



Ref: OIA-2021/22-1300

Dear [REDACTED]

Official Information Act request for human resources information relating to the Department of the Prime Minister and Cabinet, and the National Emergency Management Agency

Thank you for your Official Information Act 1982 (the Act) request received on 29 April 2022. You requested:

“... in relation to both DPMC and the National Emergency Management Agency:

- 1. How many FTE staff in total were employed by your organisation as at 31 December 2021?*
- 2. What percentage of FTE staff in your organisation were earning a salary of \$100,000 or more as at 31 December 2021?*
- 3. How many FTE staff were employed by your organisation for the COVID-19 Response as at 31 December 2021, if any, and how many of these roles are permanent?*
- 4. As of today's date, how many square meters of office space does your organisation have in total?*
- 5. Was there a Government Relations Team in your organisation as at 31 December 2021, and if so, how many FTE staff work in government relations roles?*

Please answer the five above questions for each of the two organisations individually.

Note: As the latest annual review process covers the financial year from July 2020 to June 2021, these questions in relation to December 2021 and after are not answered by annual reviews. The information is therefore not currently publicly accessible.”

The time frame for responding to your request was extended under section 15A of the Act by 10 working days because it necessitated consultations to be undertaken before a decision could be made on the request. Following this extension, I am now in a position to respond.

I will answer each of your questions in turn.

Question 1: How many full time equivalent (FTE) staff in total were employed by your organisation as at 31 December 2021?

There were 304.6 FTE staff for the Department of the Prime Minister and Cabinet (DPMC), and 123 FTE staff for the National Emergency Management Agency (NEMA) as at 31 December 2021. These excluded FTE staff on extended leave and secondees-in.

Question 2: What percentage of FTE staff in your organisation were earning a salary of \$100,000 or more as at 31 December 2021?

As at 31 December 2021, 57 percent of FTE staff at DPMC and 61 percent of FTE staff at NEMA (excluding staff on extended leave and secondees-in) were earning a base salary of \$100,000 or more.

Question 3: How many FTE staff were employed by your organisation for the COVID-19 Response as at 31 December 2021, if any, and how many of these roles are permanent?

As at 31 December 2021, 98 FTE staff (including 31.2 FTE staff secondees-in) at DPMC were directly attributable to the Government's response to COVID-19. The COVID-19 Group is a business unit within DPMC established on 1 July 2020 and mandated to coordinate, and where necessary lead, the All-of-Government response to the ongoing pandemic.

As at 31 December 2021, 2.8 FTE staff at NEMA were directly attributable to the Government's response to COVID-19.

There were no permanent staff employed by DPMC or NEMA for the COVID-19 Response as at 31 December 2021.

Question 4: As of today's date, how many square meters of office space does your organisation have in total?

DPMC and NEMA lease a total of 8,454 square metres as at 29 April 2022.

Question 5: Was there a Government Relations Team in your organisation as at 31 December 2021, and if so, how many FTE staff work in government relations roles?

Neither DPMC nor NEMA have a dedicated team whose primary role is to manage government relations. Accordingly, this part of your request is refused under section 18(e) of the Act, as the information requested does not exist, or despite reasonable efforts to locate it, cannot be found. Information about DPMC and NEMA activities and staffing can be found in their Annual Review which is publicly available on Parliament's website:

https://www.parliament.nz/resource/en-NZ/53SCGA_EVI_116497_GA20958/c9f1b748eb0455204fffce5c31d948dbe6eeab76.

You have the right to ask the Ombudsman to investigate and review my decision under section 28(3) of the Act.

This response will be published on the Department of the Prime Minister and Cabinet's website during our regular publication cycle. Typically, information is released monthly, or as otherwise determined. Your personal information including name and contact details will be removed for publication.

Yours sincerely



Clare Ward
Executive Director
Strategy, Governance and Engagement