issues (as determined by the Prime Minister and Deputy Prime Minister), including:

- employment and welfare reform, and strengthening families strategy, including the code of social responsibility
- retirement income issues
- macro economic issues, fiscal outlook and priorities for the budget, and tax strategy;
- Treaty of Waitangi claims negotiations policy and other major issues concerning Maori social, cultural and economic wellbeing and development;
- foreign affairs and defence policy issues;
- major structure of government issues and chief executive policy issues.

MEMBERSHIP: Hon Jenny Shipley (Chair)
Hon Winston Peters
Hon Wyatt Creech
Rt Hon Bill Birch
Hon John Luxton
Hon Bill English
Hon Tau Henare
Hon Maurice Williamson
Hon Roger Sowry
Hon Peter McCardle
Hon Douglas Graham
Dr Hon Lockwood Smith
Rt Hon Don McKinnon
Hon Max Bradford
Hon Simon Upton
Hon Deborah Morris

IDENTIFIER: STR

CABINET ECONOMIC COMMITTEE

To consider policy issues relating to the growth and development of the economy and the protection and enhancement of the environment, including international trade, immigration, population, and labour market issues.

MEMBERSHIP: Hon Jenny Shipley
Hon Winston Peters (Chair)
Rt Hon Bill Birch
Hon John Luxton
Hon Bill English
Hon Maurice Williamson
Hon Peter McCardle
Dr Hon Lockwood Smith
Hon Max Bradford
Hon Simon Upton
Hon Tuariki John Delamere
Hon Dr Nick Smith
Hon Murray McCully
Hon Tony Ryall
Rt Hon James Bolger
Hon Deborah Morris

IDENTIFIER: ECO

CABINET SOCIAL POLICY COMMITTEE

To consider social policy issues, including health, education and training, ACC, criminal justice, housing, child support and other social welfare issues.

MEMBERSHIP: Hon Jenny Shipley
Hon Winston Peters
Hon Wyatt Creech (Chair)
Rt Hon Bill Birch
Hon Bill English
Hon Tau Henare
Hon Roger Sowry
Hon Peter McCardle
Hon Douglas Graham
Hon Jack Elder
Rt Hon Don McKinnon
Hon Dr Nick Smith
Hon Murray McCully
Hon Tony Ryall
Hon Brian Donnelly
Hon Robyn McDonald

IDENTIFIER: SOC

CABINET LEGISLATION COMMITTEE

To consider the Government's legislation programme, draft Bills, regulations as required, and the Government responses to petitions and select committee reports.

MEMBERSHIP: Hon Jenny Shipley
Hon Winston Peters
Hon Wyatt Creech (Chair)
Hon John Luxton
Hon Tau Henare
Hon Maurice Williamson
Hon Roger Sowry
Hon Douglas Graham
Hon Jack Elder
Rt Hon Don McKinnon
Hon Max Bradford
Hon Tuariki John Delamere
Hon Tony Ryall
National Party Whip
New Zealand First Party Whip

IDENTIFIER: LEG

CABINET STRATEGY SUBCOMMITTEE ON EXPENDITURE CONTROL AND GOVERNMENT ADMINISTRATION

To consider issues relating to expenditure and detailed tax policy, baseline updates, and the state sector (including machinery of government issues, and State wage round and industrial relations matters).

MEMBERSHIP: Hon Jenny Shipley
Hon Winston Peters
Hon Wyatt Creech
Rt Hon Bill Birch
Hon John Luxton
Hon Bill English
Hon Tau Henare
Hon Maurice Williamson
Dr Hon Lockwood Smith
Hon Jack Elder
Hon Max Bradford
Hon Simon Upton
Hon Tuariki John Delamere (Chair)
Hon Brian Donnelly

IDENTIFIER: EXG

CABINET STRATEGY SUBCOMMITTEE ON APPOINTMENTS AND HONOURS

To consider key appointments to statutory and other government agencies, chief executive appointments, and nominations for the New Zealand Royal Honours.

MEMBERSHIP: Hon Jenny Shipley (Chair)
Hon Winston Peters
Hon Wyatt Creech
Rt Hon Bill Birch
Hon John Luxton
Hon Bill English
Hon Tau Henare
Hon Maurice Williamson
Hon Douglas Graham
Hon Simon Upton
Hon Deborah Morris
Hon Robyn McDonald

IDENTIFIER: APH

CABINET STRATEGY SUBCOMMITTEE ON INTELLIGENCE AND SECURITY

To consider issues of oversight, organisation and priorities for the New Zealand intelligence community and any issues which, because of their security or intelligence implications, the Prime Minister directs be considered by the committee.

Note: This Committee will have power to act where security considerations so require, subject to any decisions requiring the consideration of the allocation of additional resources being referred to the Cabinet Strategy Subcommittee on Expenditure Control and Government Administration and Cabinet.

MEMBERSHIP: Hon Jenny Shipley (Chair)
Hon Winston Peters
Hon Douglas Graham
Rt Hon Don McKinnon
Hon Max Bradford

IDENTIFIER: CIS



CABINET OFFICE CIRCULAR

CO (00) 2

3 February 2000

This paper is the property of the New Zealand Government. As it includes material for Cabinet or Cabinet Committee purposes it must be handled with particular care, and in accordance with any security classification or other endorsement assigned to it. The information in it may be released only by persons having proper authority to do so, and strictly in terms of that authority.

Officer for Enquiries:

Sue Sharp, Ph: 471 9737

Diane Wilderspin, Ph: 471 9744

3 February 2000

All Ministers
Parliamentary Under-Secretary
All Chief Executives
Chief of Staff, Prime Minister's Office
Principal Private Secretary, Prime Minister's Office
Senior Private Secretaries
All Private Secretaries
Chief Parliamentary Counsel
Clerk of the House
Official Secretary, Government House

Note: replaced by
CO (00) 2 Rev 1

CABINET COMMITTEES: STRUCTURE, MEMBERSHIP, TIMETABLE

- 1 The structure of Cabinet committees, their terms of reference and membership have been finalised. Committees will commence business in the week beginning 7 February.
- 2 Five committees will meet weekly, four fortnightly in general, and four Ad Hoc committees will meet as required. The committees are set out below. Terms of reference and lists of members for each committee are attached.

WEEKLY MEETINGS:

- Cabinet Policy Committee (POL)
- Cabinet Economic Development Committee (DEV)
- Cabinet Finance, Infrastructure and Environment Committee (FIN)
- Cabinet Social Policy and Health Committee (SPH)
- Cabinet Legislation Committee (LEG)

FORTNIGHTLY MEETINGS:

- Cabinet Committee on Closing the Gaps (GAP)
- Cabinet External Relations and Defence Committee (ERD)
- Cabinet Appointments and Honours Committee (APH)
- Cabinet Committee on Government Expenditure and Administration (EXG)

AD HOC COMMITTEES:

- Ad Hoc Cabinet Committee on ACC Reforms (ACR)
- Ad Hoc Cabinet Committee on Mental Health (AMH)
- Ad Hoc Cabinet Committee on Employment Relations Bill (AER)
- Ad Hoc Cabinet Committee on Intelligence and Security (AIS)

- 3 Regular Cabinet committee meetings will be held on Tuesday, Wednesday and Thursday mornings. The standard timetable for meetings is attached. If in any given week no papers are received for a committee, and the chair agrees, the meeting will be cancelled. A schedule showing details of the meetings for February and March, and details of Cabinet Office contacts for each committee, will be issued separately.
- 4 In the case of GAP, a fortnightly meeting has been scheduled on the standard timetable but meetings may be held more frequently if required.
- 5 ACR and AER are likely to need to meet every week over the next few weeks/months and have been scheduled accordingly. In the case of AMH and AIS, no regular meetings have been provided for at this stage. They will be arranged as required.
- 6 Cabinet committees, including Ad Hoc Cabinet Committees, are part of the formal Cabinet decision-making process, and are serviced by Cabinet Office staff, who record committee decisions. Most issues are considered by a Cabinet committee before being submitted to Cabinet. From time to time groups of Ministers will be set up to discuss particular issues. These groups will meet informally, before reporting to Cabinet formally through the relevant Cabinet committee. These informal meetings are not serviced by Cabinet Office and any records kept do not form part of the official Cabinet record.
- 7 As well as the standard timetable and schedule of planned meetings for the next month or two, Cabinet Office provides every Friday a schedule with details of the confirmed meetings for the coming week. Please look at that carefully as meeting times can vary from week to week.



Marie Shroff
Secretary of the Cabinet

CABINET COMMITTEES: TERMS OF REFERENCE AND MEMBERSHIP

CABINET POLICY COMMITTEE (POL) [Weekly]

To consider major policy and strategic issues, including:

- Budget priorities
- overview of Maori policy (specific initiatives will be covered in other committees)
- Treaty of Waitangi issues
- arts, broadcasting, culture, and heritage issues
- other policy issues referred by the Prime Minister, Cabinet or other committees.

MEMBERSHIP:

Rt Hon Helen Clark (Chair)
Hon Jim Anderton
Hon Dr Michael Cullen
Hon Steve Maharey
Hon Phil Goff
Hon Annette King
Hon Sandra Lee
Hon Jim Sutton
Hon Trevor Mallard
Hon Pete Hodgson
Hon Margaret Wilson
Hon Dover Samuels

CABINET ECONOMIC DEVELOPMENT COMMITTEE (DEV) [Weekly]

To consider policy issues relating to economic development including:

- business and micro economic development issues
- industry, regional development/local economic development issues
- research, science and technology; Crown research institutes (CRIs)
- employment issues
- tertiary education, skills and training issues
- procurement policy
- assistance for exports
- enterprise financing
- small business issues, including compliance costs issues
- local government and Auckland issues.

MEMBERSHIP:

Rt Hon Helen Clark
Hon Jim Anderton (Chair)
Hon Dr Michael Cullen
Hon Steve Maharey
Hon Sandra Lee
Hon Jim Sutton
Hon Pete Hodgson
Hon Dover Samuels
Hon Paul Swain
Hon Marian Hobbs
Hon Laila Harré
Hon Judith Tizard
Hon Phillida Bunkle
Hon Parekura Horomia
Mr John Wright

**CABINET FINANCE, INFRASTRUCTURE AND ENVIRONMENT
COMMITTEE (FIN) [Weekly]**

To consider policy issues relating to the macroeconomic framework and economic infrastructure, and the environment, including:

- macroeconomic framework, including tariff, tax, monetary policy and regulatory issues
- communications and information technology issues, including e-commerce
- State owned enterprises: monitoring
- agriculture, fisheries, customs, forestry, rural affairs
- environment and biosecurity issues
- food safety, including genetically modified food issues
- oceans policy; marine management
- conservation issues
- immigration, settlement and ethnic affairs
- Labour and industrial relations issues*
- energy
- transport and civil aviation issues
- consumer affairs issues

* Other than issues dealt with by the Ad Hoc Cabinet Committee on Employment Relations Bill

MEMBERSHIP:

Rt Hon Helen Clark
Hon Jim Anderton
Hon Dr Michael Cullen (Chair)
Hon Sandra Lee
Hon Jim Sutton
Hon Pete Hodgson
Hon Lianne Dalziel
Hon George Hawkins
Hon Mark Burton
Hon Paul Swain
Hon Marion Hobbs
Hon Mark Gosche
Hon Judith Tizard
Hon Phillida Bunkle
Hon Parekura Horomia

CABINET SOCIAL POLICY AND HEALTH COMMITTEE (SPH) [Weekly]

To consider social policy and health issues, including:

- health
- disability issues
- accident compensation issues*
- housing
- benefit policy
- education (except for tertiary education)
- children and youth issues
- justice and human rights issues
- crime reduction/prevention, policing and corrections issues
- community and voluntary sector issues
- retirement income and senior citizens issues
- women's affairs.

* Other than issues dealt with by the Ad Hoc Cabinet Committee on ACC Reforms

MEMBERSHIP:

Rt Hon Helen Clark
Hon Jim Anderton
Hon Steve Maharey (Chair)
Hon Phil Goff
Hon Annette King
Hon Trevor Mallard
Hon Dover Samuels
Hon Matt Robson
Hon Lianne Dalziel
Hon George Hawkins
Hon Mark Gosche
Hon Laila Harré
Hon Ruth Dyson
Hon Tariana Turia
Hon Phillida Bunkle

CABINET COMMITTEE ON CLOSING THE GAPS (GAP) [Fortnightly or as required]

To consider policies and oversee the development and implementation of measures to close the economic and social gaps between Maori and Pacific Island people and other New Zealanders.

MEMBERSHIP:

Rt Hon Helen Clark (Chair)
Hon Jim Anderton
Hon Dr Michael Cullen
Hon Steve Maharey
Hon Annette King
Hon Sandra Lee
Hon Trevor Mallard
Hon Margaret Wilson
Hon Dover Samuels
Hon Matt Robson
Hon George Hawkins
Hon Mark Gosche
Hon Laila Harré
Hon Tariana Turia
Hon Parekura Horomia

CABINET EXTERNAL RELATIONS AND DEFENCE COMMITTEE (ERD) [Fortnightly]

To consider external relations and defence issues, including:

- defence
- foreign policy
- development assistance
- disarmament
- international trade
- tourism.

MEMBERSHIP:

Rt Hon Helen Clark
Hon Jim Anderton
Hon Dr Michael Cullen
Hon Phil Goff (Chair)
Hon Jim Sutton
Hon Dover Samuels
Hon Matt Robson
Hon Mark Burton
Hon Marian Hobbs

CABINET LEGISLATION COMMITTEE (LEG) [Weekly]

To consider the government's legislation programme, bills, regulations, government responses to select committee reports on inquiries and petitions, and other House business issues.

MEMBERSHIP:

- Rt Hon Helen Clark
- Hon Jim Anderton
- Hon Dr Michael Cullen (Chair)
- Hon Steve Maharey
- Hon Phil Goff
- Hon Sandra Lee
- Hon Margaret Wilson
- Hon Matt Robson
- Hon Lianne Dalziel
- Hon Mark Burton
- Mr Rick Barker
- Mr Grant Gillon

CABINET APPOINTMENTS AND HONOURS COMMITTEE (APH) [Fortnightly]

To consider key appointments to statutory and other government agencies, Public Service chief executive appointments, and nominations for the New Zealand Royal Honours.

MEMBERSHIP:

- Rt Hon Helen Clark (Chair)
- Hon Jim Anderton
- Hon Dr Michael Cullen
- Hon Steve Maharey
- Hon Phil Goff
- Hon Annette King
- Hon Sandra Lee
- Hon Trevor Mallard
- Hon Dover Samuels
- Hon Mark Burton
- Hon Mark Gosche
- Hon Phillida Bunkle

**CABINET COMMITTEE ON GOVERNMENT EXPENDITURE AND ADMINISTRATION
(EXG) [Fortnightly]**

To consider issues relating to government expenditure and administration, including:

- expenditure control and detailed budget issues
- State sector issues, including state sector information technology and e-government issues
- sport, fitness and leisure issues
- gaming and racing
- internal affairs and civil defence/emergency management issues.

MEMBERSHIP:

Rt Hon Helen Clark
Hon Jim Anderton
Hon Dr Michael Cullen
Hon Annette King
Hon Trevor Mallard (Chair)
Hon Margaret Wilson
Hon George Hawkins
Hon Mark Burton
Hon Paul Swain
Mr John Wright

AD HOC CABINET COMMITTEE ON ACC REFORMS (ACR) [As required]

To consider policy issues relating to the reform of the accident insurance and compensation system.

MEMBERSHIP:

Rt Hon Helen Clark
Hon Jim Anderton
Hon Dr Michael Cullen (Chair)
Hon Annette King
Hon Margaret Wilson
Hon Laila Harré
Hon Ruth Dyson

AD HOC CABINET COMMITTEE ON MENTAL HEALTH (AMH) [As required]

To consider and oversee the development and implementation of a comprehensive New Zealand mental health strategy.

MEMBERSHIP:

- Rt Hon Helen Clark
- Hon Jim Anderton
- Hon Steve Maharey
- Hon Phil Goff
- Hon Annette King (Chair)
- Hon Sandra Lee
- Hon Margaret Wilson
- Hon Lianne Dalziel
- Hon Paul Swain
- Hon Mark Gosche
- Hon Ruth Dyson
- Hon Tariana Turia
- Hon Parekura Horomia

AD HOC CABINET COMMITTEE ON EMPLOYMENT RELATIONS BILL (AER) [As required]

To consider policy issues relating to the development and implementation of the Employment Relations Bill.

MEMBERSHIP:

- Rt Hon Helen Clark
- Hon Jim Anderton
- Hon Dr Michael Cullen
- Hon Trevor Mallard
- Hon Pete Hodgson
- Hon Margaret Wilson (Chair)
- Hon Matt Robson
- Hon Lianne Dalziel
- Hon Mark Gosche
- Hon Laila Harré

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AD HOC CABINET COMMITTEE ON INTELLIGENCE AND SECURITY (AIS) [As required]

To consider issues of oversight, organization and priorities for the New Zealand intelligence community and any issues which, because of their security or intelligence implications, the Prime Minister directs be considered by the committee.

Note: This committee will have power to act where operational security considerations so require, subject to any major policy issues or matters about the allocation of additional resources being referred to Cabinet or the Cabinet Committee on Government Administration and Expenditure.

MEMBERSHIP:

Rt Hon Helen Clark (Chair)
Hon Jim Anderton
Hon Dr Michael Cullen
Hon Phil Goff
Hon Margaret Wilson
Hon Mark Burton

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STANDARD TIMETABLE FOR CABINET COMMITTEES

	Monday	Tuesday	Wednesday	Thursday	Friday
MORNING					
10.30-11.00pm Cabinet	8.00am Social Policy and Health Committee 9.15am Ad Hoc Committee on ACC Reforms (as required)	8.00am Economic Development 9.00am Appointments and Honours/External Relations and Defence [alternate weeks] 9.30am Policy 10.30am Finance, Infrastructure and Environment 11.45am Closing Gaps/Government Expenditure and Administration [alternate weeks; any additional meetings at times to be arranged]	8.00am Legislation 8.45am Ad Hoc Committee on Employment Relations Bill (as required)		
AFTERNOON					
2.00pm Executive Council 2.15pm Cabinet (as required)					
EVENING					

Note: Meetings of the Ad Hoc Cabinet Committee on Mental Health and the Ad Hoc Cabinet Committee on Intelligence and Security will be arranged as needed.



Cabinet Office Circular

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9 October 2002

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Enquiries:

Sue Sharp 471-9737

All Ministers
Parliamentary Under-Secretaries

Copies to:

Chief of Staff, Office of the Prime Minister
Principal Private Secretary, Office of the Prime Minister
Chief of Staff, Office of Hon Jim Anderton
All Senior Private Secretaries
All Private Secretaries
All Chief Executives
Chief Parliamentary Counsel
Official Secretary, Government House

Cabinet Committees: Terms of Reference, Membership and Standard Timetable

- 1 The structure of Cabinet committees, their terms of reference and membership have now been finalised. Details are attached. Committees commenced business in the week beginning 30 September 2002.

Cabinet committees

- 2 There are eight committees:

Cabinet Policy Committee (POL);

Cabinet Economic Development Committee (EDC) (*replacing former Cabinet Economic Development Committee and Cabinet Finance, Infrastructure and Environment Committee*);

Cabinet Social Development Committee (SDC) (*replacing former Cabinet Education and Health Committee and Cabinet Social Equity Committee*);

Cabinet Legislation Committee (LEG);

Cabinet Committee on Government Expenditure and Administration (EXG);

Cabinet Appointments and Honours Committee (APH)

Cabinet External Relations and Defence Committee (ERD);

Cabinet Committee on Domestic and External Security Co-ordination (DES) *(replacing the former Ad Hoc Cabinet Committee on Intelligence and Security and Ad Hoc Committee on Domestic and External Security Coordination)*;

Frequency of meetings

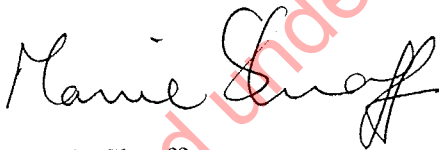
- 3 POL, EDC, SDC and LEG meet weekly. APH, ERD and EXG will meet fortnightly. DES will meet as required.

Timing of meetings and deadlines

- 4 All committees except LEG will meet on Wednesday mornings. LEG will continue to meet at 8am on Thursday mornings. The standard weekly timetable is attached. There are sometimes variations in the timetable from week to week, and Cabinet committees do not always meet when the House is in recess. Details of meetings taking account of those factors between now and the end of the year were provided on 3 October.
- 5 The deadline for receipt of papers for Cabinet, and for all committees except LEG, is 10am on the preceding Thursday. LEG's deadline remains 10am on the preceding Monday.

Attendance by Ministers at committees where they are not members

- 6 A committee sometimes has items on its agenda which are relevant to the portfolio or delegation of a Minister who is not a member of that committee. Where that is so, Cabinet Office will ensure that the Minister receives the relevant paper and is invited to attend the meeting for that item.



Marie Shroff
Secretary of the Cabinet

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CABINET COMMITTEES: Terms of Reference and Membership

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Cabinet Economic Development Committee (EDC)	5
Cabinet Social Development Committee (SDC)	6
Cabinet External Relations and Defence Committee (ERD)	7
Cabinet Legislation Committee (LEG)	8
Cabinet Appointments and Honours Committee (APH)	9
Cabinet Committee on Government Expenditure and Administration (EXG)	10
Cabinet Committee on Domestic and External Security Co-ordination (DES)	11

Cabinet Policy Committee (POL) [Weekly]

To consider major policy and strategic issues, including:

- budget priorities
- Treaty of Waitangi issues
- arts, broadcasting, culture, and heritage issues, including Maori language, culture and broadcasting issues
- environment
- conservation
- urban affairs
- other specific policy issues referred from time to time by the Prime Minister, Cabinet or other committees. At present these include major policy papers on climate change, sustainable development, genetic modification, transport, growth and innovation. Implementation aspects of these issues may be considered by the appropriate sector committee, once major policy directions have been set.

MEMBERSHIP:

Rt Hon Helen Clark (Chair)
Hon Dr Michael Cullen
Hon Jim Anderton
Hon Steve Maharey
Hon Phil Goff
Hon Annette King
Hon Jim Sutton
Hon Trevor Mallard
Hon Pete Hodgson
Hon Margaret Wilson
Hon Parekura Horomia
Hon Lianne Dalziel

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Cabinet Economic Development Committee (EDC) [Weekly]

To consider policy issues relating to economic development and infrastructure including:

- macroeconomic framework, including tariff, tax, monetary policy and regulatory issues
- Growth and Innovation Strategy implementation
- business and microeconomic development issues, including compliance cost reduction and support for small business
- industry, regional development/local economic development issues, including export and investment promotion
- research, science and technology; Crown Research Institutes
- infrastructure issues, including energy and land transport issues, and IT/communications issues
- agriculture, fisheries, forestry, rural affairs
- border control, including biosecurity and customs
- employment, labour market, industrial relations and workforce issues
- immigration issues
- land development issues, including Maori land development matters
- oceans policy/marine management
- consumer affairs issues; food safety
- local government
- tourism

MEMBERSHIP:

Rt Hon Helen Clark
 Hon Dr Michael Cullen (Chair)
 Hon Jim Anderton
 Hon Steve Maharey
 Hon Jim Sutton
 Hon Trevor Mallard
 Hon Pete Hodgson
 Hon Margaret Wilson
 Hon Parekura Horomia
 Hon Lianne Dalziel
 Hon Mark Burton
 Hon Paul Swain
 Hon Marian Hobbs
 Hon John Tamihere
 Hon Chris Carter
 Hon Judith Tizard
 Hon Rick Barker
 Hon Dover Samuels

Cabinet Social Development Committee (SDC) [Weekly]

To consider the development and implementation of government social policy and social equity issues including:

- setting of directions in, and reporting, monitoring and auditing of, social and economic policies to respond better to the needs of disadvantaged communities, including Maori and Pacific communities
- health policy, including mental health and public health issues
- drug and alcohol abuse issues, including implementing a comprehensive drug strategy
- disability issues
- accident compensation issues
- education policy, including implementing changes in tertiary education
- skills and training issues
- capacity building in Maori and Pacific communities
- income support issues
- housing
- settlement and ethnic affairs
- community and voluntary sector issues
- senior citizens, retirement income and veterans issues
- issues relating to children, women, youth and the family, including proposals for the establishment of a Commission for the Family
- justice and human rights issues, including victims' rights
- crime reduction/prevention, policing and corrections issues.

MEMBERSHIP:

Rt Hon Helen Clark
 Hon Dr Michael Cullen
 Hon Jim Anderton
 Hon Steve Maharey (Chair)
 Hon Phil Goff
 Hon Annette King
 Hon Trevor Mallard
 Hon Margaret Wilson
 Hon Parekura Horomia
 Hon Lianne Dalziel
 Hon George Hawkins
 Hon Marian Hobbs
 Hon Mark Gosche
 Hon Ruth Dyson
 Hon John Tamihere
 Hon Tariana Turia

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Cabinet External Relations And Defence Committee (ERD) [Fortnightly]

To consider external relations and defence issues, including:

- foreign policy
- defence
- development assistance
- disarmament
- international trade
- refugee issues

MEMBERSHIP:

Rt Hon Helen Clark
Hon Dr Michael Cullen
Hon Jim Anderton
Hon Phil Goff (Chair)
Hon Jim Sutton
Hon Lianne Dalziel
Hon Mark Burton
Hon Marian Hobbs

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Cabinet Legislation Committee (LEG) [Weekly]

To consider the government's legislation programme, bills, regulations, government responses to select committee reports on inquiries and petitions, and other House business issues.

MEMBERSHIP:

Rt Hon Helen Clark
Hon Dr Michael Cullen (Chair)
Hon Jim Anderton
Hon Steve Maharey
Hon Phil Goff
Hon Margaret Wilson
Hon Lianne Dalziel
Hon Mark Burton (Deputy Chair)
Hon John Tamihere
*Mr David Benson-Pope
*Hon Matt Robson

* Government Whips

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**Cabinet Appointments And Honours Committee (APH)
[Fortnightly, and for Honours matters, as required]**

To consider appointments policy, and appointments to statutory and other government agencies, Public Service Chief Executive appointments and remuneration policy; and the bi-annual nominations for the New Zealand Honours.

MEMBERSHIP:

Rt Hon Helen Clark (Chair)
Hon Dr Michael Cullen
Hon Jim Anderton
Hon Steve Maharey
Hon Phil Goff
Hon Annette King
Hon Trevor Mallard
Hon Parekura Horomia
Hon Mark Burton
Hon Mark Gosche
Hon Ruth Dyson
Hon Chris Carter

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Cabinet Committee On Government Expenditure And Administration (EXG) [Fortnightly]

To consider issues relating to the state sector and government expenditure, including:

- State sector issues, including State sector co-ordination, IT and e-government issues
- monitoring of state owned enterprises and Crown owned companies
- expenditure control and detailed budget issues
- sport and recreation issues
- gaming and racing
- internal affairs

MEMBERSHIP:

Rt Hon Helen Clark
Hon Dr Michael Cullen
Hon Jim Anderton
Hon Trevor Mallard (Chair)
Hon Pete Hodgson
Hon George Hawkins
Hon Mark Burton
Hon Paul Swain
Hon Tariana Turia

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**Cabinet Committee On Domestic and External Security
Co-ordination [DES]**

[As required]

- 8 To co-ordinate and direct the national response to a major crisis or to circumstances affecting national security (such as a natural disaster, biosecurity problem, health emergency, or terrorist/military threat) within New Zealand or involving New Zealand's interests overseas;
- 9 To consider issues of oversight, organisation and priorities for the New Zealand intelligence community and any issues which, because of their security or intelligence implications, the Prime Minister directs be considered by the committee;
- 10 To consider policy and other matters relating to domestic and external security co-ordination (including civil defence and emergency management).

The committee will have power to act where the need for urgent action and/or operational or security considerations so require. Decisions of the committee under power to act will be reported to the next Cabinet meeting as appropriate.

MEMBERSHIP:

Rt Hon Helen Clark (Chair)
 Hon Dr Michael Cullen
 Hon Jim Anderton
 Hon Phil Goff
 Hon Margaret Wilson
 Hon Lianne Dalziel
 Hon George Hawkins
 Hon Mark Burton

Standard Weekly Timetable for Cabinet and Cabinet Committees – From October 2002

Monday		Tuesday		Wednesday		Thursday	
Cabinet	10.30am			EXG (f)	8.15am	LEG	8.00am
EC	2.00pm			APH/ERD (f)	9.00am		
				POL	9.30am		
				EDC	11.00am		
				SDC	12 noon		

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9 February 2006

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Enquiries:

Martin Bell, Ph: 471 9740
martin.bell@dpmc.govt.nz

9 February 2006

All Ministers
All Chief Executives
Chief of Staff, Prime Minister's Office
Principal Private Secretary, Prime Minister's Office
Senior Private Secretaries
All Private Secretaries
Chief Parliamentary Counsel

Cabinet Committee Membership: Update: February 2006

The Prime Minister has agreed to a number of changes to the membership of Cabinet committees, to take account of the recent changes in Ministerial responsibilities and appointment of new Ministers. A number of minor changes to the terms of reference for Cabinet committees have also been agreed to by the Prime Minister. An updated list of the terms of reference and membership for Cabinet committees is attached for your information.

Diane Morcom
Secretary of the Cabinet

Cabinet Policy Committee (POL) [Weekly]

To consider major policy and strategic issues, including:

- the government's budget and other priorities, including expenditure review issues which have significant policy implications
- Treaty of Waitangi issues
- arts, broadcasting, culture, and heritage issues, including Maori language, culture and broadcasting issues
- environment and conservation issues, including climate change
- other specific policy issues referred from time to time by the Prime Minister, Cabinet or other committees.

Implementation aspects of these issues may be considered by the appropriate sector committee, once major policy directions have been set.

MEMBERSHIP:

Rt Hon Helen Clark (Chair)
Hon Dr Michael Cullen
Hon Jim Anderton
Hon Steve Maharey
Hon Phil Goff
Hon Annette King
Hon Trevor Mallard
Hon Pete Hodgson
Hon Parekura Horomia
Hon Mark Burton
Hon Jim Sutton

Cabinet Economic Development Committee (EDC) [Weekly]

To consider policy issues relating to economic development and infrastructure including:

- macroeconomic framework, including tariff, tax, monetary policy and regulatory issues
- Growth and Innovation Strategy implementation
- business and microeconomic development issues, including compliance cost reduction and support for small business
- industry, regional development/local economic development issues, including export and investment promotion
- research, science and technology; Crown Research Institutes
- infrastructure issues, including energy, land transport, building issues and IT/communications issues
- agriculture, fisheries, forestry, rural affairs
- border control, including biosecurity and customs
- employment, labour market, industrial relations and workforce issues
- immigration issues
- land development issues, including Maori land development matters
- oceans policy/marine management
- consumer affairs issues; food safety
- local government
- tourism.

MEMBERSHIP:

Rt Hon Helen Clark
Hon Dr Michael Cullen (Chair)
Hon Jim Anderton
Hon Steve Maharey
Hon Phil Goff
Hon Trevor Mallard
Hon Parekura Horomia
Hon Ruth Dyson
Hon David Benson-Pope
Hon Lianne Dalziel

Hon Damien O'Connor
Hon David Cunliffe
Hon David Parker
Hon Nanaia Mahuta
Hon Clayton Cosgrove
Hon Jim Sutton
Hon Judith Tizard
Hon Dover Samuels
Hon Harry Duynhoven

Cabinet Social Development Committee (SDC) [Weekly]

To consider the development and implementation of government social policy and social equity issues including:

- social and economic policies to respond better to the needs of disadvantaged communities, including Maori and Pacific communities
- health policy, including mental health and public health issues
- drug and alcohol abuse issues, including implementing a comprehensive drug strategy
- disability issues
- accident compensation issues
- education policy, including tertiary education
- skills and training issues
- capacity building in Maori and Pacific communities
- income support issues
- housing
- settlement and ethnic affairs
- community and voluntary sector issues
- senior citizens, retirement income and veterans issues
- issues relating to children, women, youth and the family
- justice and human rights issues, including victims' rights
- crime reduction/prevention, policing and corrections issues.

MEMBERSHIP:

Rt Hon Helen Clark
Hon Dr Michael Cullen
Hon Jim Anderton
Hon Steve Maharey (Chair)
Hon Annette King
Hon Pete Hodgson
Hon Parekura Horomia
Hon Mark Burton
Hon Ruth Dyson

Hon Chris Carter
Hon Rick Barker
Hon David Benson-Pope
Hon Lianne Dalziel
Hon Damien O'Connor
Hon Nanaia Mahuta
Hon Mita Ririnui
Hon Luamanuvao Winnie Laban
Hon Mahara Okeroa

Cabinet Legislation Committee (LEG) [Weekly]

To consider the government's legislation programme, bills, regulations, government responses to select committee reports on inquiries and petitions, and other House business issues.

MEMBERSHIP:

Rt Hon Helen Clark
Hon Dr Michael Cullen (Chair)
Hon Jim Anderton
Hon Trevor Mallard
Hon Mark Burton (Deputy Chair)
Hon David Benson-Pope
Hon Lianne Dalziel
Hon David Parker
Tim Barnett (Senior Labour Party Whip)

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**Cabinet External Relations And Defence Committee (ERD)
[Fortnightly]**

To consider external relations and defence issues, including:

- foreign policy
- defence
- development assistance
- disarmament
- international trade
- refugee issues.

MEMBERSHIP:

Rt Hon Helen Clark
Hon Dr Michael Cullen
Hon Jim Anderton
Hon Phil Goff (Chair)
Hon Annette King
Hon Trevor Mallard
Hon David Cunliffe
Hon David Parker
Hon Jim Sutton

Released under the Official Information Act 1982

**Cabinet Appointments and Honours Committee (APH)
[Fortnightly, and for Honours matters, as required]**

To consider appointments policy, and appointments to statutory and other government agencies, Public Service Chief Executive appointments and remuneration policy; and the bi-annual nominations for the New Zealand Honours.

MEMBERSHIP:

Rt Hon Helen Clark (Chair)
Hon Dr Michael Cullen
Hon Jim Anderton
Hon Steve Maharey
Hon Phil Goff
Hon Annette King
Hon Trevor Mallard
Hon Pete Hodgson
Hon Parekura Horomia
Hon Mark Burton
Hon Chris Carter
Hon Lianne Dalziel

Released under the Official Information Act 1982

Cabinet Committee On Government Expenditure And Administration (EXG) [Fortnightly]

To consider issues relating to the state sector and government expenditure, including:

- State sector issues, including State sector co-ordination, IT and e-government issues
- monitoring of state owned enterprises and Crown owned companies
- expenditure control (proposals with significant policy implications will be considered by POL)
- detailed budget issues
- sport and recreation issues
- gaming and racing
- internal affairs.

MEMBERSHIP:

Rt Hon Helen Clark
Hon Dr Michael Cullen
Hon Jim Anderton
Hon Phil Goff
Hon Annette King
Hon Trevor Mallard (Chair)
Hon Parekura Horomia
Hon Ruth Dyson
Hon David Cunliffe
Hon Clayton Cosgrove

Cabinet Committee On Domestic and External Security Co-ordination [DES]

[As required]

- To co-ordinate and direct the national response to a major crisis or to circumstances affecting national security (such as a natural disaster, biosecurity problem, health emergency, or terrorist/military threat) within New Zealand or involving New Zealand's interests overseas;
- To consider issues of oversight, organisation and priorities for the New Zealand intelligence community and any issues which, because of their security or intelligence implications, the Prime Minister directs be considered by the committee;
- To consider policy and other matters relating to domestic and external security co-ordination (including civil defence and emergency management).

The committee will have power to act where the need for urgent action and/or operational or security considerations so require. Decisions of the committee under power to act will be reported to the next Cabinet meeting as appropriate.

MEMBERSHIP:

Rt Hon Helen Clark (Chair)
Hon Dr Michael Cullen
Hon Jim Anderton
Hon Phil Goff
Hon Annette King
Hon Pete Hodgson



Cabinet Office Circular

CO (08) 13

19 December 2008

This document contains information for the New Zealand Cabinet. It must be treated in confidence and handled in accordance with any security classification, or other endorsement. The information can only be released, including under the Official Information Act 1982, by persons with the appropriate authority.

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martin.bell@dpmc.govt.nz

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fleur.gaston@dpmc.govt.nz

Intended for:

All Ministers
All Chief Executives
Chief of Staff, Prime Minister's Office
All Senior Private Secretaries
All Private Secretaries
Chief Parliamentary Counsel

Cabinet Committees: Terms of Reference and Membership

- 1 This circular sets out information on the structure and operation of the new Cabinet committees under the National-led government, the role of support party Ministers, and the establishment of groups of senior officials to support Cabinet committee Chairs.

Cabinet committees

- 2 The structure and membership of the new Cabinet committees have now been finalised. The terms of reference and membership for the new committees are attached. There are 11 Cabinet committees:

- Cabinet Strategy Committee (STR);
- Cabinet Economic Growth and Infrastructure Committee (EGI);
- Cabinet Social Policy Committee (SOC);
- Cabinet Domestic Policy Committee (DOM);
- Cabinet Committee on Treaty of Waitangi Negotiations (TOW);
- Cabinet External Relations and Defence Committee (ERD);
- Cabinet Committee on Domestic and External Security Co-ordination (DES);
- Cabinet Expenditure Control Committee (ECC);

- Cabinet Legislation Committee (LEG);
- Cabinet Appointments and Honours Committee (APH);
- Cabinet Business Committee (CBC).

- 3 The Cabinet committee structure is similar to that established under previous administrations, with some committees having a focus on a particular policy area (such as EGI and SOC), and others with a procedural or functional focus (such as APH and LEG).
- 4 The terms of reference for each committee include a list of relevant portfolios. These lists are not intended to be exclusive. Some portfolios will involve issues relevant to a number of committees. Papers should be submitted to the most relevant committee for the particular issue.
- 5 The Cabinet Strategy Committee (STR) will provide Ministers with an opportunity to discuss, at a high level, the overall strategic direction and policy priorities of the government. It is not intended that detailed policy proposals will be considered at STR.
- 6 Once normal Cabinet committee meetings start, the Cabinet Business Committee (CBC) will only meet as required in weeks when the House is adjourned. Only papers with specific timing pressures that require decisions before the next scheduled applicable committee meeting should be submitted for these CBC meetings.

Support party Ministers

- 7 Support party Ministers will be members of a number of committees. Where a support party Minister is a member of a committee, they will receive the agenda and all papers for that committee, and can attend the committee meeting for all items on the agenda. Support party Ministers will only be bound by collective responsibility in respect of their own portfolios, but they will be bound by confidentiality in respect of all items (including the content of papers and the discussion at committee meetings).
- 8 For committees of which they are not members, support party Ministers will receive copies of any papers relevant to their portfolios, and may attend committee meetings for those items.
- 9 The Cabinet Office will issue further, detailed advice on how the arrangements with support party Ministers will work, in the new year. In the meantime, please contact the Cabinet Office if you have any questions.

Senior officials' support for Cabinet committee Chairs

- 10 The Prime Minister has agreed that officials' committees be established to support Cabinet committee chairs. These committees will comprise a small number of senior officials and will assist the chairs to manage the progress of papers so as to ensure that the government's agenda is progressed, to filter out papers on minor issues that can be dealt with between Ministers and departments, and work with departments to improve the quality of papers.

- 11 The Chief Executive of the Department of the Prime Minister and Cabinet will appoint the officials' committees, in consultation with the Chair of each Cabinet committee. It is anticipated that the committees will begin operating in early 2009 as regular Cabinet committee meetings commence.
- 12 Further advice on the role and operation of these officials' committees will be provided in due course.

Cabinet committee meeting timetable

- 13 The Cabinet Office is currently developing a meeting timetable for Cabinet and Cabinet committees for 2009. This will be issued shortly. The regular Cabinet committee meeting timetable will commence from the week beginning 9 February 2009, when the House resumes.
- 14 Meetings of Cabinet and the Cabinet Business Committee are scheduled for Tuesday 20 January 2009, and Tuesday 27 January 2009. Please contact Gillian Pettit in the first instance for any matters relating to the Cabinet meetings (ph 817-9749, e-mail gillian.pettit@dpmc.govt.nz), and Janine Harvey for CBC matters (ph 817-9638, e-mail janine.harvey@dpmc.govt.nz).

Rebecca Kitteridge
Secretary of the Cabinet

Cabinet Strategy Committee (STR)

To set the overall strategic direction and policy priorities of the government.

This committee will not be used for detailed policy development or implementation, which will be considered by the relevant policy committee once the strategic direction has been set.

Membership (Chair in bold)

Hon John Key

Hon Bill English

Hon Gerry Brownlee

Hon Simon Power

Hon Tony Ryall

Hon Dr Nick Smith

Hon Judith Collins

Hon Anne Tolley

Hon Christopher Finlayson

Hon Murray McCully

Hon Steven Joyce

Relevant Portfolios

All relevant portfolios

Frequency

Meets fortnightly

Cabinet Economic Growth and Infrastructure Committee (EGI)

To consider policy issues relating to economic growth, infrastructure, environment, energy and resources.

Membership (Chair in bold)

Hon John Key

Hon Bill English

Hon Gerry Brownlee

Hon Simon Power

Hon Dr Nick Smith

Hon Anne Tolley

Hon David Carter

Hon Murray McCully

Hon Tim Groser

Hon Dr Wayne Mapp

Hon Steven Joyce

Hon Phil Heatley

Hon Kate Wilkinson

Hon Maurice Williamson

Hon Dr Pita Sharples

Hon Peter Dunne

Relevant Portfolios

Agriculture / Forestry

Biosecurity

Building and Construction

Commerce

Communications and IT

Consumer Affairs

Climate Change

Climate Change (International)

Consumer Affairs

Customs

Economic Development

Energy and Resources

Environment

Finance

Fisheries

Food Safety

Infrastructure

Labour

Local Government

Regulatory Reform

Revenue

Rugby World Cup

Research, Science and Technology

Small Business

State Owned Enterprises

Tourism

Trade

Transport

Frequency

Meets weekly

Cabinet Social Policy Committee (SOC)

To consider social policy issues including health, education, and welfare.

Membership (Chair in bold)

Hon John Key
 Hon Bill English
 Hon Simon Power
Hon Tony Ryall
 Hon Dr Nick Smith
 Hon Judith Collins
 Hon Anne Tolley
 Hon Dr Wayne Mapp

Hon Georgina te Heuheu
 Hon Paula Bennett
 Hon Phil Heatley
 Hon Pansy Wong
 Hon John Carter
 Hon Dr Pita Sharples
 Hon Tariana Turia

Relevant Portfolios

ACC
 Disability Issues
 Ethnic Affairs
 Education
 Health
 Housing
 Maori Affairs

Pacific Island Affairs
 Senior Citizens
 Social Development and Employment
 Tertiary Education
 Veterans' Affairs
 Women's Affairs
 Youth Affairs

Frequency

Meets weekly

Cabinet Domestic Policy Committee (DOM)

To consider justice and law and order issues, and issues relating to the state sector and other domestic affairs.

Membership (Chair in bold)

Hon John Key
 Hon Bill English
 Hon Gerry Brownlee
Hon Simon Power
 Hon Tony Ryall
 Hon Judith Collins
 Hon Christopher Finlayson
 Hon Murray McCully
 Hon Tim Groser

Hon Steven Joyce
 Hon Georgina te Heuheu
 Hon Paula Bennett
 Hon Dr Jonathan Coleman
 Hon Maurice Williamson
 Hon Dr Richard Worth
 Hon John Carter
 Hon Dr Pita Sharples

Relevant Portfolios

Arts, Culture and Heritage
 Archives
 Attorney-General
 Broadcasting
 Civil Defence
 Conservation
 Corrections
 Courts
 Immigration

Internal Affairs
 Justice
 Land Information
 National Library
 Police
 Racing
 Sport and Recreation
 State Services
 Statistics

Frequency

Meets weekly

Cabinet Committee on Treaty of Waitangi Negotiations (TOW)

To consider policy issues relating to the Treaty of Waitangi, including Treaty settlement negotiations, and foreshore and seabed issues.

Membership (Chair in bold)

Hon John Key

Hon Bill English

Hon Gerry Brownlee

Hon Simon Power

Hon Christopher Finlayson

Hon Tim Groser

Hon Georgina te Heuheu

Hon Phil Heatley

Hon Dr Richard Worth

Hon Dr Pita Sharples

Hon Tariana Turia

Relevant Portfolios

Attorney-General

Treaty Negotiations

Frequency

Meets fortnightly (alternative with meeting of ERD)

Cabinet External Relations and Defence Committee (ERD)

To consider policy and other matters relating to foreign affairs, international trade, development assistance, and defence.

Membership (Chair in bold)

Hon John Key

Hon Bill English

Hon Judith Collins

Hon David Carter

Hon Murray McCully

Hon Tim Groser

Hon Dr Wayne Mapp

Hon Georgina te Heuheu

Relevant Portfolios

Defence

Disarmament and Arms Control

Foreign Affairs

Police

Trade

Frequency

Meets fortnightly (alternates with meetings of TOW)

Cabinet Committee on Domestic and External Security Co-ordination (DES)

To co-ordinate and direct the national response to a major crisis or to circumstances affecting national security (such as a natural disaster, biosecurity problem, health emergency, or terrorist/military threat) within New Zealand or involving New Zealand's interests overseas;

To consider issues of oversight, organisation and priorities for the New Zealand intelligence community and any issues which, because of their security or intelligence implications, the Prime Minister directs be considered by the committee;

To consider policy and other matters relating to domestic and external security co-ordination.

This Committee will have power to act where the need for urgent action and/or operational or security considerations required. Decisions of the committee under power to act will be reported to the next Cabinet meeting as appropriate.

Membership (Chair in bold)

Hon John Key

Hon Bill English

Hon Gerry Brownlee

Hon Simon Power

Hon Judith Collins

Hon Christopher Finlayson

Hon Murray McCully

Hon Dr Wayne Mapp

With the addition of the Minister of Civil Defence for civil defence matters

Relevant Portfolios

Biosecurity

Civil Defence

Defence

Foreign Affairs

GCSB

Health

NZSIS

Police

Prime Minister

Frequency

Meets when required

Cabinet Expenditure Control Committee (ECC)

To control and review government expenditure to improve value for money in the State sector.

Membership (Chair in bold)

Hon John Key

Hon Bill English

Hon Gerry Brownlee

Hon Simon Power

Hon Tony Ryall

Hon Steven Joyce

Hon Rodney Hide

Relevant Portfolios

All portfolios

Frequency

Meets weekly as required

Released under the Official Information Act 1982

Cabinet Legislation Committee (LEG)

To consider the legislation programme, draft Bills and regulations, and government responses to petitions, select committee reports and Law Commission reports.

Government responses to significant select committee reports and Law Commission reports should be dealt with at a policy committee if they involve new policy or amendments to existing policy.

Membership (Chair in bold)

Hon John Key
 Hon Bill English
Hon Gerry Brownlee
 Hon Simon Power
 Hon Christopher Finlayson
 Hon Kate Wilkinson
 Hon Dr Richard Worth
 Nathan Guy (Senior Government Whip)

Relevant Portfolios

All portfolios

Frequency

Meets weekly

Cabinet Appointments and Honours Committee (APH)

To consider appointments to statutory and other government agencies, chief executive appointments, and nominations for New Zealand Royal Honours, and associated policy.

Membership (Chair in bold)

Hon John Key

Hon Bill English

Hon Gerry Brownlee

Hon Simon Power

Hon Tony Ryall

Hon Anne Tolley

Hon Christopher Finlayson

Hon David Carter

Hon Murray McCully

Hon Georgina te Heuheu

Hon Pansy Wong

Hon Heather Roy

Hon Tariana Turia

Relevant Portfolios

All portfolios

Frequency

Meets weekly as required

Cabinet Business Committee (CBC)

To consider policy issues, appointments, bills and regulations and other matters that require decisions before the next scheduled applicable committee meeting, when other committees are not meeting.

Membership (Chair in bold)

Hon John Key

Hon Bill English

Hon Gerry Brownlee

Hon Simon Power

Hon Tony Ryall

Hon Dr Nick Smith

Hon Judith Collins

Hon Anne Tolley

Hon Christopher Finlayson

Relevant Portfolios

All relevant portfolios

Frequency

Meets during non-sitting weeks as required

Released under the Official Information Act 1982



Cabinet Office

CO (12) 1
PSI Version

Circular

27 January 2012

Intended for

- All Ministers
- All Chief Executives
- Chief of Staff, Prime Minister's Office
- All Senior Private Secretaries
- All Private Secretaries
- Chief Parliamentary Counsel

Cabinet Committees: Terms of Reference and Membership

- 1 This circular sets out information on the revised structure and operation of Cabinet committees under the new National-led government.
- 2 The first regular Cabinet committee meetings will start on **Wednesday, 8 February 2012**. The full regular Cabinet committee meeting weekly timetable will commence from the week beginning **Monday, 13 February 2012**. Further advice on the meeting timetable will be issued shortly.

Cabinet committees

- 3 The structure and membership of Cabinet committees have now been finalised. Their terms of reference and membership are attached.
- 4 There are 11 Cabinet committees:
 - 4.1 Cabinet Appointments and Honours Committee (APH);
 - 4.2 Cabinet Business Committee (CBC);
 - 4.3 Cabinet Committee on Canterbury Earthquake Recovery (CER);
 - 4.4 Cabinet Committee on Domestic and External Security (DES);
 - 4.5 Cabinet Economic Growth and Infrastructure Committee (EGI);
 - 4.6 Cabinet External Relations and Defence Committee (ERD);
 - 4.7 Cabinet Legislation Committee (LEG);
 - 4.8 Cabinet Social Policy Committee (SOC);

- 4.9 Cabinet Committee on State Sector Reform and Expenditure Control (SEC);
- 4.10 Cabinet Strategy Committee (STR);
- 4.11 Cabinet Committee on Treaty of Waitangi Negotiations (TOW).
- 5 A number of the former Cabinet committees (AGR, DOM and RWC) have been disestablished and, where necessary, their functions have been reallocated across the remaining committees.
- 6 The terms of reference for each Cabinet committee include a list of relevant portfolios. These lists are *not* intended to be exclusive. Some portfolios will involve issues relevant to a number of committees. Papers should be submitted to the most relevant committee for the particular issue (the Cabinet Office can provide advice in such cases).
- 7 STR will continue to provide Ministers with an opportunity to discuss, at a high level, the overall strategic direction and policy priorities of the government. It is *not* intended that detailed policy proposals will be considered at STR.
- 8 Once normal Cabinet committee meetings commence, CBC will only meet as required in weeks when the House is adjourned. Only papers with specific timing pressures that require decisions before the next scheduled applicable committee meeting should be submitted for CBC meetings.

Officials' committees to support Cabinet committees

- 9 Advice on the membership and operation of officials' committees to support Cabinet committees will be provided shortly.

Rebecca Kitteridge
Secretary of the Cabinet

Enquiries:

Martin Bell, Deputy Secretary of the Cabinet
Ph: (04) 817 9740
martin.bell@dpmc.govt.nz

Saphron Powell, Committee Secretary
Ph: (04) 817 9336
saphron.powell@dpmc.govt.nz

Cabinet Appointments and Honours Committee (APH)

To consider appointments to statutory and other government agencies, chief executive appointments, nominations for New Zealand Royal Honours, and associated policy.

Membership (Chair in bold)**Rt Hon John Key**

Hon Bill English

Hon Gerry Brownlee

Hon Judith Collins

Hon Tony Ryall

Hon Hekia Parata

Hon Paula Bennett

Hon Christopher Finlayson

Hon David Carter

Hon Murray McCully

Hon Anne Tolley

Hon Dr Jonathan Coleman

Hon Jo Goodhew

Hon Peter Dunne

Hon John Banks

Hon Tariana Turia

Relevant Portfolios

All portfolios

Timing

Meets weekly at 8:30am Tuesday during House sitting weeks

Deadline for submissions is 10am on the preceding Thursday

Cabinet Business Committee (CBC)

To consider policy issues, appointments, bills and regulations, and other matters that require decisions before the next scheduled applicable Cabinet committee meeting, when other committees are not meeting and the House is adjourned.

Membership (Chair in bold)**Rt Hon John Key**

Hon Bill English

Hon Gerry Brownlee

Hon Steven Joyce

Hon Judith Collins

Hon Tony Ryall

Hon Hekia Parata

Hon Christopher Finlayson

Hon Paula Bennett

Hon Dr Nick Smith

Hon David Carter

Relevant Portfolios

All portfolios

Timing

Meets as required when the House is not sitting and other Cabinet committees are not scheduled

Deadline for submissions is 10am on the preceding Thursday

Cabinet Committee on Canterbury Earthquake Recovery (CER)

To oversee and co-ordinate the government's response to support the recovery and reconstruction of Canterbury following the earthquakes in 2010 and 2011.

Membership (Chair in bold)

Rt Hon John Key
 Hon Bill English
Hon Gerry Brownlee
 Hon Steven Joyce
 Hon Hekia Parata
 Hon Paula Bennett
 Hon Dr Nick Smith

Hon David Carter
 Hon Phil Heatley
 Hon Kate Wilkinson
 Hon Amy Adams
 Hon Maurice Williamson
 Hon Chris Tremain

Relevant Portfolios

Arts, Culture and Heritage
 Building and Construction
 Civil Defence
 Communications and IT
 Economic Development
 Education
 Energy and Resources
 Environment
 Finance

Housing
 Local Government
 Primary Industries
 Small Business
 Social Development
 Tourism
 Transport

Timing

Meets fortnightly at 6:00pm Monday during House sitting weeks

Deadline for submissions is 10am on the preceding Thursday

Cabinet Committee on Domestic and External Security (DES)

To co-ordinate and direct the national response to a major crisis or to circumstances affecting national security (such as a natural disaster, biosecurity problem, health emergency, or terrorist/military threat) within New Zealand or involving New Zealand's interests overseas.

To consider issues of oversight, organisation and priorities for the New Zealand intelligence community and any issues which, because of their security or intelligence implications, the Prime Minister directs be considered by the committee.

To consider policy and other matters relating to domestic and external security co-ordination.

This Cabinet committee will have Power to Act where the need for urgent action and/or operational or security considerations require. Decisions of the committee under power to act will be reported to the next Cabinet meeting as appropriate.

Membership (Chair in bold)

Rt Hon John Key

Hon Bill English
 Hon Gerry Brownlee
 Hon Steven Joyce
 Hon Judith Collins
 Hon Christopher Finlayson
 Hon Murray McCully
 Hon Anne Tolley
 Hon Dr Jonathan Coleman
 Hon Amy Adams

With the addition of the Minister of Civil Defence for civil defence matters and other portfolio Ministers as appropriate.

Relevant Portfolios

Civil Defence
 Defence
 Foreign Affairs
 GCSB
 Health
 NZSIS
 Police
 Primary Industries
 Prime Minister

Timing

Meets as required

Deadline for submissions is four working days before the meeting

Cabinet Economic Growth and Infrastructure Committee (EGI)

To consider policy issues relating to economic growth, infrastructure, natural resources and local government, including Auckland issues.

Membership (Chair in bold)

Rt Hon John Key	Hon Kate Wilkinson
Hon Bill English	Hon Nathan Guy
Hon Gerry Brownlee	Hon Craig Foss
Hon Steven Joyce	Hon Amy Adams
Hon Tony Ryall	Hon Maurice Williamson
Hon Dr Nick Smith	Hon Chris Tremain
Hon David Carter	Hon Peter Dunne
Hon Tim Groser	Hon John Banks
Hon Phil Heatley	Hon Dr Pita Sharples

Relevant Portfolios

Broadcasting	Labour
Building and Construction	Land Information
Climate Change Issues	Local Government
Climate Change (International)	Maori Affairs
Commerce	Primary Industries
Communications and IT	Racing
Conservation	Regulatory Reform
Consumer Affairs	Revenue
Customs	Science and Innovation
Economic Development	Small Business
Energy and Resources	State Owned Enterprises
Environment	Statistics
Finance	Tertiary Education, Skills and Employment
Food Safety	Tourism
Immigration	Trade
Internal Affairs	Transport

Timing

Meets weekly at 10:30am Wednesday during House sitting weeks

Deadline for submissions is 10am on the preceding Thursday

Cabinet External Relations and Defence Committee (ERD)

To consider policy issues and other matters relating to foreign affairs, international trade, development assistance, and defence.

Membership (Chair in bold)

Rt Hon John Key
Hon Bill English
Hon Steven Joyce
Hon David Carter
Hon Murray McCully
Hon Anne Tolley
Hon Dr Jonathan Coleman
Hon Tim Groser
Hon Nathan Guy

Relevant Portfolios

Defence
Foreign Affairs
Police
Trade

Timing

Meets fortnightly at 8:30am Wednesday during House sitting weeks (alternates with meetings of TOW)

Deadline for submissions is 10am on the preceding Thursday

Cabinet Legislation Committee (LEG)

To consider the legislation programme, draft Bills and regulations, government responses to petitions, select committee reports, and Law Commission reports.

Government responses to significant select committee reports and Law Commission reports should be dealt with at a policy committee if they involve new policy or amendments to existing policy.

Membership (Chair in bold)

Rt Hon John Key

Hon Bill English

Hon Gerry Brownlee

Hon Judith Collins

Hon Christopher Finlayson

Hon David Carter

Hon Anne Tolley

Hon Kate Wilkinson

Hon Chester Borrows

Michael Woodhouse (Senior Government Whip)

Relevant Portfolios

All portfolios

Timing

Meets weekly at 7.45am Thursday during House sitting weeks

Deadline for submissions is 10am on the Monday of the week that LEG meets

Cabinet Social Policy Committee (SOC)

To consider social policy issues, including education, health, justice and law and order, and welfare reform.

Membership (Chair in bold)

Rt Hon John Key	Hon Anne Tolley
Hon Bill English	Hon Phil Heatley
Hon Steven Joyce	Hon Jo Goodhew
Hon Judith Collins	Hon Chester Borrows
Hon Tony Ryall	Hon Dr Pita Sharples
Hon Hekia Parata	Hon Tariana Turia
Hon Christopher Finlayson	
Hon Paula Bennett	

Relevant Portfolios

ACC	Justice
Arts, Culture and Heritage	Maori Affairs
Attorney-General	Pacific Island Affairs
Community and Voluntary Sector	Police
Corrections	Senior Citizens
Courts	Social Development
Disability Issues	Sport and Recreation
Education	Veterans' Affairs
Ethnic Affairs	Whanau Ora
Health	Women's Affairs
Housing	Youth Affairs

Frequency

Meets weekly at 9:30am Wednesday during House sitting weeks

Deadline for submissions is 10am on the preceding Thursday

Cabinet Committee on State Sector Reform and Expenditure Control (SEC)

To control and review government expenditure to improve value for money in the State sector, and to consider State sector reform and other State sector issues.

Membership (Chair in bold)

Rt Hon John Key
Hon Bill English
Hon Gerry Brownlee
Hon Steven Joyce
Hon Judith Collins
Hon Tony Ryall
Hon David Carter
Hon Dr Jonathan Coleman
Hon Craig Foss
Hon Amy Adams
Hon John Banks

Relevant Portfolios

All portfolios

Frequency

Meets weekly at 9:00am Tuesday during House sitting weeks
Deadline for submissions is 10am on the preceding Thursday

Released under the Official Information Act 1982

Cabinet Strategy Committee (STR)

To set the overall strategic direction and policy priorities of the government.

This Cabinet committee will not be used for detailed policy development or implementation, which will be considered by the relevant policy committee once the strategic direction has been set.

Membership (Chair in bold)**Rt Hon John Key**

Hon Bill English

Hon Gerry Brownlee

Hon Steven Joyce

Hon Judith Collins

Hon Tony Ryall

Hon Hekia Parata

Hon Christopher Finlayson

Hon Paula Bennett

Hon Dr Nick Smith

Hon David Carter

Hon Anne Tolley

Hon Dr Jonathan Coleman

Relevant Portfolios

All portfolios

Frequency

Meets at 5:00pm on the first Monday of each House sitting period

Deadline for submissions is 10am on the preceding Thursday

Cabinet Committee on Treaty of Waitangi Negotiations (TOW)

To consider Treaty of Waitangi settlement negotiations, and other policy issues relating to the Treaty of Waitangi.

Membership (Chair in bold)**Rt Hon John Key**

Hon Bill English

Hon Steven Joyce

Hon Judith Collins

Hon Christopher Finlayson

Hon Dr Nick Smith

Hon David Carter

Hon Kate Wilkinson

Hon Maurice Williamson

Hon Dr Pita Sharples

Hon Tariana Turia

Relevant Portfolios

Attorney-General

Conservation

Environment

Land Information

Local Government

Maori Affairs

Primary Industries

Treaty of Waitangi Negotiations

Frequency

Meets fortnightly at 8:30am Wednesday during House sitting weeks (alternates with meetings of ERD)

Deadline for submissions is 10am on the preceding Thursday



Intended for All Ministers
All Chief Executives
Chief of Staff, Prime Minister's Office
All Senior Private Secretaries
All Private Secretaries
Chief Parliamentary Counsel

Cabinet Committees: Terms of Reference and Membership

- 1 This circular sets out information on the revised structure and operation of Cabinet committees under the new National-led government.
- 2 The first regular Cabinet committee meetings will start on **Wednesday, 29 October 2014**. Further advice on the meeting timetable will be issued shortly.

Cabinet committees

- 3 The structure and membership of Cabinet committees have now been finalised. Their terms of reference and membership are attached.
- 4 There are ten Cabinet committees, as follows:
 - 4.1 Cabinet Appointments and Honours Committee (APH);
 - 4.2 Cabinet Business Committee (CBC);
 - 4.3 Cabinet Economic Growth and Infrastructure Committee (EGI);
 - 4.4 Cabinet External Relations and Defence Committee (ERD);
 - 4.5 Cabinet Legislation Committee (LEG);
 - 4.6 Cabinet National Security Committee (NSC);
 - 4.7 Cabinet Committee on State Sector Reform and Expenditure Control (SEC);
 - 4.8 Cabinet Social Policy Committee (SOC);

4.9 Cabinet Strategy Committee (STR);

4.10 Cabinet Committee on Treaty of Waitangi Negotiations (TOW).

- 5 The Cabinet Committee on Canterbury Earthquake Recovery (CER) has been disestablished. Canterbury earthquake recovery issues will now be covered by EGI. The Cabinet Committee on Domestic and External Security (DES) has been replaced by the Cabinet National Security Committee (NSC).
- 6 The terms of reference for each Cabinet committee include a list of relevant portfolios. These lists are *not* intended to be exclusive. Some portfolios will involve issues relevant to a number of committees. Papers should be submitted to the most relevant committee for the particular issue (the Cabinet Office can provide advice in such cases).
- 7 CBC will meet *only as strictly required* in weeks when the House is adjourned. Only papers with specific timing pressures that require decisions before the next scheduled applicable committee meeting should be submitted for CBC meetings. If there is insufficient business for a CBC meeting, any papers submitted for CBC may be considered at Cabinet instead.

Officials' committees to support Cabinet committees

- 8 Advice on the membership and operation of officials' committees to support Cabinet committees will be provided shortly.

Michael Webster
Secretary of the Cabinet

Enquiries:

Martin Bell, Deputy Secretary of the Cabinet
Ph: (04) 817 9740
martin.bell@dpmc.govt.nz

Saphron Powell, Senior Advisor
Ph: (04) 817 9336
saphron.powell@dpmc.govt.nz

Cabinet Appointments and Honours Committee (APH)

To consider appointments to statutory and other government agencies, chief executive appointments, nominations for New Zealand Royal Honours, and associated policy.

Membership (Chair in bold)

Rt Hon John Key

Hon Bill English

Hon Gerry Brownlee

Hon Steven Joyce

Hon Paula Bennett

Hon Dr Jonathan Coleman

Hon Amy Adams

Hon Christopher Finlayson

Hon Hekia Parata

Hon Anne Tolley

Hon Peseta Sam Lotu-liga

Hon Maggie Barry

Hon Louise Upston

Hon Peter Dunne

Hon Te Ururoa Flavell

David Seymour

Relevant Portfolios

All portfolios

Timing

Meets weekly during sitting weeks

Released under the Official Information Act 1982

Cabinet Business Committee (CBC)

To consider policy issues, appointments, bills and regulations, and other matters that require decisions before the next scheduled applicable Cabinet committee meeting, when other committees are not meeting and the House of Representatives is adjourned. CBC will meet only on a strictly if required basis.

Membership (Chair in bold)

Rt Hon John Key

Hon Bill English

Hon Gerry Brownlee

Hon Steven Joyce

Hon Paula Bennett

Hon Dr Jonathan Coleman

Hon Amy Adams

Hon Christopher Finlayson

Hon Simon Bridges

Hon Hekia Parata

Relevant Portfolios

All portfolios

Timing

Meets during non-sitting weeks if required.

Released under the Official Information Act 1982

Cabinet Economic Growth and Infrastructure Committee (EGI)

To consider policy issues relating to economic growth, trade, infrastructure, natural resources, local government, Auckland issues, and Canterbury earthquake recovery issues.

Membership (Chair in bold)

Rt Hon John Key	Hon Michael Woodhouse
Hon Bill English	Hon Todd McClay
Hon Gerry Brownlee	Hon Maggie Barry
Hon Steven Joyce	Hon Craig Foss
Hon Paula Bennett	Hon Jo Goodhew
Hon Amy Adams	Hon Nicky Wagner
Hon Simon Bridges	Hon Louise Upston
Hon Dr Nick Smith	Hon Paul Goldsmith
Hon Nathan Guy	Hon Te Ururoa Flavell
Hon Tim Groser	David Seymour

Relevant Portfolios

Broadcasting	Local Government
Building and Housing	Maori Development
Canterbury Earthquake Recovery	Primary Industries
Climate Change Issues	Racing
Commerce and Consumer Affairs	Regulatory Reform
Communications	Revenue
Conservation	Science and Innovation
Customs	Small Business
Economic Development	State Owned Enterprises
Energy and Resources	Statistics
Environment	Tertiary Education, Skills and Employment
Finance	Tourism
Food Safety	Trade
Immigration	Transport
Internal Affairs	Workplace Relations and Safety
Land Information	

Timing

Meets weekly during sitting weeks.

Cabinet External Relations and Defence Committee (ERD)

To consider policy issues and other matters relating to foreign affairs, development assistance, and defence. (Defence procurement issues will be considered at SEC.)

Membership (Chair in bold)

Rt Hon John Key
Hon Bill English
Hon Gerry Brownlee
Hon Steven Joyce
Hon Christopher Finlayson
Hon Murray McCully
Hon Nathan Guy
Hon Tim Groser
Hon Michael Woodhouse

Relevant Portfolios

Defence
Foreign Affairs
GCSB
National Security and Intelligence
NZSIS
Police
Primary Industries
Trade

Timing

Meets fortnightly during sitting weeks (alternates with meetings of TOW).

Released under the Official Information Act 1982

Cabinet Legislation Committee (LEG)

To consider the legislation programme, draft Bills and regulations, government responses to petitions, select committee reports, and Law Commission reports. LEG may also consider minor policy issues relating to these matters.

Government responses to significant select committee reports and Law Commission reports should be dealt with at a policy committee if they involve significant new policy or amendments to existing policy.

Membership (Chair in bold)

Rt Hon John Key

Hon Bill English

Hon Gerry Brownlee

Hon Steven Joyce

Hon Amy Adams

Hon Christopher Finlayson

Hon Simon Bridges

Hon Nikki Kaye

Hon Paul Goldsmith

Tim Macindoe (Senior Government Whip)

Relevant Portfolios

All portfolios

Timing

Meets weekly during sitting weeks.

Released under the Official Information Act 1982

Cabinet National Security Committee (NSC)

To have oversight of the national intelligence and security sector, and to consider policy and legislative proposals relating to the sector.

To co-ordinate and direct national responses to major crises or circumstances affecting national security (either domestic or international).

NSC will have Power to Act where the need for urgent action and/or operational or security considerations require it.

Membership (Chair in bold)

Rt Hon John Key

Hon Bill English

Hon Gerry Brownlee

Hon Amy Adams

Hon Christopher Finlayson

Hon Murray McCully

Hon Michael Woodhouse

With the addition of other relevant portfolio Ministers as appropriate.

Relevant Portfolios

Civil Defence

Defence

Foreign Affairs

GCSB

National Security and Intelligence

NZSIS

Police

Prime Minister

Timing

Meets when required.

Released under the Official Information Act 1982

Cabinet Committee on State Sector Reform and Expenditure Control (SEC)

To control and review government expenditure to improve value for money in the State sector, including significant infrastructure and investment proposals in the State sector, and to consider State sector reform and other State sector issues.

Membership (Chair in bold)

Rt Hon John Key
Hon Bill English
Hon Gerry Brownlee
Hon Steven Joyce
Hon Paula Bennett
Hon Dr Jonathan Coleman
Hon Amy Adams
Hon Hekia Parata
Hon Anne Tolley
Hon Todd McClay
Hon Peter Dunne

Relevant Portfolios

All portfolios

Frequency

Meets weekly during sitting weeks.

Released under the Official Information Act 1982

Cabinet Social Policy Committee (SOC)

To consider social policy issues, including education, health, justice and law and order, welfare reform, child poverty and vulnerable children.

Membership (Chair in bold)

Rt Hon John Key

Hon Bill English

Hon Steven Joyce

Hon Paula Bennett

Hon Dr Jonathan Coleman

Hon Amy Adams

Hon Christopher Finlayson

Hon Hekia Parata

Hon Anne Tolley

Hon Nikki Kaye

Hon Michael Woodhouse

Hon Peseta Sam Lotu-liga

Hon Maggie Barry

Hon Craig Foss

Hon Jo Goodhew

Hon Nicky Wagner

Hon Louise Upston

Hon Peter Dunne

Hon Te Ururoa Flavell

Relevant Portfolios

ACC

Arts, Culture and Heritage

Attorney-General

Community and Voluntary Sector

Corrections

Courts

Disability Issues

Education

Ethnic Communities

Health

Justice

Maori Development

Pacific Peoples

Police

Senior Citizens

Social Development

Social Housing

Sport and Recreation

Veterans' Affairs

Whanau Ora

Women

Youth

Frequency

Meets weekly during sitting weeks.

Released under the Official Information Act 1982

Cabinet Strategy Committee (STR)

To set the overall strategic direction and policy priorities of the government.

STR will not be used for detailed policy development or implementation, which will be considered by the relevant policy committee once the strategic direction has been set.

Membership (Chair in bold)

Rt Hon John Key

Hon Bill English

Hon Gerry Brownlee

Hon Steven Joyce

Hon Paula Bennett

Hon Dr Jonathan Coleman

Hon Amy Adams

Hon Christopher Finlayson

Hon Simon Bridges

Hon Hekia Parata

Hon Anne Tolley

Relevant Portfolios

All portfolios

Frequency

Meets on the first Monday of each sitting period or other times as arranged.

Released under the Official Information Act 1982

Cabinet Committee on Treaty of Waitangi Negotiations (TOW)

To consider Treaty of Waitangi settlement negotiations, and other policy issues relating to the Treaty of Waitangi.

Membership (Chair in bold)

Rt Hon John Key

Hon Bill English

Hon Steven Joyce

Hon Paula Bennett

Hon Christopher Finlayson

Hon Dr Nick Smith

Hon Nathan Guy

Hon Maggie Barry

Hon Louise Upston

Hon Te Ururoa Flavell

Relevant Portfolios

Attorney-General

Conservation

Environment

Land Information

Local Government

Maori Development

Primary Industries

Treaty of Waitangi Negotiations

Frequency

Meets fortnightly during sitting weeks (alternates with meetings of ERD).

Released under the Official Information Act 1982



Cabinet Office

CO (16) 6

Circular

21 December 2016

Intended for

- All Ministers
- All Chief Executives
- Chief of Staff, Prime Minister's Office
- All Senior Private Secretaries
- All Private Secretaries
- Chief Parliamentary Counsel

Cabinet Committees: Terms of Reference and Membership

The Prime Minister has agreed to changes to the membership of Cabinet committees to take account of the changes in Ministerial responsibilities that took effect from 20 December 2016. An updated list of the membership of Cabinet committees is attached for your information.

Michael Webster
Secretary of the Cabinet

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Janine Harvey, Principal Advisor
Ph: (04) 817 9638
janine.harvey@dpmc.govt.nz

Cabinet Appointments and Honours Committee (APH) To consider appointments to statutory and other government agencies, chief executive appointments, nominations for New Zealand Royal Honours, and associated policy.
Membership (Chair in bold) Rt Hon Bill English Hon Paula Bennett Hon Steven Joyce Hon Gerry Brownlee Hon Amy Adams Hon Dr Jonathan Coleman Hon Christopher Finlayson QC Hon Anne Tolley Hon Hekia Parata Hon Maggie Barry Hon Alfred Ngaro Hon Peter Dunne Hon Te Ururoa Flavell David Seymour MP
Relevant Portfolios All portfolios
Timing Meets weekly during sitting weeks

Released under the Official Information Act 1982

Cabinet Business Committee (CBC)

To consider policy issues, appointments, bills and regulations, and other matters that require decisions before the next scheduled applicable Cabinet committee meeting, when other committees are not meeting and the House of Representatives is adjourned. CBC will meet only on a strictly if required basis.

Membership (Chair in bold)**Rt Hon Bill English**

Hon Paula Bennett

Hon Steven Joyce

Hon Gerry Brownlee

Hon Simon Bridges

Hon Amy Adams

Hon Dr Jonathan Coleman

Hon Christopher Finlayson QC

Hon Michael Woodhouse

Hon Anne Tolley

Relevant Portfolios

All portfolios

Timing

Meets during non-sitting weeks if required.

Released under the Official Information Act 1982

Cabinet Economic Growth and Infrastructure Committee (EGI)	
To consider policy issues relating to economic growth, trade, infrastructure, natural resources, local government, Auckland issues, and Canterbury and Kaikoura earthquake recovery issues.	
Membership (Chair in bold)	
Rt Hon Bill English	
Hon Paula Bennett	Hon Maggie Barry
Hon Steven Joyce	Hon Paul Goldsmith
Hon Gerry Brownlee	Hon Louise Upston
Hon Simon Bridges	Hon Alfred Ngaro
Hon Amy Adams	Hon Nicky Wagner
Hon Michael Woodhouse	Hon Mark Mitchell
Hon Nathan Guy	Hon Jacqui Dean
Hon Dr Nick Smith	Hon David Bennett
Hon Judith Collins	Hon Te Ururoa Flavell
Hon Todd McClay	
Relevant Portfolios	
Building and Construction	Local Government
Greater Christchurch Regeneration	Māori Development
Civil Defence	Primary Industries
Climate Change Issues	Racing
Commerce and Consumer Affairs	Regulatory Reform
Communications	Revenue
Conservation	Science and Innovation
Customs	Small Business
Economic Development	State Owned Enterprises
Energy and Resources	Statistics
Environment	Tertiary Education, Skills and Employment
Finance	Tourism
Food Safety	Trade
Immigration	Transport
Infrastructure	Workplace Relations and Safety
Internal Affairs	
Land Information	
Timing	
Meets weekly during sitting weeks.	

<p>Cabinet External Relations and Defence Committee (ERD)</p> <p>To consider policy issues and other matters relating to foreign affairs, development assistance, and defence. (Defence procurement issues will be considered at SEC.)</p>
<p>Membership (Chair in bold)</p> <p>Rt Hon Bill English Hon Paula Bennett Hon Steven Joyce Hon Gerry Brownlee Hon Simon Bridges Hon Christopher Finlayson QC Hon Michael Woodhouse Hon Nathan Guy Hon Murray McCully Hon Todd McClay</p>
<p>Relevant Portfolios</p> <p>Defence Foreign Affairs GCSB Immigration National Security and Intelligence NZSIS Police Primary Industries Trade</p>
<p>Timing</p> <p>Meets fortnightly during sitting weeks (alternates with meetings of TOW).</p>

Released under the Official Information Act 1982

Cabinet Legislation Committee (LEG)

To consider the legislation programme, draft Bills and regulations, government responses to petitions, select committee reports, and Law Commission reports. LEG may also consider minor policy issues relating to these matters.

Government responses to significant select committee reports and Law Commission reports should be dealt with at a policy committee if they involve significant new policy or amendments to existing policy.

Membership (Chair in bold)

Rt Hon Bill English
Hon Steven Joyce
Hon Gerry Brownlee
Hon Simon Bridges
Hon Amy Adams
Hon Christopher Finlayson QC
Hon Nikki Kaye
Hon Judith Collins
Hon Paul Goldsmith
Hon Jacqui Dean
Tim Macindoe (Senior Government Whip)

Relevant Portfolios

All portfolios

Timing

Meets weekly during sitting weeks.

Released under the Official Information Act 1982

Cabinet National Security Committee (NSC)

To have oversight of the national intelligence and security sector, and to consider policy and legislative proposals relating to the sector.

To co-ordinate and direct national responses to major crises or circumstances affecting national security (either domestic or international).

NSC will have Power to Act where the need for urgent action and/or operational or security considerations require it.

Membership (Chair in bold)

Rt Hon Bill English

Hon Paula Bennett

Hon Steven Joyce

Hon Gerry Brownlee

Hon Simon Bridges

Hon Amy Adams

Hon Christopher Finlayson QC

Hon Michael Woodhouse

Hon Murray McCully

With the addition of other relevant portfolio Ministers as appropriate.

Relevant Portfolios

Civil Defence

Defence

Foreign Affairs

GCSB

National Security and Intelligence

NZSIS

Police

Prime Minister

Timing

Meets when required.

Cabinet Committee on State Sector Reform and Expenditure Control (SEC)

To control and review government expenditure to improve value for money in the State sector, including significant infrastructure and investment proposals in the State sector, and to consider State sector reform and other State sector issues.

Membership (Chair in bold)

Rt Hon Bill English
Hon Paula Bennett
Hon Steven Joyce
Hon Gerry Brownlee
Hon Simon Bridges
Hon Amy Adams
Hon Dr Jonathan Coleman
Hon Michael Woodhouse
Hon Anne Tolley
Hon Hekia Parata
Hon Judith Collins
Hon David Bennett
Hon Peter Dunne

Relevant Portfolios

All portfolios

Frequency

Meets weekly during sitting weeks.

Released under the Official Information Act 1982

Cabinet Social Policy Committee (SOC)	
To consider social policy and social investment issues, including education, health, justice and law and order, welfare reform, child poverty and vulnerable children.	
Membership (Chair in bold)	
Rt Hon Bill English	Hon Maggie Barry
Hon Paula Bennett	Hon Paul Goldsmith
Hon Steven Joyce	Hon Louise Upston
Hon Amy Adams	Hon Alfred Ngaro
Hon Dr Jonathan Coleman	Hon Nicky Wagner
Hon Christopher Finlayson QC	Hon Mark Mitchell
Hon Michael Woodhouse	Hon David Bennett
Hon Anne Tolley	Hon Peter Dunne
Hon Hekia Parata	Hon Te Ururoa Flavell
Hon Nikki Kaye	David Seymour
Hon Judith Collins	
Relevant Portfolios	
ACC	Pacific Peoples
Arts, Culture and Heritage	Police
Attorney-General	Seniors
Children	Social Development
Community and Voluntary Sector	Social Housing
Corrections	Social Investment
Courts	Sport and Recreation
Disability Issues	Tertiary Education, Skills and Employment
Education	Veterans' Affairs
Ethnic Communities	Whanau Ora
Health	Women
Justice	Youth
Māori Development	
Frequency	
Meets weekly during sitting weeks.	

Cabinet Strategy Committee (STR)

To set the overall strategic direction and policy priorities of the government.

STR will not be used for detailed policy development or implementation, which will be considered by the relevant policy committee once the strategic direction has been set.

Membership (Chair in bold)**Rt Hon Bill English**

Hon Paula Bennett

Hon Steven Joyce

Hon Gerry Brownlee

Hon Simon Bridges

Hon Amy Adams

Hon Dr Jonathan Coleman

Hon Christopher Finlayson QC

Hon Michael Woodhouse

Hon Anne Tolley

Hon Hekia Parata

Relevant Portfolios

All portfolios

Frequency

Meets on the first Monday of each sitting period or other times as arranged.

Released under the Official Information Act 1982

Cabinet Committee on Treaty of Waitangi Negotiations (TOW)

To consider Treaty of Waitangi settlement negotiations, and other policy issues relating to the Treaty of Waitangi.

Membership (Chair in bold)**Rt Hon Bill English**

Hon Steven Joyce

Hon Christopher Finlayson QC

Hon Anne Tolley

Hon Nathan Guy

Hon Dr Nick Smith

Hon Maggie Barry

Hon Mark Mitchell

Hon Jacqui Dean

Hon Te Ururoa Flavell

Relevant Portfolios

Attorney-General

Conservation

Environment

Land Information

Local Government

Māori Development

Primary Industries

Treaty of Waitangi Negotiations

Frequency

Meets fortnightly during sitting weeks (alternates with meetings of ERD).



Cabinet Office

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(updated 1 March 2018)

Circular

17 January 2018

Intended for

- All Ministers
- All Chief Executives
- Chief of Staff, Prime Minister's Office
- All Senior Private Secretaries
- All Private Secretaries
- Chief Parliamentary Counsel

Cabinet Committees: Structure, Terms of Reference and Membership

This circular has been updated to reflect the name change of the Cabinet National Security and External Relations Committee (NSC) to the Cabinet External Relations and Security Committee (ERS).

- 1 The Prime Minister has agreed to the new Cabinet committee structure, terms of reference, and membership. The Cabinet committees are as follows:
 - 1.1 Cabinet Appointments and Honours Committee (APH);
 - 1.2 Cabinet Business Committee (CBC);
 - 1.3 Cabinet Priorities Committee (CPC);
 - 1.4 Cabinet Crown/Māori Relations Committee (CMR);
 - 1.5 Cabinet Economic Development Committee (DEV);
 - 1.6 Cabinet Environment, Energy and Climate Committee (ENV);
 - 1.7 Cabinet External Relations and Security Committee (ERS);
 - 1.8 Cabinet Government Administration and Expenditure Review Committee (GOV);
 - 1.9 Cabinet Legislation Committee (LEG);
 - 1.10 Cabinet Social Wellbeing Committee (SWC).

- 2 The list of membership and committee terms of reference is attached.

Michael Webster
Secretary of the Cabinet

Enquiries:

Martin Bell, Deputy Secretary of the Cabinet
Ph: (04) 817 9740
martin.bell@dpmc.govt.nz

Jenny Vickers, Senior Advisor
Ph: (04) 817 9336
jenny.vickers@dpmc.govt.nz

Cabinet Appointments and Honours Committee (APH)

To consider public appointments including appointments to statutory and other government agencies, chief executive appointments, nominations for New Zealand Royal Honours, and associated policy.

Membership

Rt Hon Jacinda Ardern (Chair)

Rt Hon Winston Peters (Deputy Chair)

Hon Kelvin Davis

Hon Grant Robertson

Hon Chris Hipkins

Hon Andrew Little

Hon Dr David Clark

Hon Nanaia Mahuta

Hon Jenny Salesa

Hon Tracey Martin

Hon Peeni Henare

Hon Aupito William Sio

Hon Julie Anne Genter

Relevant Portfolios

All portfolios

Frequency

Meets weekly during sitting weeks

Released under the Official Information Act 1982

Cabinet Business Committee (CBC)

To consider policy issues, appointments, bills, and regulations, and other matters that require decisions before the next scheduled applicable Cabinet committee meeting, when other committees are not meeting and the House of Representatives is adjourned. CBC will meet only on a strictly if required basis.

Membership

Rt Hon Jacinda Ardern (Chair)

***Rt Hon Winston Peters* (Deputy Chair)**

Hon Kelvin Davis

Hon Grant Robertson

Hon Phil Twyford

Hon Dr Megan Woods

Hon Chris Hipkins

Hon Andrew Little

Hon Carmel Sepuloni

Hon Dr David Clark

Hon David Parker

Hon Nanaia Mahuta

Hon Tracey Martin

Hon James Shaw

Relevant Portfolios

All portfolios

Frequency

Meets during non-sitting weeks if required

Cabinet Crown/Māori Relations Committee (CMR)

- Consider strategic and policy matters relating to the Treaty of Waitangi settlement negotiations and the delivery of post-settlement commitments, the Crown's Treaty obligations, opportunities that exist in the post-Treaty settlement environment, and engagement between the Crown and iwi on policy issues.
- Ensure the co-ordination and delivery of relevant government priorities and monitor the achievement of relevant goals and outcomes.

Membership

Rt Hon Jacinda Ardern

Rt Hon Winston Peters

Hon Kelvin Davis (Chair)

Hon Grant Robertson

Hon Andrew Little

Hon David Parker

Hon Nanaia Mahuta (Deputy Chair)

Hon Stuart Nash

Hon Damien O'Connor

Hon Shane Jones

Hon Peeni Henare

Hon Willie Jackson

Hon Meka Whaitiri

Hon Eugenie Sage

Relevant Portfolios¹

Agriculture

Attorney-General

Conservation

Crown/Māori Relations

Economic Development

Environment

Fisheries

Local Government

Māori Development

Regional Economic Development

Rural Communities

Treaty of Waitangi Negotiations

Whānau Ora

Frequency

Meets monthly during sitting weeks

¹ This is an indicative list of portfolios relevant to the committee's consideration. Portfolios may be listed under more than one committee. Papers should be submitted to the most relevant committee for the subject matter.

Cabinet Priorities Committee (CPC)

- Consider overall government priorities and major strategic issues.
- Consider significant issues as determined by the Prime Minister or Cabinet. Implementation aspects of these issues will be considered by the appropriate committee, once major policy directions have been set.
- Responsible for the overall co-ordination and delivery of the government's priorities.

Membership

Rt Hon Jacinda Ardern (Chair)

Rt Hon Winston Peters (Deputy Chair)

Hon Kelvin Davis

Hon Grant Robertson

Hon Phil Twyford

Hon Dr Megan Woods

Hon Chris Hipkins

Hon Andrew Little

Hon Carmel Sepuloni

Hon Dr David Clark

Hon David Parker

Hon Nanaia Mahuta

Hon Tracey Martin

Hon James Shaw

Relevant Portfolios

All portfolios

Frequency

Meets monthly during sitting weeks.

Cabinet Economic Development Committee (DEV)

- Consider strategic and policy matters relating to sustainable economic, urban, and regional development, urban form and infrastructure (excluding state sector), transport, communications, research and innovation in business, and a productive, prosperous, skilled workforce.
- Ensure the co-ordination and delivery of relevant government priorities and monitor the achievement of relevant goals and outcomes.

Membership

Rt Hon Jacinda Ardern

Rt Hon Winston Peters

Hon Kelvin Davis

Hon Grant Robertson (Chair)

Hon Phil Twyford

Hon Dr Megan Woods (Deputy Chair)

Hon Chris Hipkins

Hon David Parker

Hon Nanaia Mahuta

Hon Stuart Nash

Hon Iain Lees-Galloway

Hon Jenny Salesa

Hon Damien O'Connor

Hon Clare Curran

Hon Shane Jones

Hon Kris Faafoi

Hon Willie Jackson

Hon Meka Whaitiri

Hon James Shaw

Hon Eugenie Sage

Fletcher Tabuteau, MP

Relevant Portfolios²

ACC

Agriculture

Biosecurity

Broadcasting, Communications, and Digital Media

Building and Construction

Civil Defence

Commerce and Consumer Affairs

Crown/Māori Relations

Customs

Economic Development

Energy and Resources

Environment

Employment

Finance

Fisheries

Food Safety

Forestry

Greater Christchurch Regeneration

Housing and Urban Development

Immigration

Infrastructure

Land Information

Local Government

Māori Development

Pike River

Racing

Regional Economic Development

Research, Science and Innovation

Revenue

Rural Communities

Small Business

Statistics

State Owned Enterprises

Tourism

Trade and Export Growth

Transport

Workplace Relations and Safety

Frequency

Meets weekly during sitting weeks

² This is an indicative list of portfolios relevant to the committee's consideration. Portfolios may be listed under more than one committee. Papers should be submitted to the most relevant committee for the subject matter.

Cabinet Environment, Energy and Climate Committee (ENV)

- Consider strategic and policy matters relating to environmental issues, sustainable energy use and resource management, including the safeguarding of New Zealand's natural resources and indigenous flora, fauna, and biodiversity, the reduction of carbon and biological emissions, and climate change adaptation and mitigation policies.
- Ensure the co-ordination and delivery of relevant government priorities and monitor the achievement of relevant goals and outcomes.

Membership

Rt Hon Jacinda Ardern

Rt Hon Winston Peters

Hon Kelvin Davis

Hon Grant Robertson

Hon Phil Twyford

Hon Dr Megan Woods

Hon David Parker (Chair)

Hon Nanaia Mahuta

Hon Stuart Nash

Hon Damien O'Connor

Hon Shane Jones

Hon Meka Whaitiri

Hon James Shaw (Deputy Chair)

Hon Eugenie Sage

Relevant Portfolios³

Agriculture

Biosecurity

Climate Change

Conservation

Crown/Māori Relations

Economic Development

Energy and Resources

Environment

Fisheries

Forestry

Local Government

Māori Development

Regional Economic Development

Research, Science and Innovation

Transport

Frequency

Meets fortnightly during sitting weeks

³ This is an indicative list of portfolios relevant to the committee's consideration. Portfolios may be listed under more than one committee. Papers should be submitted to the most relevant committee for the subject matter.

Cabinet External Relations and Security Committee (ERS)

- Oversight of the national security and intelligence sector, and to consider strategic, policy and legislative matters relating to the sector, foreign affairs, defence (excluding Defence procurement), resilience, and significant hazards.
- Co-ordinate and direct national responses to major crises or circumstances affecting national security (either domestic or international).
- Ensure co-ordination and delivery of relevant government priorities and monitor the achievement of relevant goals and outcomes.

ERS, or a subcommittee of ERS as determined by the Prime Minister, will have Power to Act where the need for urgent action and/or operational or security considerations require it.

Membership

Rt Hon Jacinda Ardern (Deputy Chair)

Rt Hon Winston Peters (Chair)

Hon Kelvin Davis

Hon Grant Robertson

Hon Andrew Little

Hon David Parker

Hon Stuart Nash

Hon Ron Mark

With the addition of the relevant portfolio Minister as appropriate.

Relevant Portfolios⁴

Biosecurity

Broadcasting, Communications, and Digital Media

Customs

Civil Defence

Defence

Foreign Affairs

GCSB

Health

Immigration

National Security and Intelligence

NZSIS

Police

Frequency

Meets monthly during sitting weeks.

⁴ This is an indicative list of portfolios relevant to the committee's consideration. Portfolios may be listed under more than one committee. Papers should be submitted to the most relevant committee for the subject matter.

Cabinet Government Administration and Expenditure Review Committee (GOV)

- Consider matters relating to state sector management and government expenditure including significant sector infrastructure, investment, and procurement proposals (including defence procurement), and related government administration matters such as the location of government functions in the regions, digital government, state sector employment relations, and promoting open government and transparency.
- Ensure the co-ordination and delivery of relevant government priorities and monitor the achievement of relevant goals and outcomes.

Membership

Rt Hon Jacinda Ardern
Rt Hon Winston Peters
Hon Kelvin Davis

Hon Grant Robertson (Chair)

Hon Phil Twyford

Hon Chris Hipkins (Deputy Chair)

Hon Dr David Clark

Hon David Parker

Hon Nanaia Mahuta

Hon Stuart Nash

Hon Clare Curran

Hon Ron Mark

Hon Tracey Martin

Hon Shane Jones

Hon James Shaw

Hon Julie Anne Genter

Relevant Portfolios⁵

Corrections

Defence

Education

Finance

Government Digital Services

Health

Infrastructure

Internal Affairs

Local Government

Revenue

Regional Economic Development

State Owned Enterprises

State Services

Statistics

Transport

Frequency

Meets fortnightly during sitting weeks

⁵ This is an indicative list of portfolios relevant to the committee's consideration. Portfolios may be listed under more than one committee. Papers should be submitted to the most relevant committee for the subject matter.

Cabinet Legislation Committee (LEG)

To consider the legislation programme, draft Bills and regulations, government responses to petitions, select committee reports, and Law Commission reports. LEG may also consider minor policy issues relating to these matters.

Government responses to significant select committee reports and Law Commission reports should be dealt with at a policy committee if they involve significant new policy or amendments to existing policy.

Membership

Rt Hon Jacinda Ardern

Rt Hon Winston Peters

Hon Chris Hipkins (Chair)

Hon Andrew Little

Hon David Parker

Hon Stuart Nash

Hon Iain Lees-Galloway (Deputy Chair)

Hon Damien O'Connor

Hon Tracey Martin

Hon Julie Anne Genter

Hon Eugenie Sage

Hon Ruth Dyson (Senior Government Whip)

Relevant Portfolios

All portfolios

Frequency

Meets weekly during sitting weeks

Cabinet Social Wellbeing Committee (SWC)

- Consider strategic and policy matters relating to social wellbeing to support a fair and dignified standard of living for all New Zealanders, including education, health, justice, income support, access to warm, dry homes, and child poverty reduction.
- Ensure co-ordination and delivery of relevant government priorities and monitor the achievement of relevant goals and outcomes.

Membership

Rt Hon Jacinda Ardern
Rt Hon Winston Peters
Hon Kelvin Davis
Hon Grant Robertson
Hon Phil Twyford
Hon Chris Hipkins
Hon Andrew Little
Hon Carmel Sepuloni (Chair)
Hon Dr David Clark
Hon Nanaia Mahuta

Hon Stuart Nash
Hon Jenny Salesa
Hon Damien O'Connor
Hon Tracey Martin (Deputy Chair)
Hon Peeni Henare
Hon Willie Jackson
Hon Aupito William Sio
Hon Julie Anne Genter
Michael Wood, MP
Jan Logie, MP

Relevant Portfolios⁶

ACC
Arts, Culture and Heritage
Child Poverty Reduction
Children
Community and Voluntary Sector
Corrections
Courts
Crown/Māori Relations
Disability Issues
Education
Employment
Ethnic Communities
Health

Housing and Urban Development
Justice
Māori Development
Pacific Peoples
Police
Rural Communities
Seniors
Social Development
Sport and Recreation
Veterans
Whānau Ora
Women
Youth

Frequency

Meets weekly during sitting weeks

⁶ This is an indicative list of portfolios relevant to the committee's consideration. Portfolios may be listed under more than one committee. Papers should be submitted to the most relevant committee for the subject matter.



Cabinet Office

CO (20) 9

Circular

1 December 2020

Intended for

- All Ministers
- All Chief Executives
- Chief of Staff, Prime Minister's Office
- All Senior Private Secretaries
- All Private Secretaries
- Chief Parliamentary Counsel

Cabinet Committees: Terms of Reference and Membership

- 1 The Prime Minister has agreed to the updated terms of reference and membership of Cabinet committees. The Cabinet committees are:
 - 1.1 the Cabinet Appointments and Honours Committee (APH);
 - 1.2 the Cabinet Business Committee (CBC);
 - 1.3 the Cabinet Priorities Committee (CPC);
 - 1.4 the Cabinet Economic Development Committee (DEV);
 - 1.5 the Cabinet Environment, Energy and Climate Committee (ENV);
 - 1.6 the Cabinet External Relations and Security Committee (ERS);
 - 1.7 the Cabinet Government Administration and Expenditure Review Committee (GOV);
 - 1.8 the Cabinet Legislation Committee (LEG);
 - 1.9 the Cabinet Māori Crown Relations: Te Arawhiti Committee (MCR); and
 - 1.10 the Cabinet Social Wellbeing Committee (SWC).
- 2 The updated Cabinet committee terms of reference and membership are attached.

Michael Webster
for Secretary of the Cabinet

Enquiries:

Martin Bell
Deputy Secretary of the Cabinet
Ph: (04) 830 5031
martin.bell@dpmc.govt.nz

Jenny Vickers
Senior Advisor
Ph: (04) 830 5018
jenny.vickers@dpmc.govt.nz

Cabinet Appointments and Honours Committee (APH)

To consider appointments to statutory and other government agencies, chief executive appointments, nominations for New Zealand Royal Honours, and associated policy.

Membership

Rt Hon Jacinda Ardern (Chair)

Hon Grant Robertson (Deputy Chair)

Hon Kelvin Davis

Hon Chris Hipkins

Hon Carmel Sepuloni

Hon Andrew Little

Hon Nanaia Mahuta

Hon Poto Williams

Hon Kris Faafoi

Hon Willie Jackson

Hon Jan Tinetti

Hon Aupito William Sio

Hon Priyanca Radhakrishnan

Relevant Portfolios

All portfolios

Timing

Meets weekly during sitting weeks

Released under the Official Information Act 1982

Cabinet Business Committee (CBC) To consider policy issues, appointments, bills, and regulations, and other matters that require decisions before the next scheduled relevant Cabinet committee meeting, when other committees are not meeting and the House of Representatives is adjourned. CBC will meet only on a strictly if required basis.
Membership Rt Hon Jacinda Ardern (Chair) <i>Hon Grant Robertson (Deputy Chair)</i> Hon Kelvin Davis Hon Dr Megan Woods Hon Chris Hipkins Hon Carmel Sepuloni Hon Andrew Little Hon David Parker Hon Nanaia Mahuta Hon Poto Williams Hon Damien O'Connor Hon Stuart Nash
Relevant Portfolios All portfolios
Timing Meets during non-sitting weeks if required

Released under the Official Information Act 1982

Cabinet Priorities Committee (CPC)

- Consider overall government priorities and major strategic issues.
- Consider significant issues as determined by the Prime Minister or Cabinet. Implementation aspects of these issues will be considered by the appropriate committee, once major policy directions have been set.
- Responsible for the overall coordination of the delivery of the government's priorities.

Membership**Rt Hon Jacinda Ardern (Chair)*****Hon Grant Robertson (Deputy Chair)***

Hon Kelvin Davis

Hon Dr Megan Woods

Hon Chris Hipkins

Hon Carmel Sepuloni

Hon Andrew Little

Hon David Parker

Hon Nanaia Mahuta

Hon Poto Williams

Hon Damien O'Connor

Hon Stuart Nash

Relevant Portfolios

All portfolios

Frequency

Meets monthly, or as required.

Cabinet Economic Development Committee (DEV)	
To consider strategy and policy relating to New Zealand's economic recovery from COVID-19 and building an inclusive, sustainable economy.	
Membership	
Rt Hon Jacinda Ardern	Hon Kris Faafoi
Hon Grant Robertson (Chair)	Hon Willie Jackson
Hon Dr Megan Woods (Deputy Chair)	Hon Michael Wood
Hon Chris Hipkins	Hon Dr David Clark
Hon Carmel Sepuloni	Hon Dr Ayesha Verrall
Hon David Parker	Hon Meka Whaitiri
Hon Nanaia Mahuta	Hon Phil Twyford
Hon Poto Williams	Rino Tirikatene, MP
Hon Damien O'Connor	Deborah Russell, MP
Hon Stuart Nash	
Relevant Portfolios¹	
ACC	Infrastructure
Agriculture	Land Information
Biosecurity	Local Government
Broadcasting and Media	Māori Crown Relations: Te Arawhiti
Building and Construction	Māori Development
Commerce and Consumer Affairs	Oceans and Fisheries
Customs	Pike River Re-entry
COVID-19 Response	Racing
Digital Economy and Communications	Research, Science and Innovation
Education	Revenue
Economic and Regional Development	Rural Communities
Emergency Management	Small Business
Energy and Resources	Statistics
Environment	State Owned Enterprises
Finance	Tourism
Food Safety	Trade and Export Growth
Forestry	Transport
Housing	Workplace Relations and Safety
Immigration	
Timing	
Meets weekly during sitting weeks	

¹ This is an indicative list of portfolios relevant to the committee's consideration. Portfolios may be listed under more than one committee. Papers should be submitted to the most relevant committee for the subject matter.

Cabinet Environment, Energy and Climate Committee (ENV)	
To consider strategic and policy matters relating to the environment, climate change, sustainable energy use, natural resources, and resource management.	
Membership	
Rt Hon Jacinda Ardern Hon Grant Robertson Hon Kelvin Davis Hon Dr Megan Woods (Deputy Chair) Hon David Parker (Chair) Hon Nanaia Mahuta Hon Damien O'Connor Hon Stuart Nash Hon Willie Jackson Hon Michael Wood Hon Kiri Allan Hon Phil Twyford Rino Tirikatene, MP	
Relevant Portfolios²	
Agriculture Biosecurity Climate Change Conservation Economic and Regional Development Emergency Management Energy and Resources Environment Forestry	Local Government Māori Crown Relations: Te Arawhiti Māori Development Oceans and Fisheries Research, Science and Innovation Rural Communities Transport Treaty of Waitangi Negotiations
Timing	
Meets fortnightly during sitting weeks	

² This is an indicative list of portfolios relevant to the committee's consideration. Portfolios may be listed under more than one committee. Papers should be submitted to the most relevant committee for the subject matter.

Cabinet External Relations and Security Committee (ERS)

- Oversight of the national security and intelligence sector, and to consider strategic, policy, and legislative matters relating to the sector, foreign affairs, defence (excluding Defence procurement), and significant hazards.
- Coordinate and direct national responses to major crises or circumstances affecting national security (either domestic or international).

ERS, or a subcommittee of ERS as determined by the Prime Minister, will have Power to Act where the need for urgent action and/or operational or security considerations require it.

Membership

Rt Hon Jacinda Ardern (Chair)

Hon Grant Robertson

Hon Kelvin Davis

Hon Andrew Little

Hon David Parker

Hon Nanaia Mahuta (Deputy Chair)

Hon Poto Williams

Hon Damien O'Connor

Hon Kris Faafoi

Hon Peeni Henare

Hon Kiri Allan

Hon Dr David Clark

With the addition of the relevant portfolio Minister as appropriate.

Relevant Portfolios³

Biosecurity

COVID-19 Response

Customs

Digital Economy and Communications

Disarmament and Arms Control

Emergency Management

Defence

Foreign Affairs

GCSB

Health

Immigration

National Security and Intelligence

NZSIS

Police

Timing

Meets monthly, or as required

³ This is an indicative list of portfolios relevant to the committee's consideration. Portfolios may be listed under more than one committee. Papers should be submitted to the most relevant committee for the subject matter.

<p>Cabinet Government Administration and Expenditure Review Committee (GOV)</p> <ul style="list-style-type: none"> Consider strategic and policy matters relating to the public sector and government expenditure, including significant sector infrastructure and investment proposals (e.g. defence, schools, hospitals). Consider matters relating to local government and emergency management. 																	
<p>Membership</p> <p>Rt Hon Jacinda Ardern Hon Grant Robertson (Chair) Hon Dr Megan Woods Hon Chris Hipkins (Deputy Chair) Hon David Parker Hon Nanaia Mahuta Hon Stuart Nash Hon Peeni Henare Hon Jan Tinetti Hon Michael Wood Hon Kiri Allan Hon Dr David Clark Hon Meka Whaitiri Deborah Russell, MP</p>																	
<p>Relevant Portfolios⁴</p> <table border="0"> <tr> <td>Corrections</td> <td>Infrastructure</td> </tr> <tr> <td>Emergency Management</td> <td>Internal Affairs</td> </tr> <tr> <td>Defence</td> <td>Local Government</td> </tr> <tr> <td>Digital Economy and Communications</td> <td>Revenue</td> </tr> <tr> <td>Education</td> <td>State Owned Enterprises</td> </tr> <tr> <td>Emergency Management</td> <td>Public Service</td> </tr> <tr> <td>Finance</td> <td>Statistics</td> </tr> <tr> <td>Health</td> <td>Transport</td> </tr> </table>		Corrections	Infrastructure	Emergency Management	Internal Affairs	Defence	Local Government	Digital Economy and Communications	Revenue	Education	State Owned Enterprises	Emergency Management	Public Service	Finance	Statistics	Health	Transport
Corrections	Infrastructure																
Emergency Management	Internal Affairs																
Defence	Local Government																
Digital Economy and Communications	Revenue																
Education	State Owned Enterprises																
Emergency Management	Public Service																
Finance	Statistics																
Health	Transport																
<p>Frequency</p> <p>Meets fortnightly during sitting weeks</p>																	

⁴ This is an indicative list of portfolios relevant to the committee’s consideration. Portfolios may be listed under more than one committee. Papers should be submitted to the most relevant committee for the subject matter.

<p>Cabinet Legislation Committee (LEG)</p> <p>To consider the legislation programme, draft Bills and regulations, government responses to petitions, select committee reports, and Law Commission reports. LEG may also consider minor policy issues relating to these matters.</p> <p><i>Government responses to significant select committee reports and Law Commission reports should be dealt with at a policy committee if they involve significant new policy or amendments to existing policy.</i></p>
<p>Membership</p> <p>Rt Hon Jacinda Ardern Hon Grant Robertson Hon Chris Hipkins (Chair) Hon Andrew Little Hon David Parker Hon Poto Williams Hon Kris Faafoi Hon Michael Wood (Deputy Chair) Hon Kiri Allan Hon Dr David Clark Kieran McAnulty, MP (Senior Government Whip)</p>
<p>Relevant Portfolios</p> <p>All portfolios</p>
<p>Timing</p> <p>Meets weekly during sitting weeks</p>

Released under the Official Information Act 1982

<p>Cabinet Māori Crown Relations: Te Arawhiti Committee (MCR)</p> <p>To consider strategic and policy matters relating to Treaty of Waitangi settlement negotiations and the delivery of post-settlement commitments, the Crown's Treaty obligations, the revitalisation of te reo Māori, and opportunities that exist in the post-Treaty settlement environment.</p>
<p>Membership</p> <p>Rt Hon Jacinda Ardern Hon Grant Robertson Hon Kelvin Davis (Chair) <i>Hon Andrew Little (Deputy Chair)</i> Hon David Parker Hon Nanaia Mahuta Hon Damien O'Connor Hon Stuart Nash Hon Peeni Henare Hon Willie Jackson Hon Kiri Allan Hon Meka Whaitiri</p>
<p>Relevant Portfolios⁵</p> <p>Agriculture Attorney-General Conservation Economic and Regional Development Environment Local Government Māori Crown Relations: Te Arawhiti Māori Development Oceans and Fisheries Rural Communities Treaty of Waitangi Negotiations Whānau Ora</p>
<p>Timing</p> <p>Meets monthly, or as required</p>

⁵ This is an indicative list of portfolios relevant to the committee's consideration. Portfolios may be listed under more than one committee. Papers should be submitted to the most relevant committee for the subject matter.

Cabinet Social Wellbeing Committee (SWC)	
To consider strategic and policy matters which support an equal, inclusive, and fair standard of living for all New Zealanders, including education, health, justice, income support, homelessness, public housing and residential tenancy issues, and the health and social impacts of COVID-19.	
Membership	
Rt Hon Jacinda Ardern	Hon Kris Faafoi
Hon Grant Robertson	Hon Peeni Henare
Hon Kelvin Davis	Hon Willie Jackson
Hon Dr Megan Woods	Hon Jan Tinetti
Hon Chris Hipkins (Deputy Chair)	Hon Dr Ayesha Verrall
Hon Carmel Sepuloni (Chair)	Hon Aupito William Sio
Hon Andrew Little	Hon Meka Whaitiri
Hon Poto Williams	Hon Priyanca Radhakrishnan
Hon Damien O'Connor	
Relevant Portfolios⁶	
ACC	Māori Crown Relations: Te Arawhiti
Arts, Culture and Heritage	Māori Development
Child Poverty Reduction	Pacific Peoples
Children	Police
Community and Voluntary Sector	Prevention of Family and Sexual Violence
Corrections	Rural Communities
Courts	Seniors
COVID-19 Response	Social Development and Employment
Disability Issues	Sport and Recreation
Diversity, Inclusion and Ethnic Communities	Veterans
Education	Whānau Ora
Health	Women
Housing	Youth
Justice	
Frequency	
Meets weekly during sitting weeks	

⁶ This is an indicative list of portfolios relevant to the committee's consideration. Portfolios may be listed under more than one committee. Papers should be submitted to the most relevant committee for the subject matter.



Cabinet Office

CO (23) 2

Circular

10 February 2023

Intended for

- All Ministers
- All Chief Executives
- Chief of Staff, Prime Minister's Office
- All Senior Private Secretaries
- All Private Secretaries
- Chief Parliamentary Counsel

Cabinet Committees: Terms of Reference and Membership

- 1 The Prime Minister has agreed to the updated terms of reference and membership of Cabinet committees. The Cabinet committees are:
 - 1.1 the Cabinet Appointments and Honours Committee (APH);
 - 1.2 the Cabinet Business Committee (CBC);
 - 1.3 the Cabinet Priorities Committee (CPC);
 - 1.4 the Cabinet Economic Development Committee (DEV);
 - 1.5 the Cabinet Environment, Energy and Climate Committee (ENV);
 - 1.6 the Cabinet External Relations and Security Committee (ERS);
 - 1.7 the Cabinet Government Administration and Expenditure Review Committee (GOV);
 - 1.8 the Cabinet Legislation Committee (LEG);
 - 1.9 the Cabinet Māori Crown Relations: Te Arawhiti Committee (MCR); and
 - 1.10 the Cabinet Social Wellbeing Committee (SWC).
- 2 The updated Cabinet committee terms of reference and membership are attached.

Rachel Hayward
Secretary of the Cabinet

Enquiries:

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Deputy Secretary of the Cabinet
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diana.hawker@dpmc.govt.nz

Jenny Vickers
Senior Advisor
Ph: (04) 830 5018
jenny.vickers@dpmc.govt.nz

Cabinet Appointments and Honours Committee (APH)

To consider appointments to statutory and other government agencies, chief executive appointments, nominations for New Zealand Royal Honours, and associated policy.

Membership

Hon Chris Hipkins (Chair)

Hon Carmel Sepuloni (Deputy Chair)

Hon Kelvin Davis

Hon Grant Robertson

Hon Jan Tinetti

Hon Dr Ayesha Verrall

Hon Willie Jackson

Hon Kiri Allan

Hon Andrew Little

Hon Nanaia Mahuta

Hon Priyanca Radhakrishnan

Hon Ginny Andersen

Hon Barbara Edmonds

Relevant Portfolios

All portfolios

Timing

Meets weekly during sitting weeks

Released under the Official Information Act 1982

Cabinet Business Committee (CBC)

To consider policy issues, appointments, bills, and regulations, and other matters that require decisions before the next scheduled relevant Cabinet committee meeting, when other committees are not meeting and the House of Representatives is adjourned. CBC will meet only on a strictly if required basis.

Membership

Hon Chris Hipkins (Chair)

Hon Carmel Sepuloni (Deputy Chair)

Hon Kelvin Davis

Hon Grant Robertson

Hon Dr Megan Woods

Hon Jan Tinetti

Hon Michael Wood

Hon Dr Ayesha Verrall

Hon Willie Jackson

Hon Kiri Allan

Hon Stuart Nash

Hon Damien O'Connor

Hon Andrew Little

Hon David Parker

Relevant Portfolios

All portfolios

Timing

Meets during non-sitting weeks if required

Released under the Official Information Act 1982

Cabinet Priorities Committee (CPC)

- Consider overall government priorities and major strategic issues.
- Consider significant issues as determined by the Prime Minister or Cabinet. Implementation aspects of these issues will be considered by the appropriate committee, once major policy directions have been set.
- Responsible for the overall coordination of the delivery of the government's priorities.

Membership

Hon Chris Hipkins (Chair)

Hon Carmel Sepuloni (Deputy Chair)

Hon Kelvin Davis

Hon Grant Robertson

Hon Dr Megan Woods

Hon Jan Tinetti

Hon Michael Wood

Hon Dr Ayesha Verrall

Hon Willie Jackson

Hon Kiri Allan

Hon Stuart Nash

Hon Damien O'Connor

Hon Andrew Little

Hon David Parker

Relevant Portfolios

All portfolios

Frequency

Meets monthly, or as required.

Cabinet Economic Development Committee (DEV)	
To consider strategy and policy relating to building an inclusive, sustainable economy.	
Membership	
Rt Hon Chris Hipkins	Hon Peeni Henare
Hon Carmel Sepuloni	Hon Priyanca Radhakrishnan
Hon Grant Robertson (Chair)	Hon Kieran McAnulty
Hon Dr Megan Woods (Deputy Chair)	Hon Ginny Andersen
Hon Michael Wood	Hon Meka Whaitiri
Hon Dr Ayesha Verrall	Hon Dr Duncan Webb
Hon Willie Jackson	Hon Rino Tirikatene
Hon Kiri Allan	Hon Dr Deborah Russell
Hon Stuart Nash	Jo Luxton, MP
Hon Damien O'Connor	
Hon David Parker	
Relevant Portfolios¹	
ACC	Infrastructure
Agriculture	Land Information
Auckland	Local Government
Biosecurity	Māori Crown Relations: Te Arawhiti
Broadcasting and Media	Māori Development
Building and Construction	Oceans and Fisheries
Commerce and Consumer Affairs	Racing
Customs	Research, Science and Innovation
Digital Economy and Communications	Regional Development
Education	Revenue
Economic Development	Rural Communities
Emergency Management	Small Business
Energy and Resources	Statistics
Environment	State Owned Enterprises
Finance	Tourism
Food Safety	Trade and Export Growth
Forestry	Transport
Housing	Workplace Relations and Safety
Immigration	
Timing	
Meets weekly during sitting weeks	

¹ This is an indicative list of portfolios relevant to the committee's consideration. Portfolios may be listed under more than one committee. Papers should be submitted to the most relevant committee for the subject matter.

Cabinet Environment, Energy and Climate Committee (ENV)	
To consider strategic and policy matters relating to the environment, climate change, sustainable energy use, natural resources, and resource management.	
Membership	
Rt Hon Chris Hipkins Hon Carmel Sepuloni Hon Kelvin Davis Hon Dr Megan Woods (Deputy Chair) Hon Michael Wood Hon Willie Jackson Hon Kiri Allan Hon Stuart Nash Hon Damien O'Connor Hon David Parker (Chair) Hon Kieran McAnulty Hon Willow-Jean Prime Jo Luxton, MP	
Relevant Portfolios²	
Agriculture Biosecurity Climate Change Conservation Economic Development Emergency Management Energy and Resources Environment Forestry	Local Government Māori Crown Relations: Te Arawhiti Māori Development Oceans and Fisheries Research, Science and Innovation Regional Development Rural Communities Transport Treaty of Waitangi Negotiations
Timing	
Meets fortnightly during sitting weeks	

² This is an indicative list of portfolios relevant to the committee's consideration. Portfolios may be listed under more than one committee. Papers should be submitted to the most relevant committee for the subject matter.

Cabinet External Relations and Security Committee (ERS)

- Oversight of the national security and intelligence sector, and to consider strategic, policy, and legislative matters relating to the sector, foreign affairs, defence (excluding Defence procurement), and significant hazards.
- Coordinate and direct national responses to major crises or circumstances affecting national security (either domestic or international).

ERS, or a subcommittee of ERS as determined by the Prime Minister, will have Power to Act where the need for urgent action and/or operational or security considerations require it.

Membership

Rt Hon Chris Hipkins (Chair)

Hon Carmel Sepuloni
 Hon Kelvin Davis
 Hon Grant Robertson
 Hon Michael Wood
 Hon Stuart Nash
 Hon Damien O'Connor
 Hon Andrew Little
 Hon David Parker

Hon Nanaia Mahuta (Deputy Chair)

Hon Kieran McAnulty
 Hon Ginny Andersen

With the addition of the relevant portfolio Minister as appropriate.

Relevant Portfolios³

Biosecurity	GCSB
Customs	Health
Digital Economy and Communications	Immigration
Disarmament and Arms Control	National Security and Intelligence
Emergency Management	NZSIS
Defence	Police
Foreign Affairs	

Timing

Meets monthly, or as required

³ This is an indicative list of portfolios relevant to the committee's consideration. Portfolios may be listed under more than one committee. Papers should be submitted to the most relevant committee for the subject matter.

<p>Cabinet Government Administration and Expenditure Review Committee (GOV)</p> <ul style="list-style-type: none"> • Consider strategic and policy matters relating to the public sector and government expenditure, including significant sector infrastructure and investment proposals (e.g. defence, schools, hospitals). • Consider matters relating to local government and emergency management. 																	
<p>Membership</p> <p>Rt Hon Chris Hipkins Hon Carmel Sepuloni Hon Grant Robertson (Chair) Hon Dr Megan Woods Hon Jan Tinetti Hon Michael Wood (Deputy Chair) Hon Andrew Little Hon David Parker Hon Kieran McAnulty Hon Ginny Andersen Hon Meka Whaitiri Hon Dr Duncan Webb Hon Dr Deborah Russell</p>																	
<p>Relevant Portfolios⁴</p> <table> <tr> <td>Auckland</td> <td>Infrastructure</td> </tr> <tr> <td>Corrections</td> <td>Internal Affairs</td> </tr> <tr> <td>Defence</td> <td>Local Government</td> </tr> <tr> <td>Digital Economy and Communications</td> <td>Revenue</td> </tr> <tr> <td>Education</td> <td>State Owned Enterprises</td> </tr> <tr> <td>Emergency Management</td> <td>Public Service</td> </tr> <tr> <td>Finance</td> <td>Statistics</td> </tr> <tr> <td>Health</td> <td>Transport</td> </tr> </table>		Auckland	Infrastructure	Corrections	Internal Affairs	Defence	Local Government	Digital Economy and Communications	Revenue	Education	State Owned Enterprises	Emergency Management	Public Service	Finance	Statistics	Health	Transport
Auckland	Infrastructure																
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Emergency Management	Public Service																
Finance	Statistics																
Health	Transport																
<p>Frequency</p> <p>Meets fortnightly during sitting weeks</p>																	

⁴ This is an indicative list of portfolios relevant to the committee's consideration. Portfolios may be listed under more than one committee. Papers should be submitted to the most relevant committee for the subject matter.

Cabinet Legislation Committee (LEG)

To consider the legislation programme, draft Bills and regulations, government responses to petitions, select committee reports, and Law Commission reports. LEG may also consider minor policy issues relating to these matters.

Government responses to significant select committee reports and Law Commission reports should be dealt with at a policy committee if they involve significant new policy or amendments to existing policy.

Membership

Rt Hon Chris Hipkins
 Hon Carmel Sepuloni
Hon Grant Robertson (Chair)
 Hon Michael Wood
 Hon Kiri Allan
 Hon Andrew Little
 Hon David Parker
Hon Kieran McAnulty (Deputy Chair)
 Hon Barbara Edmonds
 Hon Dr Duncan Webb
 Hon Willow-Jean Prime
 Tangi Utikere, MP (Chief Government Whip)

Relevant Portfolios

All portfolios

Timing

Meets weekly during sitting weeks

Cabinet Māori Crown Relations: Te Arawhiti Committee (MCR)	
To consider strategic and policy matters relating to Treaty of Waitangi settlement negotiations and the delivery of post-settlement commitments, the Crown's Treaty obligations, the revitalisation of te reo Māori, and opportunities that exist in the post-Treaty settlement environment.	
Membership	
Rt Hon Chris Hipkins	Hon Peeni Henare
Hon Carmel Sepuloni	Hon Nanaia Mahuta
Hon Kelvin Davis (Chair)	Hon Kieran McAnulty
Hon Willie Jackson	Hon Ginny Andersen
Hon Kiri Allan	Hon Meka Whaitiri
Hon Stuart Nash	Hon Willow-Jean Prime
Hon Andrew Little (Deputy Chair)	Hon Rino Tirikatene
Hon David Parker	
Relevant Portfolios⁵	
Agriculture	
Attorney-General	
Conservation	
Economic Development	
Environment	
Local Government	
Māori Crown Relations: Te Arawhiti	
Māori Development	
Oceans and Fisheries	
Regional Development	
Rural Communities	
Treaty of Waitangi Negotiations	
Whānau Ora	
Timing	
Meets monthly, or as required	

⁵ This is an indicative list of portfolios relevant to the committee's consideration. Portfolios may be listed under more than one committee. Papers should be submitted to the most relevant committee for the subject matter.

Cabinet Social Wellbeing Committee (SWC)	
To consider strategic and policy matters which support an equal, inclusive, and fair standard of living for all New Zealanders, including education, health, justice, income support, homelessness, public housing and residential tenancy issues.	
Membership	
Rt Hon Chris Hipkins	Hon Peeni Henare
Hon Carmel Sepuloni (Chair)	Hon Priyanca Radhakrishnan
Hon Kelvin Davis	Hon Kieran McAnulty
Hon Grant Robertson	Hon Ginny Andersen
Hon Dr Megan Woods	Hon Barbara Edmonds
Hon Jan Tinetti (Deputy Chair)	Hon Meka Whaitiri
Hon Dr Ayesha Verrall	Hon Willow-Jean Prime
Hon Willie Jackson	Hon Rino Tirikatene
Hon Kiri Allan	Jo Luxton, MP
Hon Stuart Nash	
Relevant Portfolios⁶	
ACC	Māori Crown Relations: Te Arawhiti
Arts, Culture and Heritage	Māori Development
Child Poverty Reduction	Pacific Peoples
Children	Police
Community and Voluntary Sector	Prevention of Family and Sexual Violence
Corrections	Rural Communities
Courts	Seniors
Disability Issues	Social Development and Employment
Diversity, Inclusion and Ethnic Communities	Sport and Recreation
Education	Veterans
Health	Whānau Ora
Housing	Women
Justice	Youth
Frequency	
Meets weekly during sitting weeks	

⁶ This is an indicative list of portfolios relevant to the committee's consideration. Portfolios may be listed under more than one committee. Papers should be submitted to the most relevant committee for the subject matter.



Intended for

- All Ministers
- All Chief Executives
- Chief of Staff, Prime Minister's Office
- All Senior Private Secretaries
- All Private Secretaries
- Chief Parliamentary Counsel

Cabinet Committees: Terms of Reference and Membership

- 1 The Prime Minister has agreed to the updated terms of reference and membership of Cabinet committees. The Cabinet committees are:
 - 1.1 the Cabinet Appointments and Honours Committee (APH);
 - 1.2 the Cabinet Business Committee (CBC);
 - 1.3 the Cabinet Economic Policy Committee (ECO);
 - 1.4 the Cabinet Expenditure and Regulatory Review Committee (EXP);
 - 1.5 the Cabinet Foreign Policy and National Security Committee (FPS);
 - 1.6 the Cabinet Legislation Committee (LEG);
 - 1.7 the Cabinet Social Outcomes Committee (SOU);
 - 1.8 the Cabinet Strategy Committee (STR), which will take over the Cabinet 100-Day Plan Committee (100) after the first 100 days of the National, ACT, and New Zealand First Coalition Government have passed.
- 2 The updated Cabinet committee terms of reference and membership are attached.

Rachel Hayward
Secretary of the Cabinet

Enquiries:

Diana Hawker
Deputy Secretary of the Cabinet
Ph: (04) 495 6725
diana.hawker@dpmc.govt.nz

Jenny Vickers
Senior Advisor
Ph: (04) 830 5018
jenny.vickers@dpmc.govt.nz

Cabinet Appointments and Honours Committee (APH)

To consider appointments to statutory and other government agencies, chief executive appointments, nominations for New Zealand Royal Honours, and associated policy.

Membership

Rt Hon Christopher Luxon (Chair)

Hon David Seymour
 Hon Chris Bishop
 Hon Brooke van Velden
 Hon Erica Stanford
 Hon Tama Potaka
 Hon Melissa Lee
 Hon Penny Simmonds
 Hon Karen Chhour

Rt Hon Winston Peters (*Deputy Chair* *)

Hon Nicola Willis
 Hon Dr Shane Reti
 Hon Shane Jones
 Hon Louise Upston
 Hon Matt Doocey
 Hon Nicola Grigg

**until 31 May 2025, at which point Hon David Seymour will become Deputy Chair*

Relevant Portfolios

All portfolios

Timing

Meets weekly in sitting weeks.

Cabinet Business Committee (CBC)

To consider policy issues, appointments, bills, and legislation, and other matters that require decisions before the next scheduled applicable Cabinet committee meeting, when other committees are not meeting and the House of Representatives is adjourned. CBC meets only on a strictly if required basis.

Membership

Rt Hon Christopher Luxon (Chair)

Hon David Seymour
 Hon Chris Bishop
 Hon Brooke van Velden
 Hon Simeon Brown
 Hon Paul Goldsmith

Rt Hon Winston Peters (*Deputy Chair* *)

Hon Nicola Willis
 Hon Dr Shane Reti
 Hon Shane Jones
 Hon Erica Stanford
 Hon Judith Collins

**until 31 May 2025, at which point Hon David Seymour will become Deputy Chair*

Relevant Portfolios

All portfolios

Timing

Meets in recess weeks, if required

Cabinet Economic Policy Committee (ECO)

To consider policy relating to New Zealand's economy, including small business, agriculture, trade, environment, climate change, and workplace relations matters.

Membership

Rt Hon Christopher Luxon
 Hon David Seymour
 Hon Chris Bishop (*Deputy Chair*)
 Hon Shane Jones
 Hon Judith Collins
 Hon Tama Potaka
 Hon Melissa Lee
 Hon Simon Watts
 Hon Mark Patterson
 Hon Nicola Grigg
 Simon Court, MP

Rt Hon Winston Peters
Hon Nicola Willis (Chair)
 Hon Brooke van Velden
 Hon Simeon Brown
 Hon Todd McClay
 Hon Matt Doocey
 Hon Andrew Hoggard
 Hon Penny Simmonds
 Hon Chris Penk
 Hon Andrew Bayly
 Jenny Marcroft, MP

Relevant Portfolios

ACC
 Agriculture
 Auckland
 Biosecurity
 Building and Construction
 Climate Change
 Commerce and Consumer Affairs
 Conservation
 Customs
 Digitising Government
 Economic Development
 Emergency Management and Recovery
 Energy
 Environment
 Finance
 Food Safety
 Forestry
 Housing
 Hunting and Fishing
 Immigration
 Infrastructure
 Internal Affairs

Local Government
 Māori Crown Relations: Te Arawhiti
 Māori Development
 Media and Communications
 Oceans and Fisheries
 Racing
 Regional Development
 Resources
 Revenue
 RMA Reform
 Rural Communities
 Science, Innovation and Technology
 Small Business and Manufacturing
 Social Development and Employment
 Space
 State Owned Enterprises
 Statistics
 Tertiary Education and Skills
 Tourism and Hospitality
 Trade
 Transport
 Workplace Relations and Safety

Timing

Meets weekly in sitting weeks.

Cabinet Expenditure and Regulatory Review Committee (EXP)

To:

- review significant expenditure, investment, and procurement proposals, including those with implications for the Budget.
- consider significant regulatory processes, systems, and proposals.
- consider strategic and policy matters relating to the public sector and government administration.

EXP will consider the outcomes of significant expenditure review and regulatory review programmes. Business as usual expenditure and regulatory issues will be considered at other relevant Cabinet committees.

Membership

Rt Hon Christopher Luxon
Hon David Seymour (Chair)
 Hon Chris Bishop
 Hon Brooke van Velden
 Hon Simeon Brown
 Hon Louise Upston
 Hon Casey Costello
 Hon Simon Watts
 Hon Andrew Bayly

Rt Hon Winston Peters
 Hon Nicola Willis (*Deputy Chair*)
 Hon Dr Shane Reti
 Hon Shane Jones
 Hon Erica Stanford
 Hon Mark Mitchell
 Hon Andrew Hoggard
 Hon Mark Patterson
 Hon Chris Penk

Relevant Portfolios

Corrections
 Defence
 Digitising Government
 Education
 Finance
 Health
 Infrastructure
 Internal Affairs

Land Information
 Local Government
 Police
 Public Service
 Regulation
 Revenue
 RMA Reform
 Social Development and Employment
 Transport

Timing

Meets monthly in sitting weeks, moving fortnightly in the lead-up to Budget. To be reviewed as required.

Cabinet Foreign Policy and National Security Committee (FPS)

- To consider matters relating to foreign policy and external relations.
- Oversight of the national security and intelligence sector, and to consider policy and legislative proposals relating to the sector, to significant hazards, and to defence (excluding defence procurement).
- To co-ordinate and direct national responses to major crises or circumstances affecting national security (either domestic or international).

FPS, or a subcommittee as determined by the Prime Minister, will have Power to Act where the need for urgent action and/or operational or security considerations require it.

Membership

Rt Hon Christopher Luxon
 Hon David Seymour
 Hon Judith Collins (*Deputy Chair*)
 Hon Todd McClay

Rt Hon Winston Peters (Chair)
 Hon Nicola Willis
 Hon Mark Mitchell
 Hon Nicola Grigg

Relevant Portfolios

Biosecurity
 Climate Change
 Customs
 Defence
 Emergency Management and Recovery
 Foreign Affairs
 GCSB

Health
 Immigration
 National Security and Intelligence
 NZSIS
 Police
 Trade

Timing

Meets monthly, or as required.

Released under the Official Information Act 1982

Cabinet Legislation Committee (LEG)

To consider the legislation programme, draft Bills and secondary legislation, and government responses to petitions, select committee reports, and Law Commission reports. LEG may also consider minor policy issues relating to these matters.

Government responses to significant select committee reports and Law Commission reports should be dealt with at a policy committee if they involve significant new policy or amendments to existing policy.

Membership

Rt Hon Christopher Luxon

Hon David Seymour

Hon Dr Shane Reti

Hon Shane Jones

Hon Simeon Brown (*Deputy Chair*)

Hon Tama Potaka

Hon Casey Costello

Scott Simpson, MP (Senior National Whip)

Jamie Arbuckle, MP (New Zealand First Whip)

Rt Hon Winston Peters

Hon Chris Bishop (Chair)

Hon Brooke van Velden

Hon Paul Goldsmith

Hon Judith Collins

Hon Nicole McKee

Hon Simon Watts

Hon Andrew Bayly

Todd Stephenson, MP (ACT Whip)

Relevant Portfolios

All portfolios

Timing

Meets weekly in sitting weeks.

Released under the Official Information Act 1982

Cabinet Social Outcomes Committee (SOU)

To consider matters relating to improving social outcomes, including healthcare, social housing access, and law and order.

Membership

Rt Hon Christopher Luxon
 Hon David Seymour
 Hon Chris Bishop
 Hon Erica Stanford
 Hon Louise Upston (*Deputy Chair*)
 Hon Tama Potaka
 Hon Melissa Lee
 Hon Casey Costello
 Hon Chris Penk
 Hon Nicola Grigg

Rt Hon Winston Peters
Hon Nicola Willis (Chair)
 Hon Dr Shane Reti
 Hon Paul Goldsmith
 Hon Mark Mitchell
 Hon Matt Doocey
 Hon Nicole McKee
 Hon Penny Simmonds
 Hon Karen Chhour

Relevant Portfolios

ACC
 Arts, Culture and Heritage
 Child Poverty Reduction
 Children
 Community and Voluntary Sector
 Corrections
 Courts
 Disability Issues
 Education
 Ethnic Communities
 Health
 Housing
 Justice
 Māori Crown Relations: Te Arawhiti
 Māori Development

Mental Health
 Pacific Peoples
 Police
 Prevention of Family and Sexual Violence
 Rural Communities
 Seniors
 Social Development and Employment
 Social Investment
 Sport and Recreation
 Tertiary Education and Skills
 Treaty of Waitangi Negotiations
 Veterans
 Whānau Ora
 Women
 Youth

Timing

Meets weekly in sitting weeks.

Cabinet Strategy Committee (STR)

To:

- consider overall Government priorities and strategic issues;
- monitor the delivery and implementation of the Government's work programme;
- consider significant issues and policy areas as determined by the Prime Minister or Cabinet. Detailed policy development and implementation aspects of these issues will be considered by the relevant policy committee once the strategic direction has been set.

Membership

Rt Hon Christopher Luxon (Chair)

Hon David Seymour
Hon Chris Bishop
Hon Brooke van Velden
Hon Simeon Brown
Hon Paul Goldsmith
Hon Judith Collins
Hon Todd McClay

Rt Hon Winston Peters (*Deputy Chair**)

Hon Nicola Willis
Hon Dr Shane Reti
Hon Shane Jones
Hon Erica Stanford
Hon Louise Upston
Hon Mark Mitchell
Hon Tama Potaka

**until 31 May 2025, at which point Hon David Seymour will become Deputy Chair*

Relevant Portfolios

All portfolios

Timing

Meets monthly.

Released under the Official Information Act 1982