



19 September 2022



Reference: OIA-2021/22-1541

Dear 

Official Information Act request regarding New Zealand Red Cross and the National Emergency Management Agency (NEMA) Regulatory Framework Review Program

Thank you for your Official Information Act 1982 (the Act) request received on 26 July 2022. You requested:

"I would like all New Zealand Red Cross submissions to the National Emergency Management Agency, Regulatory Framework Review ("Trifecta") Program. I also request any follow up correspondence and resulting meeting notes between NEMA and New Zealand Red Cross staff."

The time frame for responding to your request was extended under section 15A of the Act by 20 working days because it necessitated a search through a large quantity of information, and consultations were required before a decision could be made on your request. Following this extension, I am now in a position to respond.

Regarding the first part of your request, NEMA has not received any formal submissions from New Zealand Red Cross on the Regulatory Framework Review, therefore I am refusing this part of your request under section 18(e) of the Act as the information requested does not exist.

NEMA ran an anonymous survey for two weeks in May 2021. The survey was focused on gathering feedback from stakeholders around the usability and usefulness of the Civil Defence Emergency Management (CDEM) Act 2002, the National CDEM Plan Order 2015 and the accompanying Guide to the National CDEM Plan 2015; as well as how these could be improved.

Results from the survey can be found on the NEMA website:

<https://www.civildefence.govt.nz/resources/news-and-events/news/trifecta-programme-initial-stakeholder-sector-survey-results/>

Responding to part two of your request, please find enclosed documents relevant to your request, subject to some information being withheld under section 9(2)(a) of the Act, to protect the privacy of individuals.

I have provided some further information regarding the Trifecta programme for your information. The programme is focussed on delivering policy changes to reform the emergency management system. These changes will not be transformative, rather, they build on what already works in the system while overcoming some existing shortcomings identified, for example within both the 2017 Technical Advisory Group report into responses to emergencies, and the Government's 2018 response, both available on the Department of Prime Minister and Cabinet website: <https://dpmc.govt.nz/departmental-agency/nema/ministerial-review-better-responses-natural-disasters-and-other-emergencies>.

The Minister for Emergency Management has announced an intention to introduce a new Emergency Management Bill, replacing the current (CDEM) Act 2002. The objectives for the Bill are to achieve a modern and fit-for-purpose Act for emergency management, which:

- is part of a consistent, coherent, and streamlined overarching emergency management regulatory framework;
- reflects the place of TeTiriti o Waitangi / Treaty of Waitangi in emergency management;
- is consistent with modern legislative design and accessible for end user and sector needs; and
- provides for greater integration of the '4Rs' (risk reduction, readiness, response, and recovery) into emergency management.

The Trifecta programme is also reviewing the CDEM Plan and Guide 2015, to align with the changes in the Bill. The current Plan sets out the guiding principles and roles and responsibilities for CDEM across the 4Rs at the national level so that all agencies and CDEM Groups can:

- understand the hazards and risks;
- work to reduce those hazards;
- build resilience in respect of those hazards; and
- build capability and capacity to provide co-ordinated, integrated, and effective responses to, and recovery from, emergencies.

It also sets out the roles and responsibilities for over 100 different agencies and CDEM Groups. The process for assigning roles and responsibilities is, by necessity, highly collaborative. This is so that all agencies can agree how they will work together, and the services they can deliver in the event of a national-level emergency.

Planning arrangements are generally based on existing levels of capability and capacity, and need to be consistent with other primary legislation (for example, the role of the Ministry of Primary Industry under the Biosecurity Act, or the role of Fire and Emergency New Zealand (FENZ) under their legislation).

The new Plan will seek to improve clarity and understanding of roles and responsibilities across the emergency management system. It will be hazard agnostic, applying to any emergency that requires emergency management at a national level. It will also outline the New Zealand Government's approach to preparing for, responding to, and recovering from an emergency. Engagement on the Plan will continue to after the Bill is passed.

Implementation and transition of the Trifecta programme will unfold in the years immediately after the passing of the Bill.

More information on the Trifecta programme can be found on the NEMA website at: <https://www.civildefence.govt.nz/cdem-sector/regulatory-framework-review-trifecta-programme/>. Please note that Cabinet's recent decisions for the Bill will soon be made available.

In making my decision, I have taken the public interest considerations in section 9(1) of the Act into account.

You have the right to ask the Ombudsman to investigate and review my decision under section 28(3) of the Act.

This response may be published on the Department of the Prime Minister and Cabinet's website during our regular publication cycle. Typically, information is released monthly, or as otherwise determined. Your personal information including name and contact details will be removed for publication.

Yours sincerely



Gary Knowles
Acting Chief Executive
National Emergency Management Agency



Documents enclosed

	Date	Document Description/Subject	Decision
1.	10 June 2022	Email correspondence between Red Cross and NEMA	Some information withheld under s9(2)(a), to protect the privacy of natural persons.
2.	23 June 2022	Email correspondence between Red Cross and NEMA	Some information withheld under s9(2)(a), to protect the privacy of natural persons.
3.	29 June 2022	Email correspondence between Red Cross and NEMA	Some information withheld under s9(2)(a), to protect the privacy of natural persons.
4.	6 July 2022	Email correspondence between Red Cross and NEMA	Some information withheld under s9(2)(a), to protect the privacy of natural persons.
5.	26 July 2022	Email correspondence between Red Cross and NEMA (OT information)	Some information withheld under s9(2)(a), to protect the privacy of natural persons.
6.	2 August 2022	Email correspondence between Red Cross and NEMA	Some information withheld under s9(2)(a), to protect the privacy of natural persons.
7.	9 August 2022	Email correspondence between Red Cross and NEMA	Some information withheld under s9(2)(a), to protect the privacy of natural persons.
8.	N/A	Welfare Services Subfunction for Tamariki and Rangatahi	Released in full
9.	N/A	Shelter and Accommodation subfunction	Released in full

From: [Jackie Bubb](#)
To: [Jo Franks \[NEMA\]](#); [Jake McPhee \[NEMA\]](#)
Subject: Shelter and accommodation outcomes.
Date: Friday, 10 June 2022 2:50:29 pm
Attachments: [image001.jpg](#)

Hi Jo and Jake,

Happy Friday.

Thanks for a well-run workshop earlier in the week. It was great to be part of the conversation.

I have been reflecting on Jo's comments around being more 'outcome focused' in this iteration of the plan, and having agencies contribute to an outcome. I agree that this seems like a good way to approach roles and responsibilities. Before I start writing the NZRC contribution is there any chance you have any guidance on the outcomes of Shelter and Accommodation. It would be a good a starting point for me to be able to consider how our capability (or future capability) might fit into the outcomes you are seeking. I hope this makes sense? No problem if you don't. I can make something up, but I just thought I would rather align to your work/direction than make it up myself

Jo, are you in Tauranga next week? Should we try and catch up?

Thanks,

Jackie

Jackie Bubb ([she/her](#))
Disaster Response Manager
Disaster Risk Management
New Zealand Red Cross
Ripeka Whero Aotearoa

Cell: [s9\(2\)\(a\)](#)
0800 RED CROSS (733 276)

[RC General Email Signature 2018.06](#)



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From: [Jackie Bubb](#)
To: [Jake McPhee \[NEMA\]](#)
Cc: [Jo Franks \[NEMA\]](#); [Sean Stewart](#)
Subject: Shelter and Accommodation content for your consideration
Date: Thursday, 23 June 2022 3:05:34 pm
Attachments: [image001.jpg](#)

Kia ora Jake,

Further to the recent workshop on the Shelter and Accommodation subfunction please see the below draft intentions.

I acknowledge that if these contributions are to be included they will likely be adjusted and reworded to fit the Plan and sub-function requirements. As per discussed, we will need to confirm final wording and inclusion of our involvement through our governance structure. I am currently using NEMA's indicative timeline to guide when we will see draft content. I appreciate that confirmed dates will allow time for these processes to take place.

New Zealand Red Cross: Shelter and Accommodation		
<i>The provision of shelter and accommodation is for people who have to leave their homes as a result of an emergency (displaced people).</i>		
Agency responsible	Support agency	Roles and responsibilities: What critical function (s) need to be undertaken to achieve objectives for this section of the plan
<i>Readiness</i>		
NEMA	New Zealand Red Cross	New Zealand Red Cross will engage in interagency planning to contribute to consideration of effective and culturally appropriate shelter prior to an emergency.
<i>Response</i>		
NEMA	New Zealand Red Cross	New Zealand Red Cross will provide trained personnel to support and where appropriate manage the establishment of and facilitation of shelter.
NEMA	New Zealand Red Cross	New Zealand Red Cross will provide and set up shelter equipment including tentage, (when appropriate) stretchers and bedding.
<i>Recovery</i>		
NEMA		New Zealand Red Cross does not see itself contributing to the enduring recovery effort in the Shelter and Accommodation sub-function.

I look forward to your consideration of these. As always please give me a call or email if you wish to discuss them or the other pieces work that we will be bringing to you in coming weeks.

Hope you have a fabulous, long, and as warm as possible weekend.

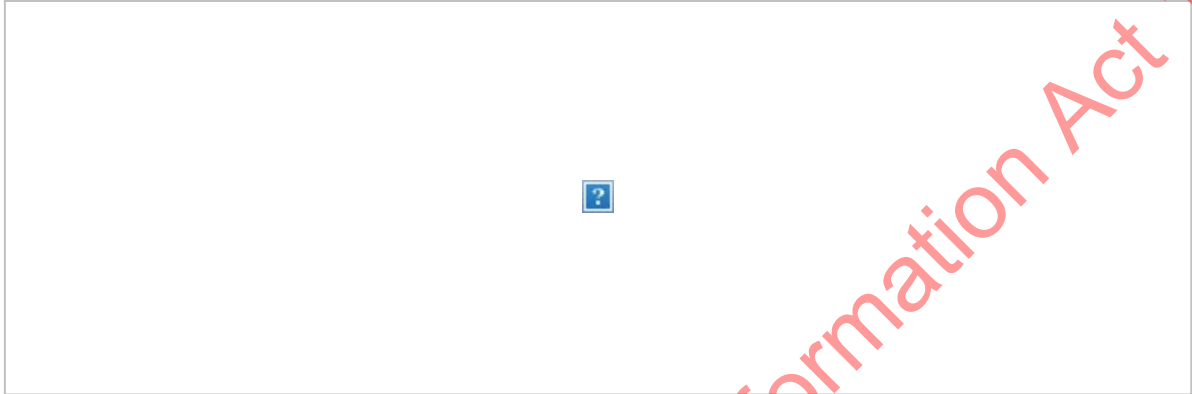
Mānawatia a Matariki

Happy Māori New Year

Jackie

Jackie Bubb ([she/her](#))
Disaster Response Manager
Disaster Risk Management
New Zealand Red Cross
Ripeka Whero Aotearoa

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From: [Jackie Bubb](#)
To: [Jake McPhee \[NEMA\]](#)
Subject: RE: [EXTERNAL] Trifecta Review: Shelter and Accommodation Subfunction Early Draft
Date: Wednesday, 29 June 2022 11:07:07 am
Attachments: [image001.jpg](#)

Thanks Jake. Much appreciated.

Jackie Bubb ([she/her](#))
Disaster Response Manager
Disaster Risk Management
New Zealand Red Cross
Ripeka Whero Aotearoa

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From: Jake McPhee [NEMA] <jake.mcPhee@nema.govt.nz>
Sent: Wednesday, 29 June 2022 11:01 am
To: Jackie Bubb [s9\(2\)\(a\)](#)
Subject: [EXTERNAL] Trifecta Review: Shelter and Accommodation Subfunction Early Draft

[IN-CONFIDENCE]

Hi Jackie,

Great to chat earlier.

As we discussed, please see attached a very early draft of the Shelter and Accommodation Subfunction as a portion of the reviewed plan and guide.

Please keep this close as there will likely be notable changes to come in the days leading up to Friday Workshop. It is best treated as an indication of how we are looking to structure Welfare services in the new guide.

If you'd like to discuss anything further, just give me a call.

Ngā mihi,

Jake McPhee ([he/him](#)) | Senior Advisor, Social and Community Resilience
National Emergency Management Agency Te Rākau Whakamarumarū
Mobile: [s9\(2\)\(a\)](#) | www.civildefence.govt.nz
Level 6, TSB House, 147 Lambton Quay | PO Box 5010, Wellington 6140, New Zealand

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From: [Jackie Bubb](#)
To: [Jake McPhee \[NEMA\]](#)
Subject: RE: [EXTERNAL] RE: When is the next Shelter Accommodation meeting?
Date: Wednesday, 6 July 2022 11:16:19 am
Attachments: [image001.jpg](#)
[image002.jpg](#)

Ok. Thanks

Jackie Bubb ([she/her](#))
Disaster Response Manager
Disaster Risk Management
New Zealand Red Cross
Ripeka Whero Aotearoa

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From: Jake McPhee [NEMA] <jake.mcPhee@nema.govt.nz>
Sent: Wednesday, 6 July 2022 11:14 am
To: Jackie Bubb [s9\(2\)\(a\)](#)
Subject: [EXTERNAL] RE: When is the next Shelter Accommodation meeting?

[UNCLASSIFIED]

Kia ora Jackie,

We do not have one scheduled at this point. Whilst I'm drafting up the new piece with the feedback received, I am working with Al and Julia to figure out the best track forward from here. Whether that is a workshop or it is meetings with individual agencies, as we move forward, we will make a call soon and let you know.

Along with this, there's a piece that I got approved from policy around agreement in principle with these early stage draft arrangements. The statement is as follows and presents in the Reg/NA draft;

Please note: *This document is a draft, and the current content will be agreed in principle only. Approval will be obtained by a formalised process within the consultation period that will follow from September.*

Basically saying that at this stage, commitments at this stage are in principle only much more detailed refinements are to come during the formalised consultation period. Hopefully this provides some assurance. Again, if you'd like to chat, get in touch at any time

Ngā mihi,

Jake McPhee ([he/him](#)) | Senior Advisor, Social and Community Resilience
National Emergency Management Agency Te Rākau Whakamarumarū
Mobile: [s9\(2\)\(a\)](#) | www.civildefence.govt.nz
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From: Jackie Bubb [s9\(2\)\(a\)](#)
Sent: Wednesday, 6 July 2022 11:03 am
To: Jake McPhee [NEMA] <jake.mcPhee@nema.govt.nz>
Subject: When is the next Shelter Accommodation meeting?

Hi,

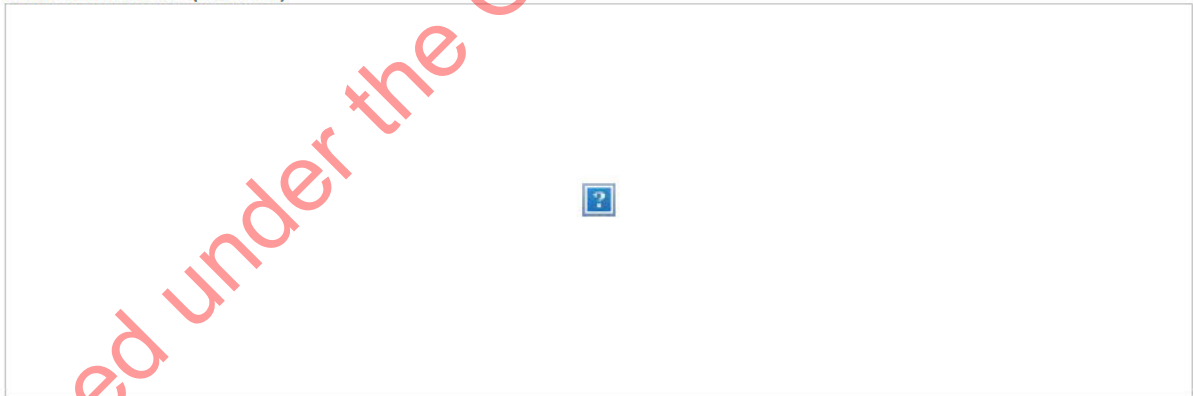
Quick question, when is the next meeting?

Thanks,

Jackie

Jackie Bubb ([she/her](#))
Disaster Response Manager
Disaster Risk Management
New Zealand Red Cross
Ripeka Whero Aotearoa

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From: [Jackie Bubb](#)
To: [Jo Franks \[NEMA\]](#); [Salevi Tiatia \[NEMA\]](#); [Jake McPhee \[NEMA\]](#)
Subject: FW: [EXTERNAL] Care & Protection Sub-function Hui - Monday
Date: Tuesday, 26 July 2022 3:22:27 pm
Attachments: [image001.png](#)
[Draft Principles.docx](#)
[Scope - Working document .docx](#)
[EXTERNAL RE Catch-up Care Protection Sub-function Review.msg](#)

Hi all,

I just dug out some of the work Kate had been doing before she left. This may be already captured/known. Some of the notes look like information on the Jam Board, but it could be useful.

Thanks,

Jackie

Jackie Bubb ([she/her](#))
Disaster Response Manager
Disaster Risk Management
New Zealand Red Cross
Ripeka Whero Aotearoa

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From: Kate Forsyth <Kate.Forsyth@ot.govt.nz>
Sent: Friday, 2 July 2021 2:54 pm
To: Paula Attrill <paula.attrill@ot.govt.nz>; WHEBLE, Matthew <Matthew.Wheble@Police.Govt.NZ>; Patty Green <greep@tpk.govt.nz>; Chris Muller <chris.muller@mpp.govt.nz>; Bridget Wilson <Bridget.Wilson@ot.govt.nz>; Chris Moore [NEMA] <Chris.Moore@nema.govt.nz>; Claire Pettigrew <Claire.Pettigrew@education.govt.nz>; Anne Stevenson <anne.stevenson002@msd.govt.nz>; Jackie Bubb [s9\(2\)\(a\)](#); Jacqui Southey [s9\(2\)\(a\)](#); 'Lesley Porter' <Lesley.Porter@education.govt.nz>
Cc: Angela Sutherland [s9\(2\)\(a\)](#); SMITH, Justin <Justin.Smith@police.govt.nz>; BAILEY, Caroline <Caroline.Bailey@police.govt.nz>; Erin Keenan <keene@tpk.govt.nz>
Subject: [EXTERNAL] Care & Protection Sub-function Hui - Monday

Kia ora koutou,

I look forward to catching up with you on Monday. Here are some talking points for us, we have a bit to nut out so please come ready for lots of kōrero! I will bring treats.

1. Principles

Feedback from OCC: We would encourage you to refer to the rights, interests and wellbeing of tamariki and rangatahi rather than (or in addition to) their

needs. The UNCRC and Te Tiriti could be referred to in the principles. The Child and Youth Wellbeing Strategy does this well.

Question: How can we incorporate the child rights framework without losing the context of needs and wellbeing? In an emergency context we want a focus on needs but within an overarching child rights framework. Could we look at having overarching principles **and** operational guidelines?

Notes:

If so, what do we have for each? Incorporate, 'where feasible we will partner with young people in a response to understand what they need'. (Claire feedback)
Operational guidelines – age of tamariki.

2. Scope

Clarity on who

We need to be really clear on if we are focusing on all of NZ's children or is this only for children that are impacted in an emergency? Stuart noted that Welfare Services are for impacted communities, so we are talking about impacted children/young people but we recognise that could be any young person.

Clarity on what

Feedback from the OCC: Delivery and coordination of services or info collection/advocacy or both? The draft scope identifies two quite different roles for the subfunction (1) an advocacy role for all children (rather than an operational role) and (2) a central point to collect information on impacts for children. We are just flagging that these two roles appear to have quite different purposes. They will also require different skill sets. One is about collecting and disseminating information and data, the other is about influencing change. If it will fulfil both of these roles then it would be good to clarify this more.

What is the level of impact we are looking at, immediate need vs long-term holistic impact? Prioritising wellbeing considerations?

3. Engagement

Feedback from the group re how they are going with socialising this work with their networks

Question for NEMA [@Chris Moore \[NEMA\]](#), what is the plan to engage with hapū and iwi on the whole plan review?

Ngā mihi,

Kate Forsyth

Emergency Management Specialist
Level 6, Featherston St Office, Wellington | PO Box 546, Wellington 6140

📞 T: s9(2)(a) | 📠 M s9(2)(a) | ✉️ E: kate.forsyth@ot.govt.nz



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From: [Jackie Bubb](#)
To: [Salevi Tiatia \[NEMA\]](#)
Cc: [Michael Donoghue](#)
Subject: RE: [EXTERNAL] FW: Financial Cluster meeting
Date: Tuesday, 2 August 2022 2:40:41 pm
Attachments: [image001.jpg](#)

Kia ora Salevi,

My apologies for not getting back to you straight away. I wonder if Maggie and Michelle are now working alongside you. I trust they are fitting in well. My colleague, Michael Donoghue will represent Red Cross in this space. I may attend the meeting alongside Michael; however he is our SME in this area.

I assume your question below about supporting international people relates to the agreement we had with DIA shortly after the first COVID-19 lockdown. We can talk about this experience if it is relevant to the conversation.

We are looking forward to being part of the discussion. If you wish to contact us outside of the formal meeting, please feel free. Michael is certainly the key POC for financial assistance at our side, and I'm sure would be willing to chat if it helps at all.

Thanks, and I hope you are having a good week.

Kind regards,

Jackie

Jackie Bubb ([she/her](#))
Disaster Response Manager
Disaster Risk Management
New Zealand Red Cross
Ripeka Whero Aotearoa

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From: Salevi Tiatia [NEMA] <Salevi.Tiatia@nema.govt.nz>
Sent: Friday, 29 July 2022 8:32 am
To: Jackie Bubb [s9\(2\)\(a\)](#)
Subject: [EXTERNAL] FW: Financial Cluster meeting
Importance: High

[UNCLASSIFIED]

Talofa lava Jackie,
Sorry for the short notice. If you are available to attend this hui/fono to korero/talanoa about what 'service' NZRC has to offer or could provide for international travels stranded in Aotearoa NZ as a result of an emergency?

Ia manuia, ka kite ano,

Salevi Tiatia | Senior Advisor – Pasifika, Social & Community Resilience
Fautua Sinia - Pasifika

National Emergency Management Agency | Te Rākau Whakamarumarū

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From: [Jackie Bubb](#)
To: [FRIEND, Rupert](#); [Salevi Tiatia \[NEMA\]](#)
Cc: [Michelle White \[NEMA\]](#); [Rebecca.Coleman](#)
Subject: RE: [EXTERNAL] NZRC contribution to inquiry
Date: Tuesday, 9 August 2022 4:02:52 pm
Attachments: [image001.png](#)
[image002.jpg](#)

Thanks Rupert. I know that this must go through the policy writers at NEMA, so rather than me go to our governance structure over and over (we are in 6 of the subfunctions), I thought it might be easiest to get it signed off when we have all the drafts together.

Looking forward to seeing it all come together.

Thanks,

Jackie

Jackie Bubb ([she/her](#))
Disaster Response Manager
Disaster Risk Management
New Zealand Red Cross
Ripeka Whero Aotearoa

Cell: [s9\(2\)\(a\)](#)
0800 RED CROSS (733 276)

From: FRIEND, Rupert <Rupert.Friend@police.govt.nz>
Sent: Tuesday, 9 August 2022 3:42 pm
To: Jackie Bubb [s9\(2\)\(a\)](#); [Salevi Tiatia \[NEMA\]](#)
<Salevi.Tiatia@nema.govt.nz>
Cc: michelle.white@nema.govt.nz; COLEMAN, Rebecca <Rebecca.Coleman@police.govt.nz>
Subject: RE: [EXTERNAL] NZRC contribution to inquiry

Hi Jackie,

That looks really good and I don't see a need to be rewording it!!

Cheers

Inspector Rupert Friend

Manager: Command
Capability
Police National Headquarters | 180 Molesworth Street | PO Box 3017 | Wellington 6011
Mobile: [s9\(2\)\(a\)](#) | ✉ Rupert.Friend@police.govt.nz



From: Jackie Bubb [s9\(2\)\(a\)](#)

Sent: Tuesday, August 9, 2022 2:10 PM

To: FRIEND, Rupert <Rupert.Friend@police.govt.nz>; Salevi Tiatia [NEMA]

<Salevi.Tiatia@nema.govt.nz>

Cc: michelle.white@nema.govt.nz; COLEMAN, Rebecca <Rebecca.Coleman@police.govt.nz>

Subject: [EXTERNAL] NZRC contribution to inquiry

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Hi all,

Here is some suggested wording for the Inquiry draft. I acknowledge that if these contributions are to be included, they will likely be adjusted and re-worded to fit the Plan and sub-function requirements. Please note we will need to confirm final wording and inclusion of our involvement through our governance structure.

I am currently using NEMA's indicative timeline to guide when we will see draft content. I appreciate that confirmed dates will allow time for these processes to take place.

New Zealand Red Cross.		
Agency responsible	Support agency	Roles and responsibilities: What critical function (s) need to be undertaken to achieve objectives for this section of the plan
<i>Readiness</i>		
New Zealand Police	New Zealand Red Cross	New Zealand Red Cross will engage in interagency planning by contributing to plans associated with international visitors and migrants.
<i>Response</i>		
New Zealand Police	New Zealand Red Cross	New Zealand Red Cross, can provide international tracing facility through International Federation of Red Cross and Red Crescent Societies partners.
New Zealand Police	New Zealand Red Cross MFAT	New Zealand Red Cross, can share messaging on the domestic system (through New Zealand Police) internationally through International Federation of Red Cross and Red Crescent Societies partners.
<i>Recovery</i>		
New Zealand Police		New Zealand Red Cross does not see itself formally contributing to the recovery space.

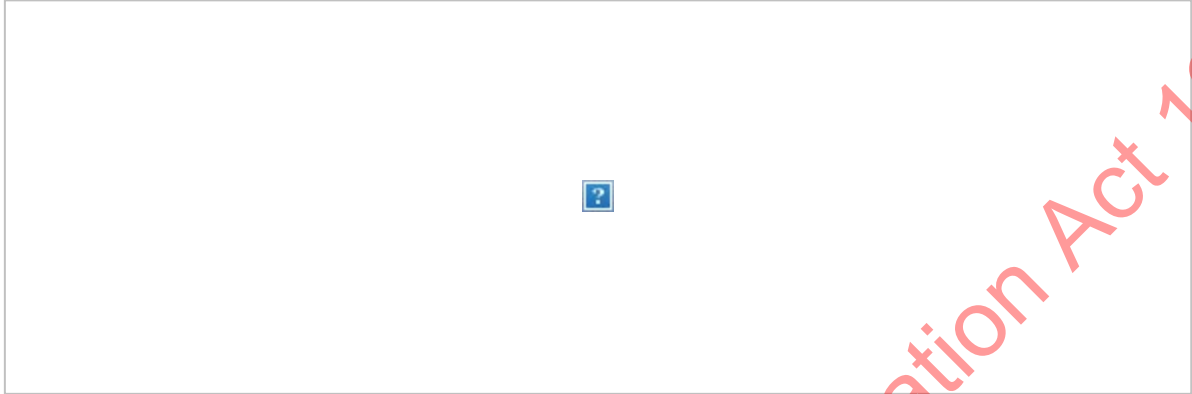
Happy to discuss this further if necessary.

Thanks,

Jackie

Jackie Bubb ([she/her](#))
Disaster Response Manager
Disaster Risk Management
New Zealand Red Cross
Ripeka Whero Aotearoa

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Welfare Services Subfunction for Tamariki and Rangatahi

A subfunction for tamariki and rangatahi in an emergency will be guided by the principles set out in the Child and Youth Wellbeing Strategy 2019, in particular the following:

1. Children and young people are taonga.
2. Māori are tangata whenua and the Māori-Crown relationship is foundational.
3. Children and young people's rights need to be respected and upheld

Draft Principles of the subfunction

1. Priority is given to keeping tamariki and rangatahi safe and cared for.
2. Tamariki and rangatahi must be responded to in the context of their family, whānau, hapū and iwi. This response must support and enhance the ability of whānau and/or Caregivers to care for and protect their tamariki.
3. The needs and interests of all tamariki and rangatahi should be considered in a response, these may vary in different cultural contexts and in different types of emergencies. Tamariki and rangatahi who have a disability may also have different needs and interests depending on the emergency and these must also be considered.
4. Response actions must contribute to better life outcomes, not increase existing disparities, and protect tamariki and rangatahi from further harm.
5. All tamariki and rangatahi should be considered in a response, regardless of lawful immigration status.

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Draft Operating Guidelines

The following guidelines direct the delivery and coordination of services to meet the various needs of tamariki and rangatahi in an emergency:

1. Where a response to a significant incident is taking place, a Specialist Advisor will be appointed to the Incident Management Team, to represent and advocate for the rights, safety, and welfare interests of tamariki and rangatahi.
2. If separated, tamariki and rangatahi should be reunited with their parent, legal guardian, or usual caregiver as soon as possible and all reasonable steps should be taken to reunite them before referring to Police. If their parent, legal guardian, or usual caregiver are not able to be located then availability of whānau or an extended family member should be explored.
3. Where feasible, young people will be a key partner in a response to ensure their needs are met.
4. In accordance with the UNCROC, young people will be defined as up to the age of 18.

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Welfare Services Subfunction for Tamariki and Rangatahi

Draft Principles

The following principles underpin the delivery and coordination of services to meet the various needs of tamariki and rangatahi in an emergency:

1. Priority is given to keeping tamariki and rangatahi safe and cared for.
2. Where a response to a significant incident is taking place, an advocate to represent the safety and welfare interests of tamariki and rangatahi will be appointed to engage with the Incident Management Team.
3. If separated, tamariki and rangatahi should be reunited with their parent, legal guardian or usual caregiver as soon as possible and all reasonable steps should be taken to reunite them before referring to Police. If their parent, legal guardian or usual caregiver are not able to be located then availability of whānau or an extended family member should be explored.
4. Tamariki and rangatahi must be responded to in the context of their family, whānau, hapū and iwi. This response must support and enhance the ability of whānau and/or Caregivers to care for and protect their tamariki.
5. The needs and interests of all tamariki and rangatahi should be considered in a response, these may vary in different cultural contexts and in different types of emergencies. Tamariki and rangatahi who have a disability may also have different needs and interests depending on the emergency and these must also be considered.
6. Response actions must contribute to better life outcomes, not increase existing disparities, and protect tamariki and rangatahi from further harm.

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Welfare Services Sub-function for Tamariki and Rangatahi

Subfunction Scope – Working document

We propose that a subfunction for tamariki and rangatahi takes its focus areas from the Child and Youth Wellbeing Strategy 2019, ([strategy-on-a-page-child-youth-wellbeing-Sept-2019.pdf](#)). The Strategy's framework outlines that tamariki and rangatahi should be;

- Loved, safe and nurtured
- Have what they need
- Happy and healthy
- Learning and developing
- Accepted, respected, and connected (whānau and friendships)
- Involved and empowered.

These will form the starting point for the wellbeing factors that need to be considered in an emergency. We need to test, with our identified groups, if these considerations are the same or how they change in an emergency.

There may also be additional considerations in an emergency such as;

- How are tamariki and rangatahi protected from further harm?
- Added responsibilities in some minority communities which are exacerbated in an emergency, e.g , caring for siblings/elderly family members, having to sacrifice school for work.
- Tamariki and rangatahi who already have anxiety/trauma/additional needs can be even more affected by an emergency.
- Is the way that emergency messaging is communicated, tamariki and rangatahi-friendly and inclusive of different cohorts of tamariki?

Assumptions

The role of this sub-function will be an advocacy role, rather than an operational role. Sub-function members will collect information on the impacts on tamariki and rangatahi in their catchment groups, across the wellbeing considerations and report this into the sub-function group. The sub-function lead will then report this as a collective picture into the welfare response and/or the recovery stream.

If the new direction for the sub-function is approved there will be further pieces of work to complete, including Sub-function Terms of Reference and operating principles.

Shelter and Accommodation Subfunction

Introduction:

The provision of Shelter and Accommodation is for people who have to leave their homes as a result of an emergency (displaced people).

Sheltering in place (remaining in usual place of residence or home), when possible and safe to do so, is best practice, and the preferred option when providing this welfare service.

People affected by an emergency should only be sheltered or accommodated elsewhere when it is impractical or unsafe for them to remain in their own home.

The provision of other welfare services in parallel to Shelter and Accommodation should be considered by all agencies involved. Links between other Welfare Service subfunctions should be considered in planning, coordination, and implementation.

Agencies should aim to ensure that efforts are complimentary to community led efforts where possible. Additionally, considerations should be made by involved agencies to ensure that equitable outcomes are achieved for persons who are disproportionately affected by emergencies.

Responsible and support agencies listed are not exhaustive. Further support (relevant advice, information, or services) may be provided by any other government agency, non-government organisation, business, community-based organisation/group or Iwi collective.

Shelter and Accommodation is categorised into the following services:

Shelter:

Service provided, usually in a communal facility (possibly, but not necessarily, a pre-designated Community Led Centre), for only a few days to protect and provide relief to displaced people from the elements and danger (other basic welfare services may also be provided at the facility). Shelter is provided immediately after an emergency.

Emergency Accommodation:

Service provided to displaced people who cannot return to their homes for a short period of no more than two weeks.

Temporary Accommodation:

Provided to displaced people who cannot return to their homes for a period (generally several weeks, months, or, possibly, years). Temporary Accommodation Service commences once the Emergency Accommodation time period has terminated.

Ref #	Agency responsible	Support agencies	Critical activity	Additional alignment to critical activities
READINESS				
	NEMA MBIE	CDEM Groups Kianga Ora NZRC Salvation Army MoH	The development of comprehensive plans that will enable; <ul style="list-style-type: none"> the establishment of Shelter in response 	

	MSD NZDF Te Puni Kokiri MoE ICNZ Territorial Authorities MPP* MEC*	<ul style="list-style-type: none"> the provision of Emergency Accommodation in response the provision of Temporary Accommodation in recovery the provision of further support for those displaced by an emergency 	
NEMA MBIE	NZRC Kianga Ora Salvation Army CDEM Groups NZDF TPK MoH ICNZ	Ongoing development of operational partnerships and collaborations between relevant agencies and the community sector to ensure the successful implementation of Shelter Plans, Emergency Accommodation Plans and Temporary Accommodation Plans.	
NEMA MBIE	NZRC Kianga Ora Salvation Army CDEM Groups NZDF TPK MoH ICNZ	Sharing of information across agencies to contribute to and facilitate the planning and implementation of Shelter, Emergency Accommodation and Temporary Accommodation.	
NEMA	CDEM Groups	The development of guidance as to best practice in the implementation of Shelter and Emergency Accommodation.	
RESPONSE			
NEMA		Coordination of the provision of Shelter and Emergency Accommodation services.	
NEMA	CDEM Groups NZRC MoH Salvation Army NZDF MoE Disability Directorate* Territorial Authorities	Support is provided to enable the safe and effective provision of; <ul style="list-style-type: none"> Shelter Emergency Accommodation 	
NEMA	NZRC Kianga Ora Salvation Army CDEM Groups NZDF TPK MoH MoE ICNZ Territorial Authorities	Collaborative operations which result in the sharing between agencies of information regarding the availability and location of; <ol style="list-style-type: none"> Shelter resources Emergency accommodation resources Available landholdings Existing facilities 	

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NEMA	CDEM Groups NZDF CDEM Groups Kianga Ora NZRC Salvation Army MoH MSD Te Puni Kokiri MoE Territorial Authorities	Collaborate with other Welfare Services Subfunctions to enable the provision of welfare services to the displaced in Shelter, Emergency Accommodation and Temporary Accommodation.	
NEMA	TPK CDEM Groups	Provision of advice, information, and assistance to ensure effective liaison with Iwi and incorporation of marae to compliment Shelter and Emergency Accommodation capacity in response.	
NEMA	CDEM Groups MSD Salvation Army NZRC	Information to be made available to displaced persons regarding access to Shelter and Emergency Accommodation in a response.	
NEMA	MoH	Risks to public health, environmental health and communicable diseases associated with the establishment and disestablishment of Shelter and Emergency Accommodation are managed effectively during response.	
RECOVERY			
MBIE		Coordination of the provision of Temporary Accommodation services during recovery.	
MBIE		Support is provided to enable the safe and effective provision of Temporary Accommodation.	
MBIE	Kianga Ora TPK MSD Ministry of Housing and Urban Development NZDF	Collaborative operations which result in the sharing of advice, information between agencies enabling the effective implementation of Temporary Accommodation services. This could include; <ul style="list-style-type: none"> • Available landholdings • Existing facilities appropriate for Temporary Accommodation 	
MBIE	TPK Local Authorities MSD CDEM Groups MPP* MEC*	The provision of information and advice to implementing agencies to ensure that Temporary Accommodation services are sensitive to cultural requirements.	

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MBIE	MSD Kianga Ora	Collaborative operations which result in the sharing of advice and relevant information between agencies regarding the eligibility of displaced persons for Temporary Accommodation Services.	
MBIE	TPK	Ensure the provision of advice, information, and assistance to implementing agencies regarding access to marae for temporary accommodation options.	

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