



RCOI Response Steering Group Minutes

Date/Time	10/07/2024 2:00-3:00pm
Venue	Beehive: Members Only Dining - Level 3 Microsoft Teams
Chair	Bridget White, Executive Director, National Security Group, DPMC
In attendance	Department of Internal Affairs, Department of the Prime Minister and Cabinet, Ministry for Ethnic Communities, Ministry for Social Development, Ministry of Justice, New Zealand Security Intelligence Service, New Zealand Police, Te Kawa Mataaho Public Service Commission, the Treasury, Ministry of Education, New Zealand Police, Statistics New Zealand, Ministry of Business, Innovation & Employment, Ministry of Foreign Affairs and Trade.

Item	Topic
1	<p>Welcome and Chair's update</p> <p>The Chair welcomed attendees to the meeting.</p>
2	<p>Update on Cabinet decisions</p> <p>The minute from the Cabinet Foreign Policy and Security Committee meeting was shared with attendees prior to the meeting. The Chair outlined the decisions confirmed by Cabinet on 1 July and ran through the Committee's discussion on a potential national memorial to commemorate March 15.</p> <p>The Chair noted there would be media interest in the announcement of these decisions, and DPMC had developed a communications package for ministers and was preparing to proactively release advice provided to the Lead Coordination Minister under the OIA. The DPMC communications team would continue to engage with agencies as we moved closer to announcements of decisions.</p> <p>As the coordinated response wound down, DPMC's role as a central point would change, and DPMC would continue to work with agencies to ensure a smooth transition.</p>
3	<p>Agency Roundtable</p> <p>Participants provided an update on their ongoing actions from the response and how these would be incorporated into their ongoing work, where relevant.</p>
4	<p>Final Kāpuia update</p> <p>The Head of the Kāpuia Secretariat noted that Kāpuia members' terms concluded on 9 June, and the secretariat concluded on 30 June. Since January, Kāpuia had delivered two reports to the Minister, which would be published on the DPMC website following Ministers' announcements. These were:</p> <p>(1) Final report commissioned by the Lead Coordination Minister</p>

Item	Topic
	(2) Feedback on the draft Cabinet paper
5	<p>AOB</p> <p>The Chair wrapped up by acknowledging the 51 Shuhada, their families and friends, the witnesses, and the first responders. March 15 will forever be one of New Zealand’s darkness days.</p> <p>The Chair thanked all the members and their colleagues for their contribution to the Royal Commission response.</p>
6	<p>Meeting close</p> <p>Meeting closed at 1.40pm.</p>

Action register

#	Action	Owner	Date first raised	Status
1	All agencies to consider how we could share lessons learnt focused on the cross-agency response	DPMC	10/7/2024	For consideration in August