



## RCOI Response Steering Group Minutes

Date/Time	18/05/2022, 11.00 am – 12.00 pm
Venue	Virtual via Zoom
Chair	Shane Collins, Manager, RCOI Response and Engagement, Department of the Prime Minister and Cabinet (DPMC)

Item	Topic
1	<p><b>Welcome, apologies, introductions and Chair's update</b></p> <p>The Chair welcomed members and thanked agencies for their feedback on the Policy Engagement Tool (the Tool).</p> <p>The Chair noted the upcoming Responsible Ministers meeting scheduled for 29 June. This will be combination of in-person and online meeting. The next RSG meeting is scheduled for 29 June however DPMC may look to bring this forward ahead of the Responsible Ministers meeting to allow agencies to be informed and coordinate ahead of the meeting.</p> <p>The minutes of the previous meeting on 13 April 2022 – subject to minor amendment by Kāpuia Secretariat – and action status were taken as read and accepted.</p>
2	<p><b>Amended Terms of Reference</b></p> <p>The Chair thanked agencies that have provided feedback on the proposed new Terms of Reference which was circulated on 19 April. The changes have been incorporated following agency consultation. The members agreed to the proposed new Terms of Reference.</p> <p>Note: Action 25 refers to DPMC to propose amendments to the RSG Terms of Reference and circulate it to RSG members for consideration for approval. This action is now closed.</p> <p>The Chair also asked whether agencies would like to be referred to by their te reo names in the ToR. Agencies agreed.</p> <p><b>Action</b></p> <ul style="list-style-type: none"><li><b>New Action (number 27): DPMC to amend the approved Terms of Reference to include te reo Māori names of agencies before it is released.</b></li></ul>
3	<p><b>Proactive release of prior RSG meeting minutes</b></p> <p>The members agreed to publishing the previous minutes of the RSG meetings on the DPMC website. This would be published alongside the new Terms of Reference. The publication will take place in the next 2-3 weeks.</p>
4	<p><b>RCOI response coordination and alignment</b></p> <p>The group discussed whether it has sufficient line of sight as a Steering Group across the entire response work programme. Agencies indicated a preference for the RSG having more strategic oversight of the response, more visibility of the overall work programme and discussed formal and informal options for this. More opportunities to connect informally with the other members of the RSG were seen as desirable. Members would also like to take opportunities for in person meetings in the future, COVID settings permitting. DPMC highlighted that the</p>

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	<p>Risk Register is in development which, once in place, would help inform discussions at a response programme level.</p> <p>Note: Action 24 assigned at the 22 February 2022 meeting refers to the creation of a Risk and Issue register for RSG. This action remains open.</p>
5	<p><b>Update on Outreach Working Group</b></p> <p>DPMC provided an update on work on action 26: Outreach Group to consider question of ongoing coordination of engagement activity, particularly with the Christchurch community, advise RSG of approach to address this issue. This action remains open.</p> <ul style="list-style-type: none"><li>• Barriers of coordination were identified in the first round of conversations. The existing coordination tools were inadequate. In particular, it is unclear which agencies are doing what type of engagement and with whom and the information is not being circulated wide enough across the Muslim communities.</li><li>• In the second round of conversations, the solutions under development were discussed. These included:<ul style="list-style-type: none"><li>○ the need for effective communication between national offices and those in regions, the Christchurch region in particular;</li><li>○ consolidating contacts so there is consistency with the engagement; and</li><li>○ getting the right level of detail questions through the development of a template that has been shared with the Outreach Group. The template will be distributed along with the monthly RCOI milestone trackers update requests and will ask agencies for the next level of detail of engagement to ensure alignment and linking between engagements.</li></ul></li></ul> <p>The Buffalo shooting incident was also discussed, in the context of how it affected the Muslim community. DPMC noted that the cross-agency response was more coordinated, a number of agencies had their own processes and the agencies reached out to the Muslim communities immediately. There were already relevant contacts on the ground with established relationships and wrap around support was immediately actioned.</p> <p>The Kāpuia Secretariat suggested capturing the lessons learned and having protocols to streamline provision of support services in the future.</p>
6	<p><b>Agency updates</b></p> <p>The Chair invited the members to provide updates.</p> <p><u>NZ Police:</u></p> <ul style="list-style-type: none"><li>• The recommendations Police are responsible for are tracking well.</li><li>• Firearms related funding announced on 8 May will enable the establishment of a new firearms licencing business unit within Police.</li><li>• Policy group within NZ Police will continue to oversee changes to legislation.</li></ul> <p><u>Department of Internal Affairs:</u></p> <ul style="list-style-type: none"><li>• Advised of changes to the content regulatory review timeline and an amended approach to community engagement.</li><li>• Work on changing the definition of “objectionable material” under recommendation 41 progressing as part of this, with substantive policy decisions scheduled for mid-2023.</li></ul> <p><u>National Security Workforce:</u></p> <p>The intended approach to work to increase national security system workforce diversity will be presented to SIB in June.</p> <p><u>Ministry for Ethnic Communities (MEC):</u></p> <ul style="list-style-type: none"><li>• One year anniversary of the establishment of MEC is approaching.</li><li>• MEC is continuing to establish itself as a full Ministry and develop its role as a trusted broker between agencies and ethnic communities. MEC reiterated earlier offers to support or advise agencies on their engagement with communities.</li></ul>

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	<p><u>Ministry of Justice (MoJ):</u></p> <ul style="list-style-type: none"><li>• “Wave Two” of work to address recommendation 18 is progressing. A working group is being established, and MoJ extended the invitation to RSG members to join the group.</li><li>• Specific updates included:<ul style="list-style-type: none"><li>○ s9(2)(f)(iv)</li><li>○ Anti-Money Laundering and Financing Terrorism Act – Cabinet paper due before the end of the financial year</li><li>○ s9(2)(f)(iv)</li><li>○ Budapest Convention – working with the Parliamentary Counsel Office on drafting timeframes</li></ul></li></ul> <p><u>New Zealand Intelligence Community:</u></p> <ul style="list-style-type: none"><li>• Kāpuia and the NZSIS Muslim Advisory Group were consulted on recommendation 13 relating to the development and publishing of indicators and risk factors that may demonstrate a person’s potential for engaging in violent extremism and terrorism. The NZSIS will publish an initial resource on how to identify signs of violent extremism in early July.</li></ul>
7	<p><b>Kāpuia update</b></p> <p>The Kāpuia Secretariat provided updates including:</p> <ul style="list-style-type: none"><li>• Kāpuia is operating in small groups based on thematic areas of: (1) National Security System; (2) Preventing and Countering Terrorism and Violent Extremism; (3) Social Cohesion, Inclusion and Community Safety.</li><li>• Two areas raised by Kāpuia: (1) agencies should think about reflecting diversity in the wider sense and (2) cultural competency in different aspects of agencies’ work.</li></ul> <p>The Secretariat noted that the upcoming hui in June will look at the progress of the Government work programme as a whole.</p>
8	<p><b>Any other business</b></p> <p>Nil.</p>
9	<p><b>Meeting closed</b></p> <p>Meeting closed at 12.00 pm.</p>