



13 April 2021



Reference: OIA-2020/21-0478

Dear

Official Information Act request relating to Official Information Act costs and data

Thank you for your Official Information Act 1982 (the Act) request received on 30 March 2021. You requested:

1. *“Does your organisation have a policy or guidelines in relation to charging requestors for supplying information under the Official Information Act 1982?”*
2. *If yes, please supply a written copy of the policy/guideline, including grounds for seeking costs for supplying information, charges for photocopying, scanning or other copying of information and the hourly rate for staff time in compiling requests?*
3. *If not, what does your organisation charge for photocopying, scanning or other copying of information and what is the hourly rate for staff time in compiling requests?*

In the 12 months from 01 January 2020 to December 31, 2020:

4. *How many requests for information under the Official Information Act did your organisation receive?*
5. *Of these, in how many was the requestor advised that they would incur charges for copying and staff time, or any other reason?*
6. *In how many of these, did the requestor pay the required charge for supplying of information?*
7. *In total, how much did your organisation receive in payments for supplying information under the OIA?*
8. *What were the largest 10 amounts paid by requestors in charges for fulfilling OIA requests?”*

Questions One to Three

The Department of the Prime Minister and Cabinet (DPMC) along with its departmental agency the National Emergency Management Agency (NEMA), does not have a written policy or guidelines in relation to charging requestors for the supply of information under the Act. Should our staff deem charging necessary, there is guidance that has been prepared by the Ombudsman, which our staff would be likely to refer to, available at the following link:

www.ombudsman.parliament.nz/sites/default/files/2019-08/Charging%20August%202019.pdf

Question Four

DPMC and NEMA received 302 Official Information Act requests from 1 January to 31 December 2020.



Question Five to Eight

DPMC and NEMA did not charge requestors for any requests received in 2020. Therefore, questions six through eight of your request are not applicable.

You have the right to ask the Ombudsman to investigate and review my decision under section 28(3) of the Act.

This response will be published on the Department of the Prime Minister and Cabinet's website during our regular publication cycle. Typically, information is released monthly, or as otherwise determined. Your personal information including name and contact details will be removed for publication.

Yours sincerely



Clare Ward
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Strategy, Governance and Engagement