



27 June 2024

[Redacted]
[Redacted]
[Redacted]
[Redacted]

Ref: OIA-2023/24-0910

Dear [Redacted]

Official Information Act request for correspondence related to use of titles for Hon Judith Collins KC

Thank you for your Official Information Act 1982 (the Act) request received on 29 May 2024. You requested:

- *Copies of all correspondence concerning Hon Judith Collins KC MP’s titles, her signature, and her and/or her office’s preferences for how they are presented in documents.*
- *This should include but be not limited to emails, text messages, whatsapp messages, signal messages etc, within your agency, with staff from other agencies, and with Judith Collins and/or her office.*

You gave the timeframe for your request to be *“Please note this request applies to all communications sent/received in the period 27 November 2023 to 29 May 2024”*. We have understood your request to relate to any Department of the Prime Minister and Cabinet (DPMC) correspondence, both internal and external.

Please find **attached** the following documents as set out in the table below:

Item	Date	Document title or description	Decision
Item 1	7/02/2024	Microsoft Teams message between Ministerial Services Manager and staff member.	Some information withheld under: s9(2)(g)(ii)
Item 2	27/03/2024	Emails among officials in DPMC regarding metadata in DPMC workflow system.	Some information withheld under: s9(2)(g)(ii)
Item 3	24/04/2024	Letter from the Prime Minister to Hon Judith Collins KC regarding published Ministerial List.	Released in full.

As noted above and marked in the documents themselves, some names and contact information has been withheld under section 9(2)(g)(ii) of the Act, to prevent improper pressure or harassment.

In addition, DPMC also holds an email from the Secretary of the Cabinet, Rachel Hayward, to the Prime Minister on Friday 19 April 2024 with the subject line: *“Portfolio issues – notes for discussion”*. This document is withheld in full. The majority of the document does not fall within the scope of your request. There is one paragraph which is relevant to your request. However, this is withheld under the following sections of the Act:

- Section 9(2)(f)(iv), to maintain the confidentiality of advice tendered by or to Ministers and officials; and
- Section 9(2)(g)(i), to maintain the effective conduct of public affairs through the free and frank expression of opinion.

In making my decision, I have considered the public interest considerations in section 9(1) of the Act. No public interest has been identified that would be sufficient to outweigh the reasons for withholding that information.

You have the right to ask the Ombudsman to investigate and review my decision under section 28(3) of the Act.

This response will be published on the Department of the Prime Minister and Cabinet's website during our regular publication cycle. Typically, information is released monthly, or as otherwise determined. Your personal information including name and contact details will be removed for publication.

Yours sincerely



Clare Ward
Executive Director
Strategy, Governance and Engagement Group

7/02 11:20 am

Hi s9(2)(g)(ii) quick q - when referring to Hon Judith Collins in correspondence should KC follow her name?

s9(2)(g)(ii) [DPMC] 7/02 12:13 pm

good question, She has KC after her name on the latest publication on her webpage on the beehive so I would say yes

Released under the Official Information Act 1982

From: s9(2)(g)(ii) [DPMC]
To: s9(2)(g)(ii) [DPMC]
Subject: FW: Minister Collins' correct title
Date: Wednesday, 27 March 2024 2:04:39 pm
Attachments: jimage001.png

Hi s9(2)(g)(ii)

Can you please update the briefing template for Hon Collins per the below (highlighted).

Thanks

s9(2)(g)(ii)

From: s9(2)(g)(ii) [DPMC] s9(2)(g)(ii)
Sent: Wednesday, March 27, 2024 1:46 PM
To: s9(2)(g)(ii) [DPMC] s9(2)(g)(ii)
Subject: Fwd: Minister Collins' correct title

Are you able to update minister Collins' title on loot? [Moto]

From: s9(2)(g)(ii) [DPMC] s9(2)(g)(ii)
Sent: Wednesday, March 27, 2024 1:28:38 PM
To: s9(2)(g)(ii) [DPMC] s9(2)(g)(ii)
Subject: Re: Minister Collins' correct title

[UNCLASSIFIED]

Moto needs to be updated to populate briefings this way - otherwise we have to edit it every time. Are you able to ask s9(2)(g)(ii) if they can fix that?

s9(2)(g)(ii)

Manager, Security and Intelligence Policy
National Security Group
Department of the Prime Minister and Cabinet

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From: s9(2)(g)(ii) [DPMC] s9(2)(g)(ii)
Sent: Wednesday, March 27, 2024 11:18:01 AM
To: @National Security Group s9(2)(g)(ii); @Risk and Systems Governance Group
s9(2)(g)(ii)
Subject: Minister Collins' correct title

Kia ora all
A useful tip from s9(2)(g)(ii) in Minister Collins' office.

Please can you use Hon Judith Collins KC in briefings going forward – as below.



Office of Hon Judith Collins KC MP

s9(2)(g)(ii)

(acting) Manager, Joint Office
Risk & Systems Governance Group / National Security Group
Department of Prime Minister and Cabinet

s9(2)(g)(ii)

Released under the Official Information Act 1982

24 April 2024

Hon Judith Collins KC
Parliament House
WELLINGTON

Dear Judith

As you know, I have made a small number of Ministerial changes, effective today, 24 April 2024.

I have taken this opportunity to also formally recognise your appointment as King's Counsel, with "KC" now recorded by your name on the Ministerial List. There are no other changes to your Ministerial roles and responsibilities.

Yours sincerely

Rt Hon Christopher Luxon
Prime Minister

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